



WEST PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
DRAFT AGENDA – NOVEMBER 19, 2019
5:30 P.M. - Station 31

CALL MEETING TO ORDER

- *Pledge of Allegiance*

Chair Dalton

APPROVAL OF AGENDA

PRESENTATION

- *Life Saving – Scott and Susan Bigler*
- *Promotion – Beth Frohlich - Finance Manager*

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Board of Commissioners for reading and study, are considered to be routine, and without dissent will be approved. If a separate discussion is desired, the specific item will be removed from the Consent Agenda and placed on the Regular Agenda.

- Board Minutes of November 05, 2019.*
- Warrant #58785 totaling \$10,909.52.*

CORRESPONDENCE

CITIZEN COMMENTS – (Please sign in and address topic, 3 minute limit)

STAFF REPORT

- *Recent Incidents – A/C Boltz*
- *Chiefs Report – Chief Sharp*

NEW BUSINESS

ACTION ITEMS

BOARD COMMENTS

EXECUTIVE SESSION

- *Policy 2030 – Fire Chief Evaluation – Board members to review all data related to the Fire Chief's performance in drafting the final evaluation.*

ADJOURNMENT

Next meeting: December 03, 2019 @ 5:30 PM @ Station 31

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
NOVEMBER 05, 2019**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:31 p.m. A quorum was present with Commissioner Rankin excused. Also in attendance D/C Tinsley, A/C McGrady, A/C Boltz, A/C MCCurdy, and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Clancy moved to approve the agenda. Commissioner Durr seconded. Motion approved unanimously.

PRESENTATION

- Veterans Day Proclamation – Chair Dalton called forward all Veterans and Active & Reserve Military and read the Proclamation. Chair Dalton thanked the crews that were in attendance and also any and all members of West Pierce Fire & Rescue who serve. All Commissioners and Staff thanked our Veterans for their service.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes from October 15, 2019. Warrants 58558 through 58643 totaling \$632,927.22. Warrants 58644 through 58711 totaling \$114,522.46. Warrants 58726 through 58784 totaling \$449,330.32. October payroll \$2,389,607.83.

Consent Agenda approved unanimously.

CORRESPONDENCE

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C Boltz
 - A/C Boltz briefed the Board on two fires which occurred last week. October 24, 2019 a residential fire on Cirque in University Place. Crews quickly extinguished the fire with no injuries.
 - October 17, 2019 another residential fire on Cirque in University Place which was heavily involved on one side of the house, multiple vehicles involved. Both fires are still under investigation.
- Chiefs Report – Chief Sharp briefed the Board:
 - Hiring process is complete and job offers have been extended to ten new firefighters and seven new medics. We were able to hire more medics than anticipated as candidates were outstanding. January 2, 2020 is start date, recruits will attend a five week EMT or EMS course then a 13 week recruit academy.
 - Renewed a two year contract with DSHS for transports off of McNeil Island's special commitment center. WPFRR transports about 50 patients a year from the ferry dock in Steilacoom.
 - Community events:
 - October 19, 2019 was Fall Safety Days. Lots of attendance and pumpkins.
 - October 24, 2019 several staff attended the LASA breakfast.
 - Upcoming events:
 - November 13 & 14, 2019, staff will be attending the No Secrets Symposium with Local 1488. Great opportunity to work together and participate together on certain issues.

OLD BUSINESS

- Capital Facilities Improvement Plan – Chief Sharp briefed the Board on the packet provided to them in their Board packet regarding the Capital Facilities Improvement plan. Laid out the five major projects the District will be looking to plan for. Chief Sharp briefed the Board on the Sound Transit proposal to purchase the maintenance building location from the District. Eric Quinn, Attorney, also commented on the process of land swap and eminent domain for private property for public use. The District will be looking into getting a fair market value analysis of the maintenance property. Chief Sharp commented that Eric Quinn has had many dealings with Sound Transit and is very familiar with this process. Commissioners asked questions regarding the value and property acquisition from Sound Transit. No action needs to be taken at this time.

Any action taken will require Board approval. Chief Sharp will keep the Board updated on any potential next steps.

ACTION ITEMS

- Resolution 110519-015 through 110519-018 – Resolutions necessary to complete the 2020 budget process. Resolution 015 & 016 – authorizes increases to the Regular & EMS levies over previous year's levy. Resolution 017 – Levy certification. Resolution 018 – adoption of the 2020 budget presented at the October 15, 2019 meeting. – Director Wick commented that she received no questions regarding the budget and these resolutions approve the budget as presented at the public hearing.
Chari Dalton asked for approval of Resolutions 110519-015 through 110519-018. Commissioner Clancy motioned. Commissioner Sheeran seconded. All approved unanimously.

BOARD COMMENTS

- **Commissioner Sheeran** – No comments.
- **Commissioner Clancy** – Thanked all the Veterans who serve and have served. Wanted to make sure we let all Veterans and active military in the department know how thankful we are for their service.
- **Commissioner Durr** – Thanked Chief Sharp and Attorney Eric Quinn for their time and explanation on the Sound Transit/Maintenance property process.
- **Chair Dalton** – Thanked everyone for their hard work and time. Thanked staff for their work in the community. Congratulated the Board members who are up for re-election.

There being nothing further to come before the Board, the meeting was adjourned at 6:06 PM.

Next meeting November 19, 2019, Station 31 @ 5:30 PM

Respectfully Submitted:

Tammy Lamb, District Clerk

Bart Dalton, Board Chair

Koree Wick, District Secretary

FPD #3 Fund 686.003

Board Date: Batch:

AP WARRANT REGISTER

11/1/2019 29

Fund: GENERAL FUND

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on the following list:

Warrant Number	Claimant	Warrant Date	Warrant Amount
58785	LN CURTIS & SONS	11/1/2019	\$10,909.52
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			\$10,909.52
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