

RESOLUTION NO. 2012-32

A RESOLUTION of the City Council of the City of Lakewood, Washington, amending the City of Lakewood Fee Schedule by revising certain fees.

WHEREAS, in connection with the municipal functions and operations of the City of Lakewood, the City requires certain fees; and,

WHEREAS, it is appropriate to review such fees and make adjustments to appropriately address cost; and

WHEREAS, in keeping with the philosophy of setting City fees in amounts reflective of actual costs, it is appropriate at this time to revise certain fees to compensate the City for costs associated with various City functions and facilities.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, WASHINGTON HEREBY RESOLVES as follows:

Section 1. That the Fee Schedule of the City of Lakewood is amended to revise certain fees with the inclusion of the fees as set forth on the document attached hereto, marked as Exhibit "A" and incorporated herein by this reference.

Section 2. Severability. If any sections, sentence, clause or phrase of this Resolution shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality or inapplicability shall not effect the validity or constitutionality of any other section, sentence, clause or phrase of this Resolution or its application to any other person, property or circumstance.

Section 3. This Resolution shall be in full force and effect upon passage and signatures hereon.

PASSED by the City Council this 26th day of November, 2012.

CITY OF LAKEWOOD

  
Douglas G. Richardson, Mayor

Attest:

  
Alice M. Bush, MMC, City Clerk

Approved as to Form:

  
Heidi Ann Wachter, City Attorney

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	<b>A. CITY CLERK'S OFFICE FEES - copies or duplication</b>	
<i>Legal/City Clerk</i>	Affixing Seal of City of Lakewood on any instrument	\$1.00
	Certification of documents	\$0.15 per page + \$3.00
	Preparation of verbatim City Council minutes	\$50.00/hour
	Reproduction of City Council audio tapes	\$5.00
	In-house telephone directory	\$15.00
	Floppy disks	\$0.50
	CD-ROMs	\$1.00
<i>Various Departments</i>	Copies of resolutions, minutes of meetings, full municipal code, Hearing Examiner's reports and files, contracts, deeds, easements, financial and miscellaneous reports and other discloseable public records. (No fee charged for copies of ordinances or specific municipal codes applicable to City business.)	\$0.15 per page (B&W) and/or \$5.00 per page (colored) + mailing container, shipping/postage and staff time for copying 25+ pages at the hourly rate of a Senior Office Assistant.
	Printed discloseable address labels	\$5.00 per sheet of labels
<i>CDD</i>	Various plans, studies and publications	Cost plus 15%
	Zoning Maps - 3' X 4'	\$5.00 per blueprint/page; \$25.00 colored map
	International Building Code	Cost plus 15%
	International Residential Code	Cost plus 15%
	Uniform Plumbing Code	Cost plus 15%
	International Mechanical Code	Cost plus 15%
	International Fire Code	Cost plus 15%
	International Fuel Gas Code	Cost plus 15%
	Washington State Energy Code	Cost plus 15%
	National Electric Code	Cost plus 15%
	Washington State Ventilation & Indoor Quality Act	Cost plus 15%
	International Property Maintenance Code	Cost plus 15%
	Buildings	Cost plus 15%
	International Existing Building Code	Cost plus 15%
<i>Public Works</i>	Engineering Standards Manual	Cost plus 15%
<i>Public Works</i>	<b>B. CITY HALL RENTAL FEES - Two-hour minimum reservation required for facility use</b>	
	Up to a 15% Administrative charge may be added to actual expenses. In addition, an hourly rate fee will be charged for repairs or additional cleaning that is required as a result of an event.	
	City staff attendant required to operate City equipment, including but not limited to audio visual equipment, PA system, overhead projector, TV/VCR, etc.	
	The City will provide security personnel at the City's discretion. If the use of the City Police, security or private security guard is needed, the expense will be the responsibility of the applicant.	
	- During City Hall Operating Hours: Monday-Friday 8:30 a.m. - 5:00 p.m. excluding holidays	
	City staff attendant	Hourly rate of current salary level of City staff, if needed, as determined by the City.
	Security attendant	Hourly rate of security attendant, if needed, as determined by the City.
	- During City Hall Non-Operating Hours: Monday-Friday 5:00 p.m.- Midnight; Saturday and Sunday 5:00 p.m.- Midnight excluding holidays	
	Cleaning Fee (non-refundable)	\$25.00 (Saturday & Sunday only)

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	City staff attendant	Hourly rate of current salary level of City staff attendant.
	Security attendant	Hourly rate of security attendant, if needed, as determined by the City.
ALL	Taxes and Pass-Through Costs	All appropriate taxes and pass-through costs are added to fees when they are incurred, even if not specified in the fee schedule.
ALL	Administrative Fee for Extra-Duty Contracts	10% of Total Cost per Staff Per Hour
CDD	<b>C. PLANNING AND DEVELOPMENT FEES</b>	
	<b>PLAT FEES</b>	
	Preliminary Plat	\$3,850 plus \$100 per lot; plus hearing examiner fees over 4 hours
	Plat Amendment (before final plat approval)	
	Major	\$1,320 plus hearing examiner/consultant fee over 4 hours
	Minor	\$550 plus hearing examiner/consultant fee over 4 hours
	Final Plat	\$2,750 plus \$50 per lot
	Plat Alterations (after final plat approval)	\$770 plus hearing examiner/consultant fees
	Binding Site Plans	\$2,200
	Short Plat/Large Lots	\$1,320 plus \$100 per lot
	Short Plat/Large Lots Amendments	\$240.00 plus consultant fees over 2 hours
	Boundary Line Adjustments	\$200 plus staff time over 4 hours
	Lot Combinations	\$200 plus staff time over 4 hours
	Recording Fees	Are not included
	<b>DISCRETIONARY LAND USE PERMITS</b>	
	Conditional Use Permits	\$2,200.00 plus hearing examiner fees over 4 hours
	Major Variances	\$1,200.00 plus consultant fees over 4 hours
	Major Variances for single family dwellings (where project valuation does not exceed \$12,000)	\$660.00
	Administrative Variances	\$400.00
	Administrative Use Permits	\$400.00
	Temporary Use Permits	\$200.00
	Major Modifications of Permit Approval	1/2 of original permit cost
	Minor Modifications of Permit Approval	1/4 of original permit cost
	Shoreline Substantial Development Permit	\$770.00 plus any hearing examiner fees
	Shoreline Conditional Use Permit/Shoreline Variance	\$1,320.00 plus any hearing examiner fees
	Written Shoreline Exempt Determination (The fee applies only to requests for a written determination by the Community Development Department that the project is exempt from the Shoreline Master Program.)	\$50.00

