



**WEST PIERCE FIRE & RESCUE  
BOARD OF COMMISSIONERS  
DRAFT AGENDA – MAY 15, 2018  
5:30 P.M. - Station 31**

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**CALL MEETING TO ORDER**

Chair Dalton

- *Pledge of Allegiance*

**APPROVAL OF AGENDA**

**PRESENTATION**

- EMS Proclamation Week – Chair Dalton

**CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Commissioners for reading and study, are considered to be routine, and without dissent will be approved. If a separate discussion is desired, the specific item will be removed from the Consent Agenda and placed on the Regular Agenda.

- Board Minutes of May 01, 2018.*
- Replacement warrant #54887 for \$408.61.*
- April 2018 Alarm Summary*
- April 30, 2018 Finance Report*

**CORRESPONDENCE**

**CITIZEN COMMENTS – (Please sign in and address topic, 3 minute limit)**

**STAFF REPORT**

- *Recent Incidents – D/C Tinsley.*
- *Chiefs Report – Chief Sharp.*

**NEW BUSINESS**

- *Discussion regarding committee replacements for Commissioner Erb's positions.*
- *Discussion regarding process for new commissioner appointment.*

**ACTION ITEMS**

- *Recommendation to cancel August 7 & 21, 2018 Board meeting. Hold a special meeting on July 31, 2018*

**BOARD COMMENTS**

**ADJOURNMENT**

***Next meeting: June 5, 2018 @ 5:30 PM; Station 31***

**PIERCE COUNTY FIRE DISTRICT 3  
WEST PIERCE FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
MAY 01, 2018**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with Commissioner Clancy excused. Also in attendance D/C Tinsley, D/C Roth, A/C Norton, A/C McCurdy, A/C Boltz, and Director Wick. A sign-in sheet was provided for additional attendance. This was a meeting at Station 21.

All rose for the pledge of allegiance.

**APPROVAL OF AGENDA**

**Commissioner Sheeran moved to approve the agenda. Commissioner Erb seconded. Motion approved unanimously.**

**PRESENTATION**

- Deputy Chief Promotion – Paul Tinsley – Chief Sharp commented on all of A/C Tinsley's hard work as the Assistant Chief over the last ten years. Acknowledged his promotion and stated how thankful he is that he has taken this new role as Deputy Chief. Chief Sharp read his promotion letter. Paul's wife, Cindy, came forward to pin him with his new Deputy Chief badge. D/C Paul Tinsley took the oath of Deputy Chief and Chief Sharp presented him to the Board.
- Assistant Chief Promotion – Mike Boltz – Chief Sharp commented on all of Captain Boltz's hard work as a Captain and all the work he has accomplished in training departments new recruits. Chief Sharp read his promotion letter. D/C Tinsley presented Mike his new white helmet for his Assistant Chief position. Mike's brothers came forward and pinned his new collar brass. Mike's wife, Dee, came forward to pin him with his new Assistant Chief badge. A/C Mike Boltz took the oath of Assistant Chief and Chief Sharp presented him to the Board.
- Captain Promotion – Steve Vukich – Chief Sharp commented on the hard work of FF/E Vukich and commented he worked on the same crew back in the University Place fire days. Thanked Steve for his hard work and dedication in filling this position. Chief Sharp read his promotion letter. A/C came forward with the new red Captain's helmet. Steve's kids came forward to pin his new collar brass. Steve's wife, Brooke, came forward to pin him with his new Captain's badge.
- Engineer promotion – Brian Bouton – Chief Sharp commented on the hard work of FF Bouton's and all the hard work he puts in to our CERT program. Thanked Brian for his hard work. Brian's wife, Deb, came forward to pin him with his new Engineer badge.

All four new promotions went through and the Board and Staff congratulated them on their hard work and promotions.

