

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
May 07, 2019**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:32 p.m. A quorum was present with all Commissioners in attendance. Also in attendance A/C Boltz, A/C McCurdy, A/C McGrady, A/C Norton and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Rankin moved to approve the agenda. Commissioner Clancy seconded. Motion approved unanimously.

PRESENTATION

- Mitigation Plan Overview for Pierce County – Debbie Bailey from Department of Emergency Management (DEM) presented the Board with the 2015-2020 plan. Currently Debbie is working on the 2020-2025 plan and briefed the Board on the ideas and future of grants and procedures. In the next month or so a resolution will be brought to the Board to sign accepting the Mitigation plan. Commissioner and Staff thanked Debbie Bailey for her hard work on the Mitigation plan.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes from April 16, 2019. Warrants 57305 through 57421 totaling \$765,308.77. Warrants 57424 through 57501 totaling \$223,105.35. March 2019 Alarm Summary Year end December 31, 2018 Finance Report.
Consent Agenda approved unanimously.

CORRESPONDENCE

- Letter from Ken Sharp thanking crews for his daughter's incident.

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C Boltz
 - April 21, 2019 the Endeavor responded to an overturned boat in the water with two patients. One patient was picked up by a nearby boat and the other was found after an hour in the water. The endeavor quickly got the patient to the dock where a medic unit was waiting and transported him to the hospital. Great response and patient should make a full recovery.
 - Fire off Nyanza with no injuries.
 - Sunset Ave fire in detached garage. Crews knocked down quickly, there were no injuries.
- Audit Report – Director Wick reported to the Board the FY18 audit started today. Briefed the Board on the process and will update more as we know what areas the auditor will look at.
- Innovation Award – A/C McGrady briefed the Board on the luncheon some of Staff attended today at the Northwest Safety Conference. Commented on the award and the details of the program with Northwest Physicians Network. Congratulated the EMS division for their hard work.
- Chiefs Report – Chief Sharp briefed the Board:
 - Western State Hospital contract has been renewed with an additional component to the contract. Fire and EMS remain the main component of the agreement. Inspection services have been separated from that cost and contained in its own section of the agreement with a separate cost.
 - He and D/C Roth met with team at Sound Transit. Sound Transit is interested in the property at Maintenance. Currently negotiating possibly selling them the property and looking for a bigger piece. There may be a possibility of federal funds to help with relocations fees. Great opportunity to look into bigger property for the future. Chief Sharp will keep them updated.
 - Working with the Local on different EMS response models with lots of committee work. A recommendation for a BLS transport unit to take low acuity patients is now in place and an LOU has been signed. Training will occur with crews and the dispatch center. Hope to have in place July 1, 2019. Commissioner Durr asked Chief Sharp how the BLS unit would work. Chief Sharp briefed the Board on the unit and how it will replace the PAU. Pilot program to see how this will work. Will update the Board.

- SS911 Governance has presented to all six bodies. Next phase will be to adopt the governance. A resolution will be brought to a Board meeting in June for approval.
- West Pierce has been invited to a new group called CFour. Bringing the community together of Lakewood to organize events and fundraisers as to not duplicate. Great opportunity to maximize events and get everyone on the same page.
- City of Lakewood has been in the process of replacing their building official. The replacement choice decided to not take the job so they are starting the process again. Hope to have the position filled as soon as possible.
- New Police Chief in UP is Greg Premo. Chief Blair has taken a position under Paul Pastor. Chief Premo was an officer with UP years ago and went to PLU to run their campus department. Look forward to working with Chief Premo.
- The installation of the fire alerting systems at the substations has started. Station 24 has an immediate threat to life and property with their system and under RCW 52.14.110, 39.04.280 we have waived the bidding requirement to get immediate installation of the system.
- Activities
 - ❖ Disaster Preparedness Day was April 27, 2019 at the YMCA. Very successful and lots of people from CERT and Prevention attended. Great attendance.
 - ❖ Recruit Graduation was May 1, 2019. Great capstone to a great academy. Thanked the Training Department for their hard work.
 - ❖ SS911's Kathy Loye's retirement was last week and Chief Sharp attended to thank her for her 40 years of service. Lisa Campbell was an employee of West Pierce Fire & Rescue's Fire Comm and will be the new Manager to replace Kathy.
 - ❖ May 4, 2019 some of Staff attended the Celebrating Communities fundraiser. The organization recognized Up For Arts as volunteer of the year and provide scholarships for parents to send their preschoolers to school.
- Upcoming
 - ❖ Clover Park takeover at the Lakewood Theater.
 - ❖ Week of May 20, 2019 some of staff will be attending the Washington Fire Chiefs conference in Kennewick.
 - ❖ Tactical Athlete has been set up and is a great program to get injured firefighters and their families back to work. The program sets up and monitors appointments to get the injured in faster and monitors their recovery. Great program and is a benefit as it gets employees back to work faster.

NEW BUSINESS – None

ACTION ITEMS

- Request to cancel the Board of Commissioners meeting for May 21, 2019. Chief Sharp stated most of staff will be attending the Washington Fire Chiefs conference and requested to cancel.
Commissioner Clancy motioned to cancel the May 21, 2019 Board meeting. Commissioner Rankin seconded. All approved unanimously.
- Resolutions 050719-003, 050719-004, 050719-005. Resolutions required to place the four year Maintenance & Operations Levy, Regular Lid-life, and EMS Levy Lid-lift on the ballot in August – Director Wick commented on the resolutions and the presentation from the last Board meeting. These resolutions reflect what was presented. Resolutions are due Friday May 10, 2019 to the county.
Commissioner Rankin motioned for approval of resolutions 050719-003, 050719-004, 050719-005. Commissioner Durr seconded. All approved unanimously.
Chief Sharp stated the press release will go out announcing the actions of the board. Information will be filed at the end of the week. Shift meetings will occur this week into next and will detail information to crews. First two weeks of June there will be 14 informational presentation to the civic and community groups. June 1 all information handouts will be ready to give out at Open House. Public notice went into the paper looking for the "for and against" committee members. Two members came forward for the "for" committee.

BOARD COMMENTS

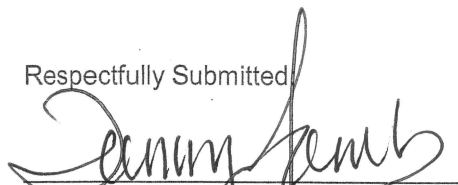
- **Commissioner Rankin** – Attended Recruit graduation and thought it was a great graduation. Thanked everyone involved. PC Fire Commissioner have elected two new representatives. Next meeting is at Orting Fire. SS911 meeting is tomorrow to discuss new building design at Tacoma Mall Plaza.
- **Commissioner Clancy** – Really pleased with the Western State Hospital contract. Increasing the contract is amazing. Thanked everyone for their hard work.
- **Commissioner Sheeran** – Please to hear we are reaching out to groups and have 14 presentations scheduled. Lots of hard work ahead for the Levy.

- **Commissioner Durr** – Thanked everyone for their hard work.
- **Chair Dalton** –Chair Dalton will be out of town for the next Board meeting. Commissioner Sheeran will run the meeting. Thanked everyone for their hard work and thanked DEM for their presentation.

There being nothing further to come before the Board, the meeting was adjourned at 6:25.

Next meeting June 04, 2019, Station 31 @ 5:30 PM


Respectfully Submitted,




Tammy Lamb, District Clerk



Koree Wick, District Secretary



Bart Dalton, Board Chair


Vice Chair