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	<b>APPEALS &amp; RECONSIDERATIONS</b>	
	Reconsideration of a Decision of the Hearing Examiner	\$300.00
	Appeal of the Administrative Officer's Decision	\$450.00
	Appeal of SEPA Determination	\$450.00 plus consultants' fees
	<b>AMENDMENTS TO PLANS AND REGULATIONS</b>	
	Amendments to the Comprehensive Plan & other policy documents	\$600.00 plus consultant fees over 4 hours
	Amendments to Development Regulations	\$840.00 plus consultant fees over 4 hours
	<b>ZONING CERTIFICATION/SITE PLAN REVIEW</b>	
	Single family dwelling construction in residential zones are subject to the following fee schedule:	
	<b>Construction Value:</b>	
	\$0 - \$74,999	\$40.00
	\$75,000 - \$124,999	\$80.00
	\$125,000 - \$224,999	\$150.00
	Over \$225,000	\$300.00
	Other Developments: All new buildings or exterior tenant improvements in commercial or industrial zones, and all other construction and development activity, other than single-family dwelling construction, are subject to the following fee schedule:	
	<b>Construction Value:</b>	<b>Zoning Certification Fee</b>
		<b>Compliance check w/ AUP, CUP, etc.</b>
	\$0 - \$99,999	\$240.00
	\$100,000 - \$249,999	\$480.00
	\$250,000 - \$499,999	\$720.00
	\$500,000 - \$999,999	\$960.00
	\$1,000,000 - \$4,999,999	\$1,800.00
	\$5,000,000 - \$10,000,000	\$2,400.00
	Over \$10,000,000	\$3,000.00
	Site Plan Review without a Building Permit. The zoning certification and site plan review fee for those development projects for which no building permit is required but which requires site plan review and a zoning certification, shall be based on the value of the proposed development to be undertaken. The value of the proposed construction/development shall be determined based on professional estimates by a licensed engineer, architect, landscape designer or contractor. These estimates may include, but are not limited to, grade and fill of the site, paving, placement of utilities, lighting, landscaping, and other site improvements. The combined total of the cost estimates for all development on the site shall be the established value basis for the zoning certification and site plan review fee.	
	Zoning Certification with No Site Plan Review Required	<p>A \$20.00 fee applies to zoning certifications where only a business license is required.</p> <p>A \$50.00 fee applies to projects where the proposed land use must be reviewed with respect to development standards, but there is no requirement for submitting a site plan, e.g. an interior tenant improvement.</p>

**CITY OF LAKEWOOD  
MASTER FEE SCHEDULE**

Department	ITEM	FEE
	Mixed Use Buildings	Site plan review and/or zoning certification application fees may be reduced by 50% if the application is for the construction of a mixed use building. Fee waivers do not apply to SEPA, short plat, subdivision or other permit requests associated with the development of a site, nor does fee reduction apply to mixed use development where the commercial and residential uses are not located within the same building.
<b>MISCELLANEOUS PLANNING FEES</b>		
	Accessory Living Quarters	\$100.00
	Design Review	\$200.00 - Application fees may be reduced by 50% if the application is for a mixed use building. Fee reduction applies to site plan review/zoning certification and design review. Fee waivers do not apply to SEPA, short plat, subdivision or other permit requests associated with the development of a site, nor does fee reduction apply to mixed use development where the commercial and residential uses are not located within the same building.
	Time Extensions	\$240.00
	Annexation Petition	\$420.00 plus consultant fees
<b>Hearing Examiner Fees</b>		
	The term "Hearing Examiner" shall be synonymous with the term "consultant" as it appears in this Fee Schedule. Fees set in the Fee Schedule pertaining to applications before the Hearing Examiner shall include four (4) hours of the Examiner time. The Community Development Director or designee shall estimate the case hours of an application and require a deposit from the applicant to cover the estimated fees over four (4) hours. Where a combined application or appeal is to be heard by the Hearing Examiner, all fees shall be applied to the initial four (4) hours of time simultaneously. Subsequent hourly fees shall be divided among the applicants as determined by and in the sole discretion of the Community Development Director or designee so as to provide for an apportionment thereof in a fair and reasonable manner in light of the circumstances of and factors pertinent to the applications.	\$100 per hour for the Hearing Examiner's time in excess of the four (4) hours shall be paid by the applicant
	Staff Review Fees	\$44.00 per hour
	Development Agreement	\$1,000.00 plus staff time review fee over 25 hours
	Pre-Application Conference	\$150.00 - Of this amount, \$100.00 can be applied to related permits filed within sixty (60) days of the preapplication conference
	Final Certification of Occupancy/Site Certification	\$100.00
	Home Occupation	\$200.00
	Limited Home Occupation	\$50.00
	Written Zoning Determination (The fee applies only to requests for a written determination by the Community Development Department that the project is exempt from the requirements of the zoning regulations.)	\$50.00
	Written WTF Exempt Determination (The fee applies only to requests for a written determination by the Community Development Department that the project is exempt from the WTF standards.)	\$50.00
	WTF Administrative Use Permit	\$800.00