**Chair Dalton** adjourned the meeting at 5:40 to take pictures and congratulate the four new promotions.

**Chair Dalton** called the meeting was called back to order at 6:00.

**CONSENT AGENDA**

The Consent Agenda consisting of Board Minutes of April 17, 2018. Warrants 54753 through 54807 totaling \$154,121.89. Warrants 54821 through 54885 totaling \$264,822.94. Warrant 54886 totaling \$408.61. March 31, 2018 Finance Report. April payroll \$2,218,264.29.

**Consent Agenda approved unanimously.**

**CORRESPONDENCE –**

- Thank you letter from Dorothy Buck for assisting with funeral services for David Buck.
- Thank you letter from Pierce County Sheriff for the help with Daniel McCartney's funeral service.
- Thank you letter from Pierce County DEM for helping with the memorial service for Mike McCaffree.

**CITIZEN COMMENTS - None**

**STAFF REPORT**

- Youth Academy – Director Wick briefed the Board on the upcoming Youth Academy which will be the last weekend in July. This year, rather than the six week/one evening a week schedule, the academy will be two full days July 28<sup>th</sup> & 29<sup>th</sup>. WPFR is still working with the Boys and Girls Club and is also opening it up to the junior and senior high schoolers in the district. Applicants must be 14-18 years old. 36 candidates will be accepted. If you know of anyone interested please let Director Wick know.

- GEMT update – Director Wick updated the Board on the GEMT submission process that was due the end of April. Reviewed the process and how revenue is calculated. Director Wick will break down the GEMT money on the finance report to easily track these funds.
- Recent Incidents – D/C Tinsley briefed the Board:
  - The marine boat, Endeavor, was called to the recent house fire in Gig Harbor. Heavily involved with minimal access to a water supply from the road. Crews on the fire boat did a great job fighting the fire.
  - Apartment Fire at Arbor Apartments. Young man tried to break the glass for the fire extinguisher and hurt hand which was the only injury. Crews quickly contained the fire to one unit, there was water damage to a unit below. Cause of fire under investigation.
  - Three dumpster fires in Station 20 area. LPD was called to investigate as all three were in close proximity to each other. Investigation still pending.
- Chiefs Report – Chief Sharp:
  - Received notification of a community meeting on May 14, 2018 for a possible annexation of property to the City of Tacoma in the Manitou area. Currently this property is unincorporated and part of the district. Property is a six block range, two blocks deep and has 96 parcels. The tax revenue value is approximately \$80,000 in 2018. Chief Sharp stated he will be attending this meeting to gather more information and will update the Board.  
**Commissioner Rankin** asked the outcome of the 13 parcels in Fircrest. Chief Sharp stated it made sense to incorporate these into Fircrest and WFPR had no opposition.
  - Chief Sharp commented the first meeting in August is National Night out and the second meeting date is a fundraiser several staff will be attending. Advised the Board a Special Meeting request will be brought to the Board for July 31, 2018 to accommodate the canceling of both of the August meetings and will also coincide with the graduation of the Youth Academy which is the 28<sup>th</sup> and 29<sup>th</sup> of July.
  - Community Events
    - Disaster Preparedness day was April 21<sup>st</sup> at the Lakewood YMCA. Great event with a lot of CERT participation and staff. Safety information was handed out and sign up for the next CERT class was offered.
    - YWCA luncheon was attended by staff.
    - Light my Fire fundraiser attended by staff.
  - Upcoming Events
    - Recruit graduation is May 9, 2018 at 6 PM at McGavick.
    - May 14, 2018 is the Pierce County meeting on the annexation of the Manitou parcels.
    - Chief Sharp will be presenting the State of the District at the Lakewood City meeting on May 14, 2018.

## NEW BUSINESS

Request for retiree medical benefits – Chief Sharp commented on the letter that was received by the Board from a retiree. The letter was put in the Board packet for review. Chief Sharp provided information and history on the current Board Resolution on file. He summarized the background of the retiree's request. Board members discussed the options and details of the program. The Board had discussion regarding the request. **Commissioner Rankin motioned to deny the retiree benefit request. Commissioner Erb seconded. All approved unanimously.** Chief Sharp was directed to draft a letter to the retiree and bring to the Board for approval.

