

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
MARCH 03, 2020**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:32 p.m. A quorum was present with all Commissioners in attendance. Also in attendance D/C Boltz, A/C McGrady, A/C Fiacchi, A/C Hebeisen, A/C Adams and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Rankin moved to approve the agenda. Commissioner Clancy seconded. Motion approved unanimously.

PRESENTATION

- Oath of Office – Superior Court Judge, Grant Blinn read Commissioner Dave Durr his Oath of Office and Commissioner Durr cited the Oath. Commissioner Durr was sworn into office. Staff and Commissioners thanked him for taking on this important role.
- Retirement – Gary Glasgow – Chief Sharp brought Gary Glasgow forward and Chair Dalton read his proclamation and thanked him for his over 27 years of service. Chief Sharp presented Gary with his retirement plaque and thanked him for his hard work and dedication.
- Retirement – Jerry Foss – Chief Sharp brought Jerry Foss forward and Chair Dalton read the proclamation and thanked her for him over 29 years of service. Chief Sharp presented Jerry with his retirement plaque and thanked him for his hard work and dedication.
- Retirement – Loren DeFazio - Chief Sharp brought Loren DeFazio forward and Chair Dalton read his proclamation and thanked him for his over 29 years of service. Chief Sharp presented Loren with his retirement plaque and thanked him for his hard work and dedication.
- Chief Sharp brought Paul Tinsley forward and Chair Dalton read his proclamation and thanked him for his over 36 years of service. Chief Sharp presented Paul with his retirement plaque and thanked him for his hard work and dedication.

Commissioners and staff congratulated all retirees for their hard work. Combined years of service was over 121 years. Great careers and they will be missed.

- Promotion – Jayme Lind – Engineer – Jayme's son, Zane, pinned Jayme with her new Engineer badge.
- Promotion – Collin Murphy – Engineer – Jody and Collins son's, pinned Collin with his new Engineer Badge.
- Promotion – Kari Anderson – Engineer – Kari's kids, Oliver and Etta, pinned Kari with her new Engineer badge.
- Promotion – Nick Harris - Captain – Nick's Wife, Maria, pinned Nick with his new captain's badge.

Chief Sharp called forward each individual and read them their promotion letter and commented on their history at West Pierce Fire & Rescue. Chief Sharp commended each of them for their hard work and dedication to this organization. Engineer, & Captains were given their new helmets to promote their new position.

Commissioners and staff congratulated each of them and thanked them for their commitment to West Pierce Fire & Rescue.

**Chair Dalton adjourned the meeting at 5:55 for ten minutes for pictures.
Chair Dalton called the meeting back to order at 6:05.**

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes from February 18, 2020. Warrant #59479 through #59548 totaling \$365,515.68. Warrants #59562 through #59651 totaling \$529,846.16. February Payroll \$2,689,400.01.
Consent Agenda approved unanimously.

CORRESPONDENCE

CITIZEN COMMENTS – None

STAFF REPORT

- Chiefs Report – Chief Sharp briefed the Board:
 - Annual report is finished and each Commissioner received a copy. Chief Sharp reviewed the information and thanked everyone involved for their hard work to complete this report.
 - SS911 recruitment process – Open forum was last week and the Board of Directors met the day after and a decision was made to hire Deborah Grady, new Executive Director of SS911. She will do a great job. Her career is extensive with a background as the Executive Director in Snohomish and worked in the dispatch center in Sacramento. Andrew Neiditz will retire April 3, 2020 and Deborah Grady will begin April 6, 2020. Chief Sharp stated she will be a great replacement for Andrew Neiditz.
 - Sound Transit will be meeting with Chief Sharp and A/C Fiaachi to discuss the layout timeline for the Maintenance Building. Documents were given to Chief Sharp to lay out the Term Sheet. Eric Quinn has reviewed the documents and will be there to support the district. The district's intent is not to sell the property with a land swap. Imminent Domain can be an issue but the hope is to negotiate terms with Sound Transit.
 - Looking to change the Upcoming April 7, 2020 meeting as this is Spring Break and a few staff members are out of town. The July 7, 2020 meeting request to change to June 30, 2020 as Youth Academy is the weekend before. These requests will be discussed and a Request for Action will be submitted at next meeting.
 - A/C McGrady gave an update on the Covid-19 virus and the steps the district is taking to make sure all protocols and procedures are in place. A/C McGrady will be monitoring the Health Department and our first priority is the safety of our first responders and the community.

NEW BUSINESS - None

ACTION ITEMS –

- Adopt Emergency Management Assistant Job Description – Chief Sharp briefed the Board on the City of University Place joining in on the Emergency Management program in which Chris Badger has been working on. With the additional city on Board and the additional funds to that program the district is in need of a part time position to help maintain this program. The interlocal agreement is with University Place and Lakewood. This job description will be for an assistant position to support the Emergency Management Coordinator.
Chair Dalton asked for approval of the Emergency Management Assistant Job Description.
Commissioner Sheeran motioned Commissioner Rankin seconded. All approved unanimously.

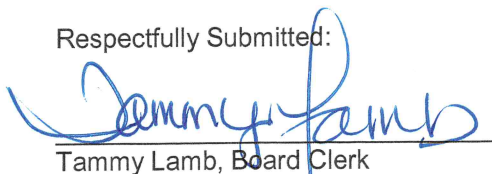
BOARD COMMENTS

- **Commissioner Durr** – Thanked everyone for welcoming him as a Commissioner. Excited to fulfill the duties. Great to see all the participation in the Stair Climb fundraiser.
- **Commissioner Sheeran** – Always nice to see all the promotions and all the families attend.
- **Commissioner Rankin** – Tomorrow SS911 is having a special meeting to sign the contract and approve the hiring of the new Executive Director, Deborah Grady. PC Fire Commissioners will be putting on a class for rules and regulations that the Quinn's will be teaching. Great class to review all the rules and regulations. March 14, 2020 8 am – 1 PM.
- **Commissioner Clancy** – Always impressed with the longevity of the retirements. Awesome how much they love their job. Thanked everyone for their service.
- **Chair Dalton** – Congratulated everyone on their promotions and retirements. Nice to see all the promotions and the stepping up of employees. Great quality of people and very proud of them for taking on their new roles.

There being nothing further to come before the Board, the meeting was adjourned at 6:20 PM.

Next meeting March 17, 2020, Station 31 @ 5:30 PM

Respectfully Submitted:


Tammy Lamb, Board Clerk


Bart Dalton, Board Chair


Koree Wick, District Secretary