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	WTF Conditional Use Permit	\$2,000.00
	Non-Conforming Sign Permit Fees	
	- If the permit is obtained within ninety (90) days of receipt of notification by the City advising the applicant of the need to obtain a permit	No permit fee
	- If the permit is obtained after the ninety (90) day time period following notification by the City.	\$84.00
<b>SEPA AND WETLAND FEES</b>		
	Written SEPA Exempt Determination (The fee applies only to requests for a written determination by the Community Development Department that the project is exempt from the requirements of SEPA.)	\$50.00
	Environmental Checklist:	
	Initial Review	\$480.00 plus consultant fees over 4 hours
	SEPA Modification	\$200.00
	Environmental Impact Statement:	
	Preparation and Review of EIS	Actual Cost including staff and consultant charges. The Community Development Director shall estimate final cost. A deposit of 33% of that cost shall be placed with the City of Lakewood before any work on EIS is started.
	Review of Wetland Report to Verify Presence of Wetlands	\$70.00 plus consultant fees
	Site Visit to Verify Wetlands	Actual Cost (based on salary & benefits, plus 30% overhead)
	Review of Wetland Analysis Report	Actual Cost (based on salary & benefits, plus 30% overhead)
	Review of Non-Compensatory Mitigation Plan	Actual Cost (based on salary & benefits, plus 30% overhead)
	Review of Compensatory Mitigation Plan	Actual Cost (based on salary & benefits, plus 30% overhead)
	Reasonable Use Exception	\$1,840.00 plus consultant fees over 4 hours
	Residential RUE	\$500.00 plus consultant fees
<b>TREE REMOVAL/REPLACEMENT PERMIT FEES</b>		
	Significant Tree Removal Permit	No Fees
	Off-Site Tree Replacement Permit (when trees are not being replaced onsite)	\$400.00 for each replacement tree
<i>CDD</i>	<b>D. GENERAL REQUIREMENT FOR ALL CONSTRUCTION-RELATED PERMITS</b>	
	1) On buildings, structures, signs, gas, mechanical and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid prior to issuance.	
	2) The Building Official may authorize the refunding of:	
	<ul style="list-style-type: none"> <li>- 100% of any fee erroneously paid or collected;</li> <li>- up to 80% of the permit fee paid when no work has been done under a permit issued in accordance with this Code; and/or</li> <li>- up to 80% of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before plan reviewing is done.</li> </ul>	
	3) The applicant for a permit shall provide an estimated permit value at time of application. Fees shall be calculated from the permit value.	

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	4) Permit valuations for new construction is based on square footage. Square footages shall mean the gross area measured from the exterior face, outside dimensions, or exterior column line of a building including basements, cellars, and balconies but not including unexcavated areas. Where walls and columns are omitted in the construction of a building, such as an open shed or marquee, the exterior wall of the open side or sides will be the edge of the roof.	
	5) Permit valuations made by the applicant shall include the total value of work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing fixtures, all finish work, roofing, and any other permanent systems or equipment. Permit valuations may be updated at the conclusion of the project to reflect the actual total value of the work.	
	6) If, in the opinion of the Building Official, the valuation is underestimated on the application, the applicant may show detailed estimates to meet the approval of the Building Official. Should the applicant fail to show detailed estimates, then the Building Official shall assign a valuation. In the absence of a permit value from the applicant, the Building Official shall assign a valuation. Final building permit valuation shall be set by the Building Official.	
	7) The valuation determination shall be made on the basis of the most current Building Valuation Data Table including Regional Modifier published by the International Code Council (ICC) contained in the nationally published and distributed <i>Building Safety Journal</i> .	
	8) In addition to the Regional Modifier, the City shall include a Local Modifier, 0.30. The Regional and Local Modifiers shall be added together and used to determine permit fees.	
	9) Permit fees shall be calculated from valuation in the following manner:	
	<b>Valuation</b>	<b>Corresponding Permit Fee</b>
	\$0 - \$500	\$23.50
	\$501 - \$2,000	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof to and including \$2,000.00.
	\$2,001 - \$25,000	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof to and including \$25,000.00.
	\$25,001 - \$50,000	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof to and including \$50,000.00
	\$50,001 - \$100,000	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof to and including \$100,000.00.
	\$100,001 - \$500,000	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof to and including \$500,000.00.
	\$500,001 - \$1,000,000	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
	\$1,000,001 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction thereof.
	Plan Check Fees	65% of the permit fee and must be paid at the time of permit application
	State Building Code Council (SBCC) Surcharge - Each issued building permit shall have a SBCC surcharge added	\$4.50 or as specified under current RCW.
	State Building Code Council (SBCC) Fee for Multi-Family	\$4.50 for the first unit and \$2.00 for each additional unit or as specified by current RCW.
	<b><u>OTHER INSPECTIONS AND FEES</u></b>	
	1) Any person who commences any work on a building, structure, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to an investigative fee in the amount equal to the permit fee that shall be in addition to the required permit fees.	
	2) Additional inspection or investigate fee rates are calculated at \$53.00 per hour (2-hour minimum).	