- Grant Erb Board resignation – Chief Sharp briefed the Board on the sad news of Commissioner Erb resigning. Commented on the process of appointing a commissioner and how the terms of election work. The Board has 90 days to fill the position.  
**Chair Dalton, Commissioner Rankin, Commissioner Sheeran accepted Commissioner Erb's Letter of Resignation.**

## ACTION ITEMS

- MSO Job Description – Chief Sharp briefed the Board on the action requesting the new job description. In the 2014 contract negotiations three shift MSO promotional positions, one on each shift, were agreed upon. There currently is no job description. These positions will be filled through a promotional process and will not create any new FTE's.  
**Chair Dalton asked for motion for approval of the MSO Job Description. Commissioner Rankin motioned. Commissioner Sheeran seconded. All approved unanimously.**

## BOARD COMMENTS

- **Commissioner Rankin** – Will be missing the May 15, 2018 Board meeting as he has another meeting to attend. Thanked those involved with the Recruit Academy for all their hard work with training. Great to see the promotions.

- **Commissioner Sheeran** – Nice to see all the families attend the promotions. Says a lot about the support the employees have. Echoed Commissioner Rankin's comments on the Recruit Academy.
- **Commissioner Erb** – Thanked those involved with the Recruit Academy for all their hard work. Congratulated all four employees on their promotions. Great asset to the department.
- **Chair Dalton** – Congratulated all on their promotions. Nice to see the Recruit Academy is getting close to graduation. Thanked all the employees for their hard work.

## ADJOURNMENT

There being nothing further to come before the Board, the meeting was adjourned at 6:32 PM.

Next meeting May 15, 2018, Station 31 @ 5:30 PM

Respectfully Submitted:

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Tammy Lamb, District Clerk

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Bart Dalton, Board Chair

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Koree Wick, District Secretary

Check Date

Batch:

WARRANT REGISTER FUND: GENERAL FUND 5/2/2018

05.02 PAP

Warrants audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified by RCS 42.24.090, have been recorded on the following list:

Document Number	Vendor Name	Document Date	Document Amount
54887	JERRY SUMMERS	5/2/2018	408.61
			<b>408.61</b>

REISSUE:



# WEST PIERCE FIRE & RESCUE

*Proudly serving the citizens of Lakewood and University Place*

3631 Drexler Drive West, University Place, WA 98466  
 phone 253.564.1623 | fax 253.564.1629 | www.westpiercer.org

## April 2018 Alarm Summary Report

March 2018 Alarms 1344  
 April 2018 Alarms 1283 (-61)  
**Apr. 2018 vs. Mar. 2018 -4.5%**

April 2017 Alarms 1221  
 April 2018 Alarms 1283 (+62)  
**Apr. 2018 vs. Apr. 2017 +4.8 %**

2017 Alarms YTD 5260  
 2018 Alarms YTD 5211 (-49)  
**2018 vs. 2017 YTD -0.9%**

April Mutual/Auto Aid Given 30  
*CPFR 16, GHF 9, AIFD 3, DFD 2*  
**YTD Mutual/Auto Aid Given 135**

*(Effective 11/1/17, McNeil Island contracts with WPFR, so transports not counted as Mutual Aid)*

April Mutual/Auto Aid Rec'd. 25  
*CPFR 19, GHF 1, TFD 5*  
**YTD Mutual/Auto Aid Rec'd. 128**

<b>West Pierce Fire &amp; Rescue 2017-2018 Alarm Comparison</b>					
Month	2017	YTD	2018	YTD	2017 YTD +/-
Jan	1509	1509	1323	1323	-186
Feb	1246	2755	1261	2584	-171
Mar	1284	4039	1344	3928	-31
Apr	1221	5260	1283	5211	-49
May	1383	6643			
Jun	1311	7954			
July	1353	9307			
Aug	1420	10727			
Sept	1289	12016			
Oct	1344	13360			
Nov	1202	14562			
Dec	1334	15896			

**Respond Efficiently • Execute Flawlessly • BE NICE!**



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TO: Board of Fire Commissioners

FROM: Director Wick

DATE: May 10, 2018

RE: Finance Report  
Month ending April 30, 2018

This memo is for the purpose of defining key areas of interest within the monthly finance report. Detail is provided in the attached reports. You will see a column on the Detail of Cash Flows which provides a comparison from prior year.

