

PIERCE COUNTY FIRE PROTECTION DISTRICT #3  
WEST PIERCE FIRE & RESCUE  
BOARD OF COMMISSIONERS  
MEETING MINUTES  
APRIL 14, 2026

Chair Clancy called the meeting of the Board of Fire Commissioners to order at 5:31. A quorum was present with all Commissioners in attendance. Also, in attendance were, D/C Boltz, D/C McCurdy, A/C Adams, A/C Dobbs, A/C Hebeisen, A/C Erskine, and Director Wick

**CALL MEETING TO ORDER**

- Pledge of Allegiance

**APPROVAL OF AGENDA**

Chair Clancy called for a motion for approval of agenda. Commissioner Casebolt motioned. Commissioner Dellinger seconded. All approved unanimously.

**PRESENTATION**

**Retirement Awards**

- Retirement – Steve Jeffcoat – Captain – Chief McGrady called forward Steve Jeffcoat. Chief McGrady presented Steve with his retirement plaque and thanked him for his dedication and years of service. Commissioners and Staff congratulated Steve for his years of service.

**Chair Clancy adjourned the meeting at 5:38 for pictures and congratulation.**

**Chair Clancy called the meeting back at 5:42.**

**CONSENT AGENDA**

- A. Board Minutes of March 10, 2026. Warrants #77649 through #77655 totaling \$2,592.54. Warrants #77586 through #77648 totaling \$269,619.28. Warrants #77656 through #77669 totaling \$471,160.79. Warrants #77670 through #77734 totaling \$189,940.63. Warrants #77795 through #77824 totaling \$60,138.04. Warrants #77826 through #77844 totaling \$19,673.52. Warrant #77825 totaling \$609,944.23. Warrants #77845 through #77847 totaling \$12,346.58. Warrants #77848 through #77904 totaling \$560,439.15. Warrants #77919 through #77921 totaling \$929.43. Warrants #77922 through #77974 totaling \$249,277.23. Finance Report ending February 28, 2026.

**CORRESPONDENCE**

- Thank you email from nurse at Madigan Emergency room thanking Medic 24 crew – Chair Clancy acknowledged the email and thanked the crew of Medic 24.

**CITIZEN COMMENTS - None**

**STAFF REPORT**

- Recent Incidents – A/C Erskine briefed the Board
  - March 22, 2026 – Mobile home fire. Two Lakewood Police Officers arrived on the scene first and removed two individuals from the structure – one male, and one female. WPFR transported the patients to the hospital and they were discharged the same day. WPFR will be honoring the two officers with a life-saving award. **Chair Clancy commented he is very glad they survived and a great effort by the officers.**
- Auditors Report – Director Wick briefed the Board on the auditor’s report included in the Board Packet. Briefed the Board on the Exit Conference which Commissioner Dellinger and Chair Clancy attended. The audit report for last October to April of 2026 was clean. Director Wick introduced the New Administrative Assistant, Nicole Peek, to the Board.
- Chiefs Report – Chief McGrady briefed the Board on the recent events:
  - Ignite Conference

- IAFF Strive Conference
- LERA Conference
- Battle of the Badges blood drive at Station 31
- Truck 31 ceremony at Station 31
- Community meeting for the new station 32.
- Nicole Peek started as the new Administrative Assistant

**NEW BUSINESS - None**

**ACTION ITEMS**

- Approval to changes to Board Policy 1030 – Use of District Facilities/Properties/first reading at the March 10, 2026 – Chief McGrady briefed the Board on the changes due to need wording regarding the use of District Facilities.

**Chair Clancy called for a motion to approve the changes to Board Policy 1030. Commissioner Casebolt motioned. Commissioner Durr seconded. All approved unanimously.**

- Resolution #041426-001 – Resolution authorizing certain EMS transport accounts to be written off in their entirety. – Director Wick briefed the Board on the resolution in which these accounts are written off.

**Chair Clancy called for a motion to approve Resolution #041426-001. Commissioner Casebolt motioned. Commissioner Dellinger seconded. All approved unanimously.**


**BOARD COMMENTS**

- **Commissioner Casebolt** – Welcomed and congrats to Nicole. Congrats on the audit and thanked the Finance department.
- **Commissioner Dellinger** – Welcomed and thanked Nicole. Complimented the auditors report. Job well done.
- **Commissioner Durr** – Dittoed the comments. Congratulated Captain Jeffcoat on his retirement.
- **Commissioner Billingsley** – Dittoed the comments and welcomed Nicole.
- **Chair Clancy** – Dittoed everyone’s comments. Thanked Nicole. Congrats to Steve Jeffcoat and also Chief McGrady on his first Board meeting as Fire Chief.

**ADJOURNMENT**

There being nothing further to bring to the Board, Chair Clancy adjourned the meeting at 5:55 PM

Next meeting: May 12, 2026 @ 5:30 Station 31.

  
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 Tammy Lamb, District Clerk

  
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 John Clancy, Board Chair

  
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 Koree Wick, District Secretary