PIERCE COUNTY FIRE PROTECTION DISTRICT #3
WEST PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
MEETING MINUTES
OCTOBER 13, 2026

Chair Clancy called the meeting of the Board of Fire Commissioners to order at 5:30. A quorum was present Commissioners Casebolt and Dellinger excused. Also, in attendance were, D/C Boltz, A/C Adams, A/C Erskine and A/C Hebeisen, D/C McCurdy, Assistant Director Cooper.

CALL MEETING TO ORDER

- Pledge of Allegiance

APPROVAL OF AGENDA

Chair Clancy called for a motion for approval of agenda. Commissioner Durr motioned. Commissioner Billingsley seconded. All approved unanimously.

PRESENTATIONS

- CERT Proclamation – Chair Clancy read the proclamation and thanked the CERT program for all their hard work and dedication to the community. Proud of this program and all that are involved.
- CERT recognition – Rachel Adler briefed the Board on the CERT program. She stated they just completed the 55th CERT class. Presented Kevin Ransier an award for all his hard work in the community. Kevin has volunteered for over 12 years. Helps CERT with their moulage drills. His work goes beyond moulage and he shares his time, and knowledge with many CERT programs and we are so proud to have him in the CERT program.
- Budget Presentation – Director Wick presented the FY 2027 proposed budget. A presentation was viewed on both screens and all Commissioners received a copy for review before the Board of Commissioners meeting. Hearing was advertised in the Tacoma News Tribune per policy. Director Wick handles all the questions from FBC and lets them know they can attend this hearing. There are no citizens in the audience. Commissioner's questions were answered regarding the presentation.

CONSENT AGENDA

Board Minutes of September 08, 2026. Capital Projects warrants #79275 through #79279 totaling $124,211.81. Warrants #79280 through #79325 totaling $149,843.74. Capital projects warrants #79326 through #79327 totaling $32,936.01. Warrants #79328 through #79412 totaling $604,311.48. Capital projects warrants #79413 through #79414 totaling $3,833.20. Warrants #79415 through #79468 totaling $166,845.61. Warrants #79475 through #79785 totaling $12,180.10. Warrants #79486 totaling $32,476.11. Warrant #79487 totaling $2,017.98. Warrants #79488 through #79528 totaling $352,861.62. Warrants #79529 through #79593 totaling $392,272.96. Executive Financial Report ending August 31, 2026. September Alarm Summary.

CORRESPONDENCE

- Thank you letter from Curtis High School for the partnership during the Hazmat Response at the Curtis High School swimming pool – A/C Erskine briefed the Board on the call in the incident report Staff Report.

CITIZEN COMMENTS – None

STAFF REPORT

- Recent Incidents – A/C Erskine briefed the Board:
  - Haz mat call for Curtis High School pool. 4 students that felt lightheaded after entering the pool. Chlorine was found close to the pool and the chlorine was moved and the pool was cleared and aired out
  - Regency Park Apartment fire. Laundry room fire. Crews responded quickly. Great stop.

- True lane apts. Four apartments were affected. Red Cross housed the residents. Great stop by crews.

- SOG 214 Section E – Identity Theft Protection – Director Wick briefed the Board on the Identity theft over the year. No known instances of identity theft. Safeguard was placed since the cyber attack to make sure no identity theft occurs.
- 2025 audit is still not wrapped up. Waiting on auditors to get wrapped up. Hope to have a report to the Commissioners soon.
- Recently underwent quotes for the district's insurance. Insurance has increased significantly so we had three entities provide quotes. Insurance has moved to separate entities for each of the districts. Moved from McNeill to VFIS. Lots of research done with other agencies to see increase in premiums. Also required to do a separate cyberattack premium. Premium is good and comparable. Effective October 1st we are covered with VFIS.
- Chiefs Report – Chief McCurdy briefed the Board:
  - Quarterly Report is included in the Board packet.
  - September 11, 2026 remembrance ceremony. Well attended by the public and both Lakewood and University Place. Left an impression on the community.
  - Staff attended the King County Leadership conference. Great speakers and professional development information.
  - Strategic plan is complete. Chief McCurdy and McGrady have been meeting with all divisions and crews to present the Strategic plan and two-way dialogue. Well received and great way to get in front of the crews.
  - Leadership Summit was at McGavick and was well attended and a great event.
  - Kudos to Tammy Lamb Awarded the Generator grant was awarded for $750K. $268K for Live fire training.
  - Collecting food and hygiene items for Lions Club for donations to Springbrook
  - Upcoming Fall safety days is October 24th at Station 21 at 10 am.

NEW BUSINESS

- First Reading – Policy 1040 -Procurement – Director Wick briefed the Board on the Policy that was included in the Board packet. Updates to state law. In the pipeline to approve every two years. Very significant rewrite and is included in the Board packet.

ACTION ITEMS

- Resolution #101326-006– Resolution authorizing certain EMS transport accounts to be written off in their entirety – This resolution is twice a year. Briefed the Board on the resolution and the reasoning behind the write off. The EMS levy takes care of current residents.
  Chair Clancy called for a motion to approve Resolution #101326-006. Commissioner Billingsley motioned. Commissioner Durr seconded. All approved unanimously.
- Resolution #101326-007 – Amended Resolution designating authorized representatives to obtain federal and/or state emergency disaster assistance funds – briefed the Board on the update needed to clean up the language.
  Chair Clancy called for a motion to approve Resolution #101326-007. Commissioner Durr motioned. Commissioner Billingsley seconded. All approved unanimously.

BOARD COMMENTS

- **Commissioner Billingsley –** Thanked Director Wick for her work on the budget.
- **Commissioner Durr –** Thanked Director Wick for her work on the budget.
- **Chair Clancy –** Thanked Director Wick for her work on the budget.

ADJOURNMENT

There being nothing further to bring to the Board, Chair Clancy adjourned the meeting at 6:26 PM.

Next meeting: November 10, 2026 @ 5:30 Station 31.

Tammy Lamb, District Clerk

John Clancy, Board Chair

Koree Wick, District Secretary