## **Expense Fund**

On the expense side of the equation, the District continues to operate slightly higher than budget. As has been noted permits fees to the City of Lakewood, 2017 election costs, annual funding of retiree medical plan accounts, as well as the most recent hiring process are contributing factors. Those are annual costs all born in the first quarter of the year. Additionally, grant expenditures for the Smoke Detector Grant and the Regional Paramedic Grant are reflected in the operating budget but have zero dollars budgeted; there is significant offsetting revenue for both. As the year progresses this should balance out. Overall revenue is on track, the District received its first of two large receipts of tax revenue this month.

## **Reserve Fund**

Nothing to report.

## **GOB Fund**

Nothing to report.

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Description	Budget Amount	YTD Percentage	Current				
			YTD - Total All Funds	Expense Fund D3	Reserve Fund D3	GO Bond Fund D3	GO Bond Fund D2
308 Beginning Net Cash and Investment	13,313,260	102.98%	13,709,793	6,934,026	6,349,485	181,454	244,829
<i>Revenues and Other Sources</i>							
310 Taxes	31,737,774	43.76%	13,887,246	13,329,730	0	0	557,516
320 Licenses and Permits	100,000	25.83%	25,829	25,829	0	0	0
330 Intergovernmental Revenues	262,007	100.16%	262,431	262,431	0	0	0
340 Charges for Goods and Services	4,394,797	42.73%	1,877,964	1,877,964	0	0	0
360 Miscellaneous	317,500	63.36%	201,161	172,629	27,689	0	843
390 Other Financing Sources	1,441,053	0.00%	0	0	0	0	0
Total Revenues and Other Sources	38,253,131	42.49%	16,254,630	15,668,582	27,689	0	558,358
<b>Total Resources</b>	<b>\$51,566,391</b>	<b>58.11%</b>	<b>\$29,964,423</b>	<b>\$22,602,608</b>	<b>\$6,377,174</b>	<b>\$181,454</b>	<b>\$803,187</b>
<i>Expenditures and Other Uses</i>							
510 General Government Services	29,905	127.36%	38,086	38,086	0	0	0
520 Public Safety	34,925,517	36.59%	12,778,358	12,778,358	0	0	0
Total Operating Expenditures	34,955,422	36.67%	12,816,444	12,816,444	0	0	0
591-593 Debt Service	1,801,153	0.00%	0	0	0	0	0
594 Capital Expenditures	374,012	0.00%	0	0	0	0	0
598 Other Expenditures	0	0.00%	0	0	0	0	0
Total Expenditures	37,130,587	34.52%	12,816,444	12,816,444	0	0	0
597-599 Other Financing Uses	1,441,054	-0.50%	(7,146)	(7,146)	0	0	0
<b>Total Expenditures and Other Uses</b>	<b>\$38,571,641</b>	<b>33.21%</b>	<b>\$12,809,297</b>	<b>\$12,809,297</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>Excess (Deficit) of Resources Over Uses</i>							
380 Nonrevenues (Except 384 and 388.80)	0		\$17,155,126	\$9,793,311	\$6,377,174	\$181,454	\$803,187
580 Nonexpenditures (Except 584 and 588.80)	0		0	0	0	0	0
<b>508 Ending Net Cash and Investments</b>	<b>\$12,994,750</b>		<b>\$17,155,126</b>	<b>\$9,793,311</b>	<b>\$6,377,174</b>	<b>\$181,454</b>	<b>\$803,187</b>



