

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
MARCH 19, 2019**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with Commissioner Sheeran excused. Also in attendance D/C Tinsley, D/C Roth, A/C Boltz, A/C Norton, A/C McCurdy, A/C Fiacchi, A/C McGrady, and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Rankin moved to approve the agenda. Commissioner Clancy seconded. Motion approved unanimously.

PRESENTATION

- Education degrees
Chief Sharp briefed the Board on the education opportunities and the dedicated employees we have furthering their education.
 - A/C Norm Fiaachi – Chief Sharp brought forward A/C Fiaachi and read his memo of completion for his Master's degree from Gonzaga University in Organizational Leadership. Congratulated A/C Fiaachi for his hard work and dedication to this program.
Commissioners and Staff congratulated A/C Fiaachi on his hard work.
 - Admin Assistant Amy Jay – Chief Sharp brought forward Admin Assistant Amy Jay and read her memo of completion for her Master's degree from Gonzaga University in Communications & Leadership Studies. Congratulated Amy on her hard work and dedication to this program
Commissioners and Staff congratulated Amy for her hard work.
- Fire Marshal designation – A/C McCurdy – Chief Sharp presented A/C McCurdy with her plaque and letter of designation to Fire Marshal. Congratulated A/C McCurdy on her hard work and dedication to the Fire Marshal program.
Commissioners and Staff congratulated A/C McCurdy on her hard work.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of February 19, 2019. Warrants 56871 through 56963 totaling \$570,739.82. Warrant 56976 totaling \$26,273.70. Warrant 56977 through 56979 totaling \$10,234.19. Warrants 56980 through 57090 totaling \$174,532.86. January 2019 alarm Summary. February 28, 2019 Finance Report. February payroll \$2,294,261.14.

Consent Agenda approved unanimously.

CORRESPONDENCE

CITIZEN COMMENTS - None

STAFF REPORT

- Chiefs Report – Chief Sharp briefed the Board:
 - Recruit Academy is going well. Let go of one recruit, which is a difficult process. Key Peninsula ran into some financial issues and were having to let go of one of their recruits that was already in the academy. WPFR met with the recruit and did all the background check and offered the recruit a position with WPFR. It was a win, win situation for all.
 - AmeriCorps volunteer was approved and Rachel is looking for a volunteer to fill that spot.
 - Attended the Joint Agency meeting. City has finalized plans to move over to their new building in with the library by April 6, 2019.
- 2018 Annual Report
 - Busiest year yet with over 45 calls per day. Increased call volume will be a part of the four year levy request.
 - Training hours were over 39,000 for the year. Impressive number when looking at how many people training affects.
 - Ran our first EMT and EMS academy.
 - Focused on Health and Wellness in 2018. Worked with the Local and Wellness committee to prioritize issues. Upgraded stations, partnered with the IAFF Center of Excellence and created a Peer Support Team.

- Set aside a fixed PT time for firefighters to work out.
- Submitted an AFG grant for extractors and dryers to all stations to keep bunker gear clean.
- School programs/Youth Academy
- In 2018 we installed over 6000 smoke alarms in our high risk areas
- Community activities
 - March 5, 2019 – Habitat for Humanity Lunch
 - March 7, 2019 – Friends of Scouting Breakfast
 - March 14, 2019 – Emergency Food Network Breakfast
 - March 19, 2019 – Community in Schools Breakfast
- Upcoming Events
 - March 23, 2019 – Partners in Service Banquet
 - Chief Sharp will be out of town the first week of April, see D/C Roth if you have any questions
 - April 6, 2019 – Light my Fire Auction in support of CARES

Chair Dalton asked about the CARES entity and what it does.

- A/C Fiaachi briefed the Board on the mission of CARES and the members involved and the employees involved to give back to the community.

NEW BUSINESS - None

ACTION ITEMS

- Resolution # 031918-001 – Transport Write-offs – Director Wick briefed the Board on the transports and the decision to waive the account due to financial hardship reasons.
Commissioner Rankin motioned for approval of Resolution #031919-002. Commissioner Clancy seconded. All approved unanimously.
- Change of date, location, and time for the April 2, 2019 Board meeting. Change to April 8, 2019 at Lakewood City Hall, at 7 PM.
Commissioner Rankin motioned to change the location, date and time for the April 02, 2019 meeting to April 08, 2019 at Lakewood City Hall at 7 PM. Commissioner Durr seconded. All approved unanimously.

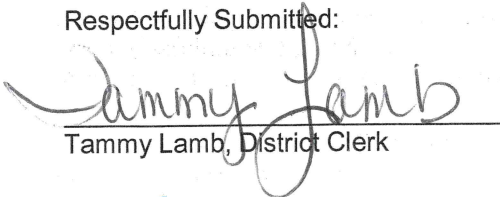
BOARD COMMENTS

- **Commissioner Durr** – Thanked Staff for all their hard work on the Annual Report. Nice quality and great information.
- **Commissioner Rankin** – Joint Agency meeting was informative. March 28, 2019 is the commissioners meeting at 7 PM at East Pierce Fire & Rescue. SS911 Policy Board, March 27, 2019 at Lakewood City Hall.
- **Commissioner Clancy** – Congratulated everyone for their higher education certificates. Thanked A/C Fiaachi for explaining the CARES entity,
- **Chair Dalton** – Congratulated everyone for their higher education. Nice to see education re-emphasized. Education promotes excellence in the workplace. Looking forward to the next meeting with the City of Lakewood. Enjoy the warm weather.

There being nothing further to come before the Board, the meeting was adjourned at 6:04.

Next meeting April 08, 2019, Lakewood City Hall @ 7:00 PM

Respectfully Submitted:


Tammy Lamb, District Clerk


Bart Dalton, Board Chair


Koree Wick, District Secretary