

**PIERCE COUNTY FIRE DISTRICT 3  
WEST PIERCE FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
JULY 07, 2020 - Zoom Meeting**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:31 p.m. A quorum was present with Commissioner Sheeran excused. This meeting because of the Covid 19 virus was done on Zoom. In attendance D/C Boltz, A/C McGrady, A/C Hebeisen, A/C Adams, A/C Fiacchi, Director Wick. A sign-in sheet was provided for additional attendance.

**APPROVAL OF AGENDA**

**Commissioner Clancy moved to approve the agenda. Commissioner Rankin Seconded. Motion approved unanimously.**

**CONSENT AGENDA**

The Consent Agenda consisting of Board Minutes from May 19, 2020, 2020. Warrant #60231 through #60306 totaling \$135,117.91. Warrants #60317 through #60338 totaling \$389,296.24. Warrants #60339 through 60405 totaling \$138,196.93. Warrants #60406 through #60473 totaling \$102,837.75. Warrants #60474 through 60511 totaling \$68,762.23. Warrants #60523 through #60563 totaling \$398,815.37. Warrants #60564 