



# WEST PIERCE FIRE & RESCUE

*Proudly serving the citizens of Lakewood and University Place*

3631 Drexler Drive West, University Place, WA 98466  
phone 253.564.1623 | fax 253.564.1629 | [www.westpiercerescue.org](http://www.westpiercerescue.org)

## Fire Alarm Systems Plan Review Checklist

The following are the minimum requirements needed for submittal of fire alarm systems to be reviewed for approval. Provide 3 sets of all required documentation.

- Proposed systems must meet the requirements of the 2012 International Fire Code and 2013 edition of NFPA 72.
- Written narrative providing intent and system description to include, but not limited to;
  - Describe the project as new, tenant improvement, or remodel.
- System drawings shall be provided in  $\frac{1}{4}$  or  $\frac{1}{8}$  inch scale. Submitted documents shall include all applicable requirements of NFPA 72. Including, but not limited to the following;
  - Documentation should include applicable site drawing, building layout, sectional views and provided point of compass.
  - Plans shall show location of all Fire Alarm equipment including but not limited to; initiating devices, notification appliances, candela ratings, control unit, annunciator panel, transponders, power supplies, booster panels, etc.
- Provide manufacturer's product information sheets for all devices and appliances integrated with the system.
- Battery calculation sheet.
- Wire voltage drop calculation sheet.
- Riser diagram.
- Conductor type, sizes and conduit details.
- Operational Matrix.
- Elevator recall information, if applicable.

Plans and permits must be submitted to West Pierce Fire & Rescue, Station 20 at 10928 Pacific Hwy SW, Lakewood, WA 98499. For plan submittal or permit questions please contact Administrative Assistant, Lorelee Ashley at (253) 983-4583 or [Lorelee.Ashley@westpiercerescue.org](mailto:Lorelee.Ashley@westpiercerescue.org).

For system requirements or plan review questions please contact Michael Dobbs, Battalion Chief/Assistant Fire Marshal at (253) 983-4584 or [Michael.Dobbs@westpiercerescue.org](mailto:Michael.Dobbs@westpiercerescue.org).