W/PFR  
Detail of Cash Flow

Expense Fund (686,003) - Month ending April 30, 2018						
	MTD	YTD	Budget		Prior YTD	
<b>REVENUES:</b>						
Beginning Fund Balance - D3	0.00	6,934,026.22	6,475,041.00	107.09%	6,923,534.25	
Taxes						
Current General Property Taxes	11,469,546.71	13,116,963.21	29,710,488.00	44.15%	11,764,062.87	
Delinquent General Property Taxes	49,140.70	212,766.87	727,286.00	29.25%	204,406.30	
Licenses and Permits	0.00	0.00	0.00		0.00	
Permits - Protective	8,506.45	25,828.80	100,000.00	23.83%	46,240.86	
Permits - Lakewood	0.00	0.00	0.00		0.00	
Intergovernmental						
Federal Grants	118,610.00	261,208.50	260,607.00	100.23%	210,747.00	
State Grants	0.00	1,222.00	1,400.00	87.29%	1,270.00	
Intergovernmental Service						
Communications, Alarms, and Dispatch Services	0.00	0.00	0.00	#DIV/0!	0.00	
Charges for Goods and Services						
Sales of Taxable Merchandise	50.96	492.27	14,000.00	3.52%	1,640.15	
Sales tax from taxable sale	5.04	48.73			154.32	
Fire Protection Services	55,325.10	853,886.38	2,035,294.00	41.95%	207,180.94	
Ambulance and Emergency Aid Services	272,585.14	970,293.11	2,259,053.00	42.95%	595,632.32	
Other Public Safety - Taxable	0.00	42,506.61	51,250.00	82.94%	1,745.00	
Sales tax from taxable sale	0.00	4,208.14			164.95	
Other Public Safety - Non Taxable	0.00	2,508.35	10,000.00	25.08%	0.00	
Repair Charges - Taxable	0.00	0.00	6,700.00	0.00%	3,375.00	
Sales tax from taxable sale	0.00	0.00			317.25	
Service Charges - Non Taxable	0.00	0.00	6,000.00	0.00%	3,450.00	
Sale of Parts - Taxable	0.00	0.00	12,500.00	0.00%	1,938.90	
Sales tax from taxable sale	0.00	0.00			182.26	
Other General Governmental Services	0.00	4,020.00	0.00	#DIV/0!	17,033.00	
Miscellaneous						
Investment Interest	1,820.65	15,235.21	8,500.00	179.24%	6,401.96	
Space/Facility Lease Long-Term	0.00	11,465.31	6,000.00	191.09%	0.00	
Other Rents & Use Charges	0.00	0.00	15,000.00	0.00%	6,230.38	
Gifts, Pledges, and Bequests from Private Sources	0.00	0.00	0.00		0.00	
Sales of Junk - Taxable	1,010.01	16,010.01	15,000.00	106.73%	511.88	
Sales tax from taxable sale	99.99	99.99			48.12	
Other	35,234.26	129,818.74	250,000.00	51.93%	86,622.94	
Other Custodial Activities (Non-revenues)	0.00	0.00			0.00	
Other Financing Sources	0.00	0.00	935,000.00	0.00%	0.00	
Transfers In - GOB/Local Program	0.00	0.00			158,907.00	
Transfers In						
<b>TOTAL INCOME:</b>	<b>\$12,011,935.01</b>	<b>\$22,602,608.45</b>	<b>\$42,899,119.00</b>	<b>52.69%</b>	<b>\$20,241,797.65</b>	