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	3) A reinspection fee shall be calculated at \$53.00 per occurrence.	
	4) Additional plan review resulting from revisions, resubmittals and other documents shall be calculated at \$53.00 per hour of staff time expended.	
	5) Additional hourly rates for which no specific fee is identified shall be calculated at \$53.00 per hour.	
	6) The use of outside consultants for plan checking and/or inspections will be the actual plus overhead adjustments as determined by the Building Official.	
	7) The payment of the fee for the construction, alteration, removal or demolition for work done in connection to or concurrently with the work authorized by a building permit shall not relieve the applicant or holder of the permit from the payment of other fees as assessed.	
	8) Temporary Certificate of Occupancy (TCO): \$200.00 application filing fee (nonrefundable), plus a cash guarantee or other appropriate security, including letters of credit, in the amount of 150% of the estimated work remaining. The cash guarantee or other appropriate security, shall be forfeited to the City if the work is not completed within the time period specified on the application as agreed to between the City and the property owner or authorized person acting on the property's owners behalf. In the case where such cash guarantee or other appropriate security is forfeited to the City, the proceeds therefrom shall be placed in the City's general fund.	
	9) Any time the use of a building or tenant space is changed, a change of use permit is required. The fee for a change of use permit is \$250.00. If alterations to the space are to be performed, additional permits and fees may be required such as building permit, plumbing permit, mechanical permit, etc. Please note that an electrical permit may be required for changes to the electrical service or wiring.	
<b>MECHANICAL PERMIT FEES</b>		
	<u>Permit Fixture Description</u>	<u>Fixture Fee</u>
	Permit Issuance	\$34.00
	Issuing supplemental permits	\$12.00
	Furnaces up to and including 100,000 BTU	\$22.00
	Furnaces over 100,000 BTU	\$29.00
	Appliance vents	\$12.00
	Repair or additions to A/C systems	\$22.00
	Boilers, compressors and absorption systems up to and including 3 horsepower	\$29.00
	Boilers, compressors and absorption systems over 3 horsepower and including 15 horsepower	\$53.00
	Boilers, compressors and absorption systems over 15 horsepower and including 30 horsepower	\$76.00
	Boilers, compressors and absorption systems over 30 horsepower and including 50 horsepower	\$100.00
	Boilers, compressors and absorption systems over 50 horsepower	\$123.00
	Air handlers up to and including 25 tons	\$18.00
	Air handlers over 25 tons	\$29.00
	Evaporative coolers	\$41.00
	Ventilation and exhaust (fans and hoods)	\$18.00
	Incinerators, domestic type	\$29.00
	Incinerators, international type	\$41.00
	Each gas piping from 1 to 5 outlets	\$12.00
	Additional outlets per outlet	\$3.00
	Miscellaneous	\$18.00



**CITY OF LAKEWOOD  
MASTER FEE SCHEDULE**

Department	ITEM	FEE
	<b>PLUMBING PERMIT FEES</b>	
	<u>Permit Fixture Description</u>	<u>Fixture Fee</u>
	Permit Issuance	\$34.00
	Issuing supplemental permits	\$18.00
	Each plumbing fixture with one trap	\$12.00
	Each building sewer	\$22.00
	Each drain for indoors rainwater system	\$12.00
	Each cesspool	\$35.00
	Each private sewage disposal system	\$59.00
	Each water heater and vent	\$12.00
	Each gas piping from 1 to 5 outlets	\$12.00
	- Additional outlets per outlet	\$3.00
	Each waste incinerator	\$12.00
	Water piping or water treating system	\$12.00
	Repair or alteration of drainage or vent	\$12.00
	Backflow device for lawn sprinklers	\$12.00
	Vacuum breakers from 1 to 5	\$12.00
	- Additional units over 5 per each	\$3.00
	Backflow device for other systems over 2 inches in diameters	\$24.00
	Cross connection of reclaimed water system	\$47.00
	Each graywater system	\$59.00
	Medical gas system from 1 to 5 outlets	\$71.00
	- Additional outlets over 5 per each	\$12.00
Various Departments	<b>E. MISCELLANEOUS BUDGET, FINANCE AND BUSINESS LICENSE FEES</b>	
	1) Annual Budget	\$40.00 per volume
	2) Annual Financial Report (CAFR)	\$35.00 per volume
	3) Business License List	\$10.00 per list
	4) Specialty License List	\$10.00 per list
	5) Vendor List	\$10.00 per list
	6) Miscellaneous Copying Costs	\$0.15 per page
	7) Miscellaneous Business License Costs - In addition to the business license fees adopted by the City Council through Ordinance, including the general business license fees and specialty business license fees, the following miscellaneous business license fees shall apply:	
	- Photo I.D. cost	\$10.00 each
	-Finger print cost	\$25.00 each
	The fees for photo I.D. and finger printing shall be assessed each time that an individual is required to provide the City with photo identification and/or finger printing, and those services are not otherwise available to the individual so that the services are provided by the City; provided that the City reserves the right to require that the person needing such services obtain those services from the City in connection with certain licensing, and application processes so that the City is able to verify the accuracy and reliability of such services.	
GIS/SWM	<b>Geographic Information Services (GIS) Costs and Fees</b>	
	<b>LABOR COSTS:</b> Labor costs for preparation of requested GIS information shall be billed on a quarter of an hour - fifteen (15) minute basis, at the rate of \$12.50 per fifteen (15) minute period of labor, in addition to any applicable mapping and/or electronic media costs, set forth below:	
	<b>STANDARD MAPPING PRODUCTS</b>	

