

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
MAY 05, 2020 - Zoom Meeting**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with all Commissioner in attendance. This meeting because of the Covid 19 virus was done on Zoom. In attendance A/C McGrady, D/C McCurdy, A/C Hebeisen, A/C Adams, A/C Fiacchi, Director Wick. A sign-in sheet was provided for additional attendance.

APPROVAL OF AGENDA

Commissioner Rankin moved to approve the agenda. Commissioner Clancy Seconded. Motion approved unanimously.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes from April 21, 2020. Warrant #60028 through #60083 totaling \$211,238.43. Warrants #60096 through #60134 totaling \$395,410.11. April payroll \$2,570,516.68. **Consent Agenda approved unanimously.**

CORRESPONDENCE

- Thank you letter from Perce County Sheriff for help with Deputy Cooper's funeral

CITIZEN COMMENTS – None

STAFF REPORT

- Chiefs Report – Chief Sharp briefed the Board:
 - Covid – 19 front has settled down and seeing a few new patients but no one has been quarantined and we currently have no active cases. Things are moving along smoothly.
 - Covid – Response and recover plan – Chief Sharp briefed the Board on the Covid - 19 Response and Recovery packet that was included in their Board packet. Reviewed the phases that are in the plan. This plan is a rough outline but it evaluates the restrictions and is a great outline and tool for the Board and employees to refer to as to when we shift into the next phase. Working hard to get back to the work we left off on. If there are any questions regarding the plan, please let Chief Sharp know. Tammy will be sending out a hard copy for anyone who wants one.
 - Lots of cancelled events for the summer. Summer Fest, and the Open House, including Duck Daze are cancelled. Farmers Market has been postponed. No major events occurring this summer. We will evaluate in the fall.
 - Grants – Chief Sharp reviewed the current grant applications
 - SAFER grant is out. Requesting ten firefighters.
 - EMPG-S – supplement to the EMPG grant that Chris Badger is funded through. Hoping to get supplement funding to put our new assistant Josh on full time to work on Pandemic plan.
 - AFG-S grant is supplement grant to assist with PPE that has been purchased.
 - Fire Prevention & Safety grant is also out. Plan is to continue the smoke alarm program and fund our smoke alarm coordinator Martin.
 - Public Assistant Grant – This reimbursement fall under emergency declaration. Director Wick has been tracking our expenses and will make a submission to the federal government.
 - Lots of grants to get submitted and we are working hard to get funding.
 - Stations are still closed and we are still segregating the departments, please do not come onto the site at Station 31. Any information you need to get to Tammy make arrangements and she will pick up. Offices are being sterilized and employees are isolating to stay safe.

NEW BUSINESS – None

ACTION ITEMS –

- Resolution 050520-009 – Resolution adopting policy on electronic signatures and electronic records- Chief Sharp briefed the Board on the need for electronic signatures while working remotely. Advice from legal counsel. All documents approved at Board meetings are considered electronic signatures. Signatures will be gathered later.

Chair Dalton asked for approval of Resolution #050520-009. Commissioner Clancy motioned. Commissioner Durr seconded. All approved unanimously.

BOARD COMMENTS

Commissioner Rankin – Washington Commissioners meeting will be on April 28, 2020 by Zoom. PCFCA will also be held by zoom. Waiting to hear how the SS911 meeting will be held.

Commissioner Durr – Nice to see everyone even though it is on Zoom. Keep up the good work and hope to see everyone soon.

Commissioner Sheeran – Nice to see everyone. Keep up the good work and he appreciated all of the hard work he sees in the public.

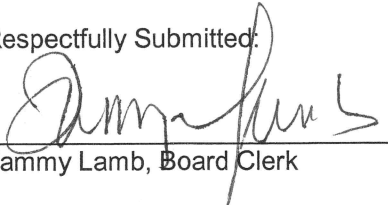
Commissioner Clancy – No comments, but is nice to see everyone and hope everyone is staying safe.

Chair Dalton – Thanked Tammy for working on all the grants. Wants to have a brainstorming meeting on planning for other disasters or pandemics. Chief Sharp stated that D/C McCurdy, A/C Adams will schedule a meeting with emergency management. Wants to make sure we are prepared. Thanked everyone for their hard work.

There being nothing further to come before the Board, the meeting was adjourned at 5:45 PM.

Next meeting May 19, 2020, Zoom meeting @ 5:30 PM

Respectfully Submitted:



Tammy Lamb, Board Clerk

Bart Dalton, Board Chair

Koree Wick, District Secretary