

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
MAY 19, 2020 - Zoom Meeting**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with Commissioner Clancy excused. This meeting because of the Covid 19 virus was done on Zoom. In attendance D/C Boltz, A/C McGrady, D/C McCurdy, A/C Hebeisen, A/C Adams, A/C Fiacchi, Director Wick. A sign-in sheet was provided for additional attendance.

APPROVAL OF AGENDA

Commissioner Sheeran moved to approve the agenda. Commissioner Durr Seconded. Motion approved unanimously.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes from May 05, 2020, 2020. Warrant #60135 through #60179 totaling \$55,050.91. Warrants #60180 through #60230 totaling \$65,275.59. April 2020 Alarm Summary. Finance report for April 30, 2020.

Consent Agenda approved unanimously.

CORRESPONDENCE - None

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C Hebeisen briefed the board:
 - Two alarm fire at the corner of Boston and Lincoln in Lakewood. 4-5 units were destroyed. Great helmet cam video of the fire. Crews did a great job of pulling a patient out of an apt. Patient was taken to St. Claire and then flown up to Harborview with burns. 10 units had heat, water damage. No updates on the patient yet. Cause of fire was a kitchen fire.
 - Two other small fires in the district that were contained quickly.
 - Filbert and Bridgeport was a traumatic car wreck with minor injuries. Driver of car that was hit was very lucky as car was split in half.
- Finance Report – Director Wick briefed the Board on the document created for COVID response. Document was shared that will be in her finance report monthly of the breakdown of expenses. Director Wick commented on the revenue sources being sought after and the reimbursement process and how expenses are calculated. The report breaks down costs of OT, PPE, supplies, and any additional needs from COVID – 19. Any questions please let Director Wick know. **Chair Dalton commented that funds during this pandemic are confusing and thanked Director Wick for the document. Commissioner Sheeran commented on the projected future of needed PPE.** Director Wick commented the AFG-S grant projected out to May of 2021. Chief Sharp commented that the CARES act money from both cities have been discussed and how the fire dept. would fit into the funding guidelines is part of the discussion. Chief Sharp will keep the Board updated.
- Chiefs Report – Chief Sharp briefed the Board:
 - COVID update: No one is quarantined or out sick.
 - SAFER grant and AFG-S were submitted and fingers are crossed.
 - National Night out has been postponed until the first Tuesday of October. The Board meeting for that night will be moved.
 - Working with Director Wick to coordinate the lease with Western State Hospital for Station 24 contract renewal. Possible changes and should have finalized soon. Want to make sure that if property was ever up for sale, WPFR would have first right of refusal. Would like to enlarge the footprint of the station.
 - Recruit Academy is going very well. Graduation will be a virtual graduation on May 29, 2020. Video will live stream for family and friends. Working on details to try and make as traditional as possible.

NEW BUSINESS – None

ACTION ITEMS –

- Request for Board Action: Motion for approval of matching funds for the SAFER grant 2019 which are in excess of Board Policy 1020 – Fiscal of \$200,000.00.- Chief Sharp briefed the Board on the SAFER grant applied for. Matching funds would have been in excess of the \$200,000.00 so approval was needed. The last day before the grant was due FEMA stated they were extending the due date and waiving the match fee. Grant application was submitted before the announcement. This motion is a formality but may not be necessary.
- **Chair Dalton asked for approval matching funds for the SAFER grant Commissioner Rankin motioned. Commissioner Durr seconded. All approved unanimously.**
- Resolution 051920-010 – Resolution designating authorized representatives to obtain federal and state emergency disaster assistance funds – Chief Sharp commented this resolution was for applying for the funds for emergency disaster relief. Chief Sharp and Director Wick would be authorized to obtain funds. **Chair Dalton asked for approval of Resolution #051920-010. Commissioner Sheeran motioned. Commissioner Durr seconded. All approved unanimously.**

BOARD COMMENTS

Commissioner Rankin – The next SS911 meeting will be done by Web Ex on May 27, 2020. Fire commissioners meeting will be by Zoom on May 28, 2020. Thanked everyone for an excellent job of working together and is impressed how we are taking care of things during this crisis.

Commissioner Durr – Echoed the comments about staying safe and the hard work being done. Thanked Director Wick for the review of expenses for COVID -19.

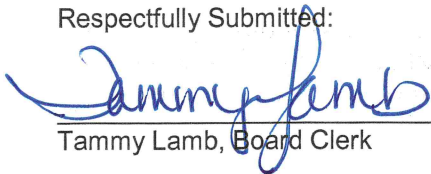
Commissioner Sheeran – Keep up the good work. Stay safe and keep washing your hands.

Chair Dalton – Echoed everyone's comments. Hearing great things from the public. Thanked Director Wick for the report. Thanked Chief Sharp for keeping him updated. Thanked Tammy for pulling the meetings together and keeping the commissioners up to date.

There being nothing further to come before the Board, the meeting was adjourned at 5:59 PM.

Next meeting June 02, 2020, Zoom meeting @ 5:30 PM

Respectfully Submitted:



Tammy Lamb, Board Clerk



Bart Dalton, Board Chair



Koree Wick, District Secretary