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	Inkjet Paper (8-1/2 X 11)	\$5.00 each
	Glossy Paper (8-1/2 X 11)	\$10.00 each
	Inkjet Paper (11 X 17)	\$7.50 each
	Inkjet Photo Quality Paper (11 X 17)	\$15.00 each
	Wall Map (22 X 34)	\$20.00 each
	Wall Map (33 X 44)	\$25.00 each
	<b>ELECTRONIC MEDIA: CD-ROM</b>	\$25.00
Finance	<b>LIEN FILING FEE</b>	\$50.00 plus all recording fees
Public Works	<b>E. PUBLIC WORKS PERMIT FEES</b>	
	<b>Site Development Permit</b> (covers site work, including erosion control, clearing, grading and drainage)	\$200.00 plus any staff time in excess of 4 hours at \$50.00 per hour
	<b>Right-of-Way Permit</b> (authorization to use right-of-way for minor construction, parking or other non-intrusive use)	\$70.00
	<b>Right-of-Way Vacation Permit</b> ("Sale" or vacation of city right-of-way to abutting property owners)	\$750.00
	<b>Street Opening Permit</b>	\$250.00 plus any staff time in excess of 5 hours at \$50.00 per hour
	<b>Oversize Load Permit</b> (All vehicles in excess of legal weight or size limitations according to RCW 46.44.041 shall obtain an oversize load permit prior to operating on Lakewood streets)	\$50.00 - Additional costs shall apply if police escorts or signal technician work is required.
	<b>Right-of-Way Tree Cutting Permit</b> (for residential or commercial cutting on or along a lot or in an area zoned for more than one single family home)	\$200.00
	<b>Stormwater Review Fee</b> (for review of all applications for adequacy of stormwater management program)	\$200.00 plus any staff time in excess of 4 hours at \$50.00 per hour
	<b>Reinspection Fee</b> (to cover cost of each reinspection, required in conjunction with a Right-of-Way Permit, necessary to assure compliance with the requirements of the permit)	\$50.00
	<b>General Inspection Fee</b> (for inspection not otherwise listed)	\$50.00 per hour
	<b>General Review Fee</b> (for review not otherwise listed)	\$50.00
	<b>Miscellaneous Permits</b> (any Public Works permit not covered by the fee schedule, if performed by an employee)	Rate will be based on actual hourly costs, plus benefits at 29%, plus 15% overhead
	<b>Professional Services Contracts</b> (any private or public professional service contract needed)	Rate will be billed 100%, plus 10% administrative charges
Parks & Recreation	<b>G. PARKS AND RECREATION PROGRAMS (Facility/Use)</b>	
	<b>Special Use Permit*</b>	
	Small events (100 - 200 guests)	\$200.00
	Large events (201 - 500 guests)	\$500.00

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	Major events (over 500 guests)	\$1,000.00
	Additional event fees and services (plus 15% of gross private event revenue)	Market rate + 15%
	* permit fee + extra costs associated with event (garbage, staff support, notification, sanitation, security, etc)	
<b>Facility Use Cancellation Fees</b>		
	- Recreation Administrative Fee	\$10.00 (non-refundable)
	- Special Use Permit - less than 30 days prior to use	(0%) 100% retained by City
	- Special Use - 31-60 days prior to use	(50% refunded) 50% retained by City
	- Special Use - more than 61 days prior to use	(75% refunded) 25% retained by City
<b>Lakewood Senior Activity Center</b>		
	Rainier Room	
	- Half of room (Section A or B)	\$25.00 per hour
	- Full room (Sections A and B)	\$50.00 per hour
	Seeley Lake Room	\$20.00 per hour
	Lakewood Room	\$15.00 per hour
	American Lake Room	\$20.00 per hour
	Kitchen	\$15.00 per hour
	Facility Deposit	\$150.00
	Cleaning Fee	Varies
	Additional Staffing Fee	\$15.00 per hour
<b>Cancellation Fees</b>		
	- Facility Deposit/Fees (less than 30 days)	(0%) 100% retained by City
	- Facility Deposit/Fees (31-60 days prior)	(50% refunded) 50% retained by City
	- Facility Deposit/Fees (more than 61 days prior)	(75% refunded) 25% retained by City
<b>Boat Launch</b>		
	Per launch	\$15.00
	Resident Season Pass	\$100.00
	Non-Resident Season Pass	\$130.00
	Overnight Pass	\$50.00
	Commercial Pass	\$250.00
<b>Neighborhood Parks</b>		
	Field Preparation Fees	\$30.00
	Fields Use	\$20 per hr (no prep); \$50.00 per game fee (2.5 hrs. and one prep per day)
<b>Fort Steilacoom Park</b>		
	Single Field no preparation	\$35.00 per 60 minutes
	<b>Picnic Shelter</b>	
	- Half Day - 10:00 a.m. - 2:00 p.m. OR 3:00 p.m. - 7:00 p.m.	\$100.00

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	- Full Day (10:00 a.m. - 7:00 p.m.)	No full day rate
	<b>Small Picnic Shelter</b> (near playground)	
	- Half Day - 10:00 a.m. - 2:00 p.m. OR 3:00 p.m. - 7:00 p.m.	\$50.00
	- Full Day (10:00 a.m. - 7:00 p.m.)	\$75.00

