

PIERCE COUNTY FIRE PROTECTION DISTRICT #3  
WEST PIERCE FIRE & RESCUE  
BOARD OF COMMISSIONERS  
MEETING MINUTES  
MARCH 10, 2026

Chair Clancy called the meeting of the Board of Fire Commissioners to order at 5:30. A quorum was present with all Commissioners in attendance. Also, in attendance were, D/C Boltz, D/C McCurdy, A/C McGrady, A/C Adams, A/C Dobbs, A/C Hebeisen, A/C Erskine, and Director Wick

**CALL MEETING TO ORDER**

- Pledge of Allegiance

**APPROVAL OF AGENDA**

Chair Clancy called for a motion for approval of agenda. Commissioner Dellinger motioned. Commissioner Casebolt seconded. All approved unanimously.

**PRESENTATION**

**Merit Awards**

- Brian Johnson – Chief Sharp called Brian Johnson Forward. Read his letter of Merit. Presented Brian with his plaque. Commissioner's and Staff Congratulated Brian on his award and thanked him for his dedicated service
- Josh McDowell – Chief called Josh McDowell forward. Read his letter of Merit. Presented Josh with his plaque. Thanked Josh for his dedicated service. Commissioners and Staff congratulated Josh on his award.

**Retirement Awards**

- Retirement – Art Rausch – Fire Prevention Captain – Chief Sharp called forward Art Rausch. Chair Clancy read his proclamation and Chief Sharp presented Art his retirement plaque and thanked his dedication and years of service. Commissioners and Staff congratulated Art for his years of service.
- Retirement – Fire Chief Jim Sharp – Chair Clancy read Chief Sharp's impressive Proclamation and the longevity and dedication to Lakewood Fire Dept, University Place Fire & West Pierce Fire and Rescue. Chair Clancy presented Jim his retirement plaque and thanked him for his leadership. He will be missed. Chief Sharp addressed the Commissioners, Staff and community and thanked them for their support.
- Promotion & Oath of Office – Chair Clancy read Ryan his Oath of Office. Heather and Kids Pinned Ryan with his new badge. Chief McGrady briefed the audience on how grateful he is to Chief Sharp. Commissioners and Staff congratulated Ryan for his new role as Fire Chief at West Pierce Fire & Rescue.

**Chair Clancy adjourned the meeting at 5:55 for pictures and congratulation.**

**Chair Clancy called the meeting back at 6:02.**

**CONSENT AGENDA**

Board Minutes of February 10, 2026. Finance report ending December 31, 2025. Warrants #77387 through #77457 totaling \$160,160.67. Warrants #77458 through #77502 totaling \$78,440.03. Capital Projects Warrants #77503 through #77512 totaling \$1,465,603.25. Warrants #77513 through #77558 totaling \$552,139.41. Warrants #77567 through #77585 totaling \$30,310.01. Finance Report ending January 31, 2026. February 2026 Alarm Summary.

**CORRESPONDENCE - None**

## CITIZEN COMMENTS

- William Lin – Latitude Project – Spoke on the FBC and wanted changes made to the FBC payment. Wants to change to residential and stated the reasoning behind this fact. Spoke to the Board of the garage area and the commercial buildings within the structure.
- Steve Burg – Built the Latitude apartments, Library and other projects and business and discussed the project. Concerned with how this increase will affect tenants and businesses. The garage is half owned by the city.

## STAFF REPORT

- Recent Incidents – A/C Erskine – No recent incidents to report since last meeting
- Chiefs Report – D/C McCurdy briefed the Board:
  - February 10- Chief Sharp attended the Tillicum/Woodbrook Neighborhood Assoc
  - February 12 – Chief Sharp and McGrady attended the Lake City Neighborhood Assoc
  - February 14 – Lions crab feed
  - February 18 – Downtown Neighborhood Assoc
  - February 21<sup>st</sup> – Caring for Kids Happy Hearts auction
  - March 2 – Read across /America
  - March 6 – Clover Park Rotary Invitational
  - March 7 – Lakewood Multicultural Coalition Gala
- Upcoming
  - March 12-13 Ignite Conference
  - March 17 – Battle of the badges blood drive
  - April 1-3 Strive for Excellence Conference

## NEW BUSINESS

- First reading Board policy 1030 – Use of District Facilities/Properties – D/C McCurdy briefed the Board on the changes in which updates were made to current procedures. Commissioners had a copy of the revisions in the Board packet for review. Action will be requested at the April 14, 2026 meeting.