WPFR  
Detail of Cash Flow

Expense Fund (686.003) - Month ending April 30, 2018

EXPENDITURES:							
Divisions							
Legislative	2,335.19	38,085.95	29,905.00	127.36%	13,377.07		
Information Technology	91,044.12	434,785.53	1,317,201.00	33.01%	380,654.85		
Communications & Planning	44,061.46	161,200.87	538,277.00	29.95%	0.00		
Administration	208,865.78	1,214,515.90	2,785,374.00	43.60%	875,780.25		
Suppression	1,427,885.94	5,572,394.48	15,635,325.00	35.64%	4,946,662.92		
Prevention	126,686.52	492,738.31	1,477,751.00	33.34%	439,658.43		
Training	143,724.52	448,719.77	1,247,477.00	35.97%	432,382.28		
Logistics	103,935.76	396,597.24	1,223,938.00	32.40%	384,552.13		
Fleet Maintenance	137,973.08	425,280.05	1,152,435.00	36.90%	391,658.40		
Emergency Medical Services	669,121.82	2,650,589.89	8,474,400.00	31.28%	2,482,038.75		
Emergency Management	26,901.89	104,085.35	333,109.00	31.25%	97,477.17		
Fire Comm / SS911	196,434.74	421,897.80	740,230.00	57.00%	716,359.07		
Capital	32,269.40	62,232.60	374,012.00	16.64%	113,570.26		
Grants	138,898.22	393,319.93	0.00	0.00%	203,862.23		
<b>SUB-TOTAL EXPENSE:</b>	<b>3,350,138.44</b>	<b>12,816,443.67</b>	<b>35,329,434.00</b>	<b>36.28%</b>	<b>\$11,478,033.81</b>		
Other Financing Uses							
Non-expenditures		0.00	0.00	0.00%	0.00		
Transfer Out - D3		0.00	0.00	#DIV/0!	0.00		
Transfer Out - Local Payment		0.00	210,000.00	0.00%	0.00		
Transfer Out - GOB		0.00	333,250.00	0.00%	0.00		
Corrections/Prior Year Cancelled Warrants			0.00	0.00%			
<b>GRAND TOTAL EXPENS</b>	<b>\$3,350,138.44</b>	<b>\$12,809,297.39</b>	<b>\$35,872,684.00</b>	<b>35.71%</b>	<b>\$11,475,052.96</b>		
<b>Ending Fund Balance:</b>		<b>(7,146,28)</b>			<b>(2,980,85)</b>		
		<b>\$9,793,311.06</b>			<b>\$8,766,744.69</b>		