Soccer and Baseball Field Use Fees			
		<u>With one field preparation, per field, per 1/2 day (5 hours or less)</u>	<u>With one field preparation, per field, per day</u>
- 1 Field		\$150.00	\$200.00
- 2 Fields		\$200.00	\$275.00
- 3 Fields		\$250.00	\$325.00
- 4 Fields		\$300.00	\$375.00
- 5 Fields		\$350.00	\$425.00
<b><u>With second field preparation, per field, per day</u></b>			
- 1 Field		Add \$40.00	
- 2 Fields		Add \$80.00	
- 3 Fields		Add \$120.00	
- 4 Fields		Add \$160.00	
- 5 Fields		Add \$200.00	
		<u>Without field preparation, per 1/2 day (5 hours or less)</u>	<u>Without field preparation, per day</u>
- 1 Field		\$100.00	\$150.00
- 2 Fields		\$125.00	\$200.00
- 3 Fields		\$150.00	\$200.00
- 4 Fields		\$175.00	\$225.00
- 5 Fields		\$200.00	\$250.00
<b>Tournament Deposit and Cancellation Fee</b> ( A full refund or credit less any staff fees will be issued if cancelled by the City)			
- Nonrefundable tournament reservation fee (does not go towards tournament fees)			\$100.00
- Tournament Deposit Fee (will go towards tournament fees)			\$100.00 per field
- Tournament cancelled less than 30 days prior			50% of deposit refunded
- Tournament cancelled 31-60 days prior			75% of deposit refunded
<b>Other Fees</b>			
	Ft. Steilacoom Park Open Space		\$100.00
	Jumpy Houses		\$20.00 each
	Advertising banner		\$100.00 per day
	Concessions		\$25.00 - \$50.00 per day
	Parking, camping and other revenue collected by renter for event		15% of gross revenue
<b>Neighborhood Shelters</b>			
	- Half day (resident/nonresident): 10:00 a.m. - 2:00 p.m. OR 3:00 p.m. - 7:00 p.m.		\$40.00 / \$50.00

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE	
	- Full Day (resident/nonresident): 10:00 a.m. - 7:00 p.m.		\$60.00 / \$75.00
	Youth Soccer Teams not associated with our city leagues, but who use our fields for league play, per team fee. Field availability may vary and field prep fees apply.		
	- Age 10 years and under		\$100.00
	- Age 11 - 18 years		\$125.00
	- Adult, age over 18 years		\$0
	Youth Baseball Teams not associated with our city leagues, but who use our fields for league play. Field availability may vary.		\$50.00 per game fee (2.5 hrs. and one prep per day)
	Field Preparation (all sports)		\$45.00 per field per prep
	<b>McGavick Center Facility Use/Rental</b>		
Admin	The McGavick Center Fees listed will be discounted by 20% for government agencies. Non Profit Organizations may rent the entire facility for a flat fee of \$1,000. The City's available days for rental/use are limited in number each year.		
	<b>ROOM</b>	<b>Fri or Sat</b>	<b>All other days</b>
	Ballroom	\$1,820.00	\$1,450.00
	½ Ballroom (Room 303)	\$910.00	\$750.00
	¼ Ballroom (Room 302)	\$330.00	\$200.00
	¼ Ballroom (Room 301)	\$330.00	\$200.00
	Atrium/ Lobby	\$1,100.00	\$500.00
	Outdoor Terrace	\$440.00	\$100.00
CDD	<b>H. FIRE CODE OFFICIAL &amp; INTERNATIONAL FIRE CODE (IFC) FEES</b>		
	<b>Site Development Plan Review (plats, short plats, commercial projects, residential infill's etc.)</b>		
	Basic review fee		\$250.00
	- Additional review (over two hours)		\$125.00 per hour
	<b>Vehicle Gates</b> (includes plan review, inspection and testing)		\$125.00 per hour
	<b>Construction Plan Review</b> - A plan review fee will be charged for fire department review of requirements for construction and inspection of the IFC requirements for buildings classified as Group A, B, E, F, H, I, M, R, S and U. The plan review fee shall be:		15% of the plan review fee established by the UBC fee schedule as adopted by the City, with a minimum fee of \$125.00.
	<b>Fireworks Fees</b>		
1)	Fees for temporary fireworks stand permit		\$100.00
2)	Fees for a public display permit		\$245.00
3)	A liability insurance policy(ies) is/are required in accordance with the Fireworks Ordinance for both fireworks stands and public displays as follows:		
	- \$500,000 for injuries to any one person in one accident or occurrence;		
	- \$1,000,000 for injuries to two or more persons in any one accident or occurrence;		
	- \$500,000 for damage to property in any one accident or occurrence; and/or		
	- \$1,000,000 combines single limit for any one accident or occurrence		
4)	A Bond for clean-up is required in accordance with the Fireworks Ordinance for all fireworks stands (in a bond or cashiers check)		\$500.00
	<b>Fire Alarm Systems</b>		

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	<b>Tenant Improvements (1st four zones)</b>	\$215.00 plus \$6.00 (per device)
	- Additional zones	\$54.00 (each)
	<b>Residential (one and two-family dwellings)</b>	\$215.00 plus \$6.00 (per device)
	<b>Commercial and Multi-Family (1st four zones)</b>	\$325 plus \$6.00 (per device)
	- Additional zones	\$54.00 (each)
	- Sprinkler supervision only	\$270.00
	<b>Fire Alarm Permit Fee</b> for upgrading of an existing system	50 percent (50%) of the fee for new
	Fire Alarm Plan Review Fee	25 percent (25%) of the permit fee, with a minimum of \$125.00
	<b>Underground Sprinkler Supply</b> (includes plan review, inspection and testing)	\$325.00
	<b>New Suppression Systems (Halon, CO2, Dry Chemical, FM200, Integren, etc.):</b>	
	- 1 to 5 nozzles	\$200.00
	- Over 5 nozzles	\$200.00 plus \$20.00 per nozzle over 5 nozzles
	- Bottle(s)	\$30.00 per bottle
	<b>Above Ground Fire Sprinkler Systems</b>	
	The fee for fire sprinkler systems shall be based on the Building Permit Fee Table. The valuation shall be based on the per square foot figure of sprinkler systems as established by policy in accordance with nationally-recognized standards.	
	<b>Plan Review Fee</b> (for the fire sprinkler systems are in addition to the permit fee)	25 percent (25%) of the permit fee, with a minimum of \$125.00.
	<b>Tenant Improvements</b> (relocation and addition to existing system)	valuation 20 percent (20%)
	<b>Commercial Cooking Type 1 Hood and Suppression System</b>	\$270.00
	<b>Standpipes</b> (includes review, inspection and testing fees)	
	Temporary Standpipe	\$162.00
	Class I	\$184.00
	Class II	\$297.00
	Class III	\$318.00
	<b>Other Fees</b>	
	- Additional inspection fees may be imposed after 2 inspections	\$50.00 for each additional inspection
	- After hours inspections	\$75.00 hour (1-hour minimum)
	<b>Fire Pump Installations</b> (includes review, inspection and testing fees)	\$540.00
	<b>Commercial Power Generator Installations</b> (includes review, inspection and testing fees)	\$350.00
	<b>False Fire Alarms</b>	
	In the event of more than two false alarms in any 12-month period, the Fire Chief may charge a fee for fire department response as specified below:	