## ACTION ITEMS

- Review potential FBC amendment requests – Director Wick briefed the Board and stated the petition review panel met this morning. Briefed the Board on the requests. Briefed on the process and what was incorporated this year. Attached to these minutes is an Executive Summary of the Fire Benefit Charge Petition Review Panel notes.  
**Chair Clancy motioned for vote of support for the three tax exemptions for calendar year 2026 which are three senior citizens**  
**Commissioner Dellinger motioned. Commissioner Durr seconded. All approved unanimously.**
- Board Policy 1020.1 – Fire Benefit Charge – First reading at the February 10, 2026 Board Meeting. Director Wick briefed the Board on the formality of incorporating and updating the policy  
**Chair Clancy motioned for approval of Board Policy 1020.1. Commissioner Dellinger motioned. Commissioner Casebolt seconded. Approved unanimously.**
- Board Policy 2030 – Fire Chief Evaluation – First reading at the February 10, 2026 Board meeting. – D/C McCurdy briefed the Board on the change to accommodate the once a month meeting  
**Chair Clancy motioned for approval of Board Policy 2030. Commissioner Billingsley motioned. Commissioner Dellinger seconded. All approved unanimously.**

## BOARD COMMENTS

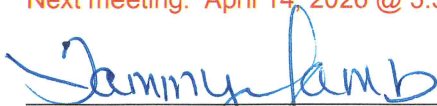
- **Commissioner Casebolt –.** Dittoed the comments and thanked Chief Sharp for his years of service. Excited for the future.

- **Commissioner Dellinger** – Excited to see the new leadership and congratulated Chief Sharp on his retirement. Thanked the public.
- **Commissioner Durr** – Impressed to see the community involvement. Great to see the legacy of Chief Sharp.
- **Commissioner Billingsley** – Commented on the department missing Chief Sharp. Excited to see Ryan step into this role.
- **Chair Clancy** - Great to see the family and friends here to support. Thanked everyone for their work in the community. Thanked staff

## ADJOURNMENT

There being nothing further to bring to the Board, Chair Clancy adjourned the meeting at 6:15 PM

Next meeting: April 14, 2026 @ 5:30 Station 31.



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Tammy Lamb, District Clerk



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John Clancy, Board Chair



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Koree Wick, District Secretary



# WEST PIERCE FIRE & RESCUE

*Proudly serving the communities of Lakewood, University Place and Steilacoom*

3631 Drexler Drive West, University Place, WA 98466  
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## Executive Summary

### Fire Benefit Charge (FBC) Petition Review Panel

In accordance with RCW 52.18, which governs the Fire Benefit Charge (FBC), and specifically RCW 52.18.070, which outlines the petition review process, the Fire District opened its annual Fire Benefit Charge petition period from February 1, 2026 through March 6, 2026. This process allows property owners to formally request a review of their assigned Fire Benefit Charge if they believe the charge does not accurately reflect the characteristics of their property.

During this petition period, the District received a total of 42 petitions for consideration by the Petition Review Panel. Upon preliminary review, two petitions were determined to originate from properties located outside of the District's jurisdiction, and therefore fall outside the scope of the District's Fire Benefit Charge authority. Additionally, seven submissions were resolved administratively outside of the formal petition review process, as they involved corrections to property information or updates to records that did not require panel deliberation. The remaining 33 petitions for review by the Petition Review Panel were a mix of commercial and residential; specifically, six petitions involve commercial properties and 27 petitions involve residential properties. Within the residential category, three properties involve seniors receiving some level of property tax exemption.

The petitions were evaluated by the Petition Review Panel to ensure an impartial and consistent review of submitted requests. The role of the Petition Review Panel is to review each petition and the supporting information provided by the petitioner, along with the District's adopted methodology. The panel has the discretion to recommend adjustment to the Fire Benefit Charge if it determines that the petitioner has demonstrated that the assigned charge does not accurately reflect the appropriate level of benefit or has been calculated incorrectly.

This process ensures transparency, fairness, and statutory compliance in the administration of the District's Fire Benefit Charge program while providing property owners a formal avenue to request review and correction when appropriate.

Upon completion of its review, the Petition Review Panel is providing a recommendation to the Board of Fire Commissioners. This recommendation is being presented to the Board for its consideration, the Board may accept, modify, or otherwise act upon the panel's findings consistent with the statutory framework established in RCW 52.18.

The Petition Review Panel recommends amendment of the three seniors receiving some level of tax exemption for calendar year 2026 only; to revert to their 2025 FBC. It also recommends correspondence to those parcel owners stipulating it is a one-time reduction. There are no other recommendations for modifications.