WPFR  
Detail of Cash Flow

Reserve Fund (690.003) - Month ending April 30, 2018									
	MTD	YTD	Budget			Prior YTD			
<b>REVENUES:</b>									
Beginning Fund Balance - D3	0.00	6,349,484.65	6,458,619.00	98.31%		6,157,525.62			
Miscellaneous	7,668.12	27,689.23	20,000.00	138.45%		11,383.87			
Investment Interest	0.00	0.00	0.00			0.00			
Other Financing Sources	7,668.12	27,689.23	20,000.00	138.45%		11,383.87			
Transfers In	0.00	0.00	0.00			0.00			
<b>TOTAL INCOME:</b>	<u>7,668.12</u>	<u>6,377,173.88</u>	<u>6,478,619.00</u>	<u>98.43%</u>		<u>\$6,168,909.49</u>			
<b>EXPENDITURES:</b>									
Other Financing Uses	0.00	0.00	897,804.00	0.00%		158,907.00			
Transfer Out - D3	0.00	0.00	\$897,804.00	0.00%		\$158,907.00			
<b>TOTAL EXPENSE:</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$897,804.00</u>	<u>0.00%</u>		<u>\$158,907.00</u>			
<b>Ending Fund Balance:</b>		<u>\$6,377,173.88</u>	<u>\$5,580,815.00</u>			<u>\$6,010,002.49</u>			
<b>GO Bond Fund (692.003) - Month ending April 30, 2018</b>									
<b>REVENUES:</b>	MTD	YTD	Budget			Prior YTD			
Beginning Fund Balance	0.00	181,454.00	0.00	#DIV/0!		0.00			
Investment Interest	0.00	0.00	0.00	#DIV/0!		0.00			
Bond Proceeds & Premium on Bonds	0.00	0.00	0.00	#DIV/0!		0.00			
Proceeds	0.00	0.00	0.00	#DIV/0!		0.00			
Premium	0.00	0.00	0.00	#DIV/0!		0.00			
Transfers	0.00	0.00	0.00	#DIV/0!		0.00			
From Expense Fund	0.00	0.00	506,053.00	0.00%		0.00			
<b>TOTAL INCOME:</b>	<u>\$0.00</u>	<u>\$181,454.00</u>	<u>\$506,053.00</u>	<u>35.86%</u>		<u>\$0.00</u>			
<b>EXPENDITURES:</b>									
Debt Service	0.00	0.00	440,916.00	0.00%		0.00			
Bond Redemption	0.00	0.00	65,137.00	0.00%		0.00			
Bond Interest	0.00	0.00	0.00	#DIV/0!		0.00			
Debt Registration Costs	0.00	0.00	0.00	#DIV/0!		0.00			
Transfers to Expense	0.00	0.00	0.00	#DIV/0!		0.00			
<b>TOTAL EXPENSE:</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$506,053.00</u>	<u>0.00%</u>		<u>\$0.00</u>			
<b>Ending Fund Balance:</b>		<u>\$181,454.00</u>	<u>\$0.00</u>			<u>\$0.00</u>			
<b>GO Bond Fund (692.002) - Month ending April 30, 2018</b>									
<b>REVENUES:</b>	MTD	YTD	Budget			Prior YTD			
Beginning Fund Balance	0.00	244,828.53	379,600.00	64.50%		183,905.09			
Taxes	474,480.56	557,515.86	1,300,000.00	42.89%		535,321.19			
Miscellaneous	348.73	842.62	3,000.00	28.09%		379.13			
Investment Interest	0.00	0.00	0.00			0.00			
<b>TOTAL INCOME:</b>	<u>\$474,829.29</u>	<u>\$803,187.01</u>	<u>\$1,682,600.00</u>	<u>47.73%</u>		<u>\$719,605.41</u>			
<b>EXPENDITURES:</b>									
Debt Service	0.00	0.00	1,140,000.00	0.00%		0.00			
Bond Redemption	0.00	0.00	155,100.00	0.00%		0.00			
Bond Interest	0.00	0.00	0.00			0.00			
Debt Registration Costs	0.00	0.00	0.00			0.00			
<b>TOTAL EXPENSE:</b>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,295,100.00</u>	<u>0.00%</u>		<u>\$0.00</u>			
<b>Ending Fund Balance:</b>		<u>\$803,187.01</u>	<u>\$387,500.00</u>			<u>719,605.41</u>			



# REQUEST FOR BOARD ACTION

**Date action is requested:** 5/15/2018

**Title:** August Board Meeting amendment

**Attachments:** None

**Type of action:** Motion

**SUBMITTED BY:** Director Wick

**RECOMMENDATION:** Approval

**BACKGROUND:** Staff is recommending cancelling both meeting dates in August. The first, August 7<sup>th</sup>, is National Night Out. Historically, the Board has elected to cancel this meeting to enable them, as well as staff, to participate in NNO. This year, the second meeting, August 21<sup>st</sup>, is the date of a Behind the Badge fundraiser, which several staff will be attending. In lieu of the August meetings, Staff is recommending a special meeting to be held Tuesday, July 31<sup>st</sup>. This meeting would also accommodate allowing for a graduation ceremony for the 2018 Youth Academy being held July 28 – 29, to be conducted on the 31<sup>st</sup>, a more timely opportunity for the youth involved in the academy.

**ALTERNATIVES:** Do not approve and 1. Move forward with both regularly scheduled meetings, 2. Cancel one of the meetings. And/or 3. Select an alternate special meeting date.

**FINANCIAL IMPACT:** None.

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Review:

A handwritten signature in blue ink, appearing to read "J. K. Ship", is written over a horizontal line.

Fire Chief, or designee