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	- First and Second False Alarms	No Fee
	- Third False Alarm	\$100.00
	- Fourth and Additional False Alarms	\$250.00
	EXCEPTION: False alarms resulting from the failure of a fire alarm service technician notifying the central, proprietary or remote monitoring station shall be billed at the rate of:	\$270.00 for each occurrence
<b>FIRE CODE PERMIT FEES</b>		
The following are annual fees, except where noted, in accordance with Section 105 of the Uniform Fire Code.		
Permit charges may be waived by the Fire Chief or Fire Marshal for the following: Activities of Washington State non-profit corporations and/or civic or fraternal organizations which possess an IRS tax exempt status. Proof of IRS tax exempt shall be presented at the time of permit application. Non-profit organizations may be charged 1/2 of the listed occupancy permit fees. However, any group shall be assessed a full permit fee if the approved conditions of the permit are modified or not adhered to by the applicant		
<b>Permit Type</b>		<b>Fee</b>
Aerosol products		\$110.00
Aircraft Refueling Vehicle		\$110.00
Aircraft Repair Hangar		\$110.00
Asbestos Removal (limited)		\$110.00
Automobile Wrecking Yard		\$110.00
Bowling Pin Refinishing		\$110.00
Bowling Alley Refinishing (limited)		\$110.00
Candles or Open Flame in Assembly Areas (limited)		\$110.00
Carnivals and Fairs, etc. - Outdoors (limited)		\$110.00
- Carnivals - Commercial		\$110.00
- Fairs, Bazaars, Farmers Market, etc.		\$110.00
- Special Events - Outdoors		\$110.00
Cellulose Nitrate Film		\$110.00
Cellulose Nitrate Storage		\$110.00
Combustible Fiber Storage		\$110.00
Combustible Material Storage		\$110.00
Compressed Gases		\$110.00
Commercial Rubbish Handling Operation		\$110.00
Cryogens		\$110.00
Dry Cleaning Plants		\$110.00
Dust Producing Operations		\$110.00
Explosive/Blasting Agents		\$110.00
Explosive/Blasting Agents - Transport, Use		\$110.00
Fireworks Display, Special (limited)		\$270.00
Fireworks Stand, Limited		\$100.00
Flammable/Combustible Liquids		\$110.00
- Pipeline install		\$110.00
- Pipeline operate		\$110.00
- Store, handle use		\$110.00
- Remove abandoned tank		\$110.00

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	- Remove (or abandon in place) residential tank	\$55.00
	- Install, alter, etc. - tank, piping, equipment	\$110.00
	- Tank vehicles	\$110.00
	- Change contents (limited)	\$110.00
	Fruit Ripening	\$110.00
	Fumigation or Insecticidal Fogging	\$110.00
	Hazardous Material	\$110.00
	Hazardous Material Production	\$110.00
	High Pile Storage	\$110.00
	Liquefied Petroleum Gases - Tank Install	\$110.00
	Liquid or Gas-Filled vehicles/Equipment in Assembly Bldgs.	\$110.00
	Lumber Yards	\$110.00
	Magnesium Working	\$110.00
	Mall (Covered)	\$110.00
	- Kiosks, Concessions, Booths, etc.	\$110.00
	- Used for Assembly (Limited)	\$110.00
	- Use Open Flame, etc. (Limited)	\$110.00
	- Display Flammable Liquid or Gas Filled Equipment	\$110.00
	Motor Vehicle Fuel Dispensing Station	\$110.00
	Organic Coatings	\$110.00
	Ovens- Industrial	\$110.00
	Parade Floats (limited)	\$110.00
	Place of Assembly	\$110.00
	Haunted House - Commercial (limited)	\$110.00
	Bazaars, Boutiques, Booths or Displays	\$110.00
	Flea Markets	\$250.00
	Other Special Events (Limited)	\$110.00
	Pyrotechnical Special Effects Material	\$110.00
	Radioactive Material	\$110.00
	Refrigeration Equipment (Commercial)	\$110.00
	Repair Garages	\$110.00
	Spraying and Dipping	\$110.00
	Tents and Canopies	\$110.00
	Tire and Storage	\$110.00
	Welding and Cutting	\$110.00
<b>Tax Incentive Urban Use Center Fees</b>		
	- Application Fee	\$150.00 plus \$25.00 per multi-family unit, up to a maximum fee not to exceed \$300.00
	- Pierce County Assessor Processing Fee (specific to the Tax Incentive Urban Use Center Application Fee)	\$100.00
	- Extension to Conditional Certificate	\$50.00
<b>CDD</b>	<b>I. BUSINESS LICENSE FEE SCHEDULE</b>	
	General Business License (GBL)	\$60.00



## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE
	Renewal of GBL	\$60.00
	Pawnbroker Pawnshops	\$750.00
	Second-hand and/or salvage dealers	\$150.00
	Junk and/or salvage dealers	\$300.00
	Transient Trader in second-hand property	\$53.00
	Private Sales	No Fee
	Flea Markets	\$750.00
	Adult Cabaret Manager and Entertainer	\$150.00
	Adult Entertainment Establishment	\$1,125.00
	Panoram Premises License	\$1,125.00
	Panoram Device License	\$75.00 per device
	Panoram Owner License	\$1,125.00
	Panoram Manager License	\$113.00
	Carnivals and Circuses	\$150.00 per day
	- Five or less machines or devices	\$75.00 per week*
	- Five or more	\$15.00 per week per device*
	* Alternative to device fees	\$150.00 annual fee
	Wrecker License	\$150.00
	<b>Public Dances, Cabarets, Dance Halls and Teenager Dances</b>	
	- Cabaret	\$750.00
	- Public Dance Hall	\$150.00
	- Public Dances (per night)	\$53.00
	- Public Dances (annually)	\$150.00 (maximum of four per year)
	- Teenager Dances	Same as Public Dances
	<b>Massage Businesses</b>	
	- Massage Business License	\$75.00
	- Massage Manager	\$75.00
	<b>Bathhouses</b>	
	- Public Bathhouse	\$750.00
	- Bathhouse Attendant	\$113.00
	- Bathhouse Manager	\$113.00
	Outdoor Public Music Festivals	\$1,125.00 per day of festival event
	Bondsmen	\$750.00
	Theaters	\$150.00 per screen per year
	Transfer of license fee ( <i>commercial kennel or cattery, hobby kennel, foster kennel, private kennel, grooming parlor, or pet shop</i> )	No fee
	Commercial Kennel/Cattery (6-50 dogs/cats)	\$100.00 plus \$2.00 per dog/cat
	Commercial Kennel/Cattery (over 50 dogs/cats)	\$100.00 plus \$200.00
	Solicitors and Peddlers	\$75.00 per solicitor or peddler
	Rental Housing Complex License	\$53.00
<b>Police</b>	<b>J. ANIMAL CONTROL LICENSING FEES</b>	
	The annual license fees for the ownership, keeping, or having control of dogs and/or cats in the City shall be as follows:	
	- Dogs (altered)	\$20.00

## CITY OF LAKEWOOD MASTER FEE SCHEDULE

Department	ITEM	FEE	
	- Dogs (unaltered)	\$55.00	
	- Cats (altered)	\$12.00	
	- Cats (unaltered)	\$55.00	
	Reduced rates for physically disabled and senior citizens, 65 years of age or older:		
	- Dogs (altered)	\$10.00	
	- Dogs (unaltered)	\$30.00	
	- Cats (altered)	\$4.00	
	- Cats (unaltered)	\$30.00	
	Animals exempted from payment of fee - Guide Dog or Service Animal (with proof)	No Fee	
	It is provided, however, that animal control license fees for renewal of 2001 licenses shall be prorated in the year 2002 to reflect the proportionate share of the year 2002 remaining had the 2001 license continued to be in effect for a full twelve month term from the date of its issuance. This provision shall automatically sunset after the year 2002.		
	In order to receive the fee advantage for altered dogs and cats, an individual must provide either proof of alteration from a licensed veterinarian or a written statement from a licensed veterinarian that the spay/neuter procedure would be harmful to the animal.		
	<i>Police</i>	<b>K. BURGLAR/SECURITY ALARM PERMIT FEES</b>	
The fee for burglar/security alarm systems operating within the City of Lakewood as defined in Chapter 9.31 of the Lakewood Municipal Code are as follows:			
	Annual Permit Fee	\$24.00	
	- for Senior Citizens or Physically Disabled	\$12.00	
	General False Alarm Fee	\$100.00 each incident	
	Robbery False Alarm Fee	\$200.00 each incident	
	Supplemental False Alarm Fee for Unregistered Alarm	\$100.00 each incident	
	Late Fee if False Alarm Fee is not paid in 30 days of invoice	\$25.00	
	Appeal Fee (refundable if fee is overturned)	\$50.00	
	Alarm Company Fee for Failure to Verify Alarm Signal	\$100.00	
	Alarm Company Fee for false statements concerning the inspection of an alarm site or alarm performance	\$200.00	

Ordinance No. 18

Resolution No. 1996-4

Resolution No. 1996-5

Resolution No. 1996-14

Resolution No. 1996-32

Resolution No. 1997-7

Resolution No. 1997-14

Resolution No. 1997-18

Resolution No. 1997-31

Resolution No. 1997-32

Resolution No. 1998-10

Resolution No. 1998-14

Resolution No. 1998-16

Resolution No. 1999-17

Resolution No. 2000-18

Resolution No. 2001-08

Resolution No. 2001-11

Resolution No. 2001-24

Resolution No. 2001-30

Resolution No. 2002-11

Resolution No. 2002-28

**CITY OF LAKEWOOD  
MASTER FEE SCHEDULE**

<b>Department</b>	<b>ITEM</b>	<b>FEE</b>
Resolution No. 2003-02		
Resolution No. 2003-04		
Resolution No. 2003-16		
Resolution No. 2003-21		
Resolution No. 2004-10		
Resolution No. 2006-21		
Resolution No. 2006-26		
Resolution No. 2006-34		
Resolution No. 2007-15		
Resolution No. 2008-14		
Resolution No. 2008-36		
Resolution No. 2009-25		
Resolution No. 2012-09		
Resolution No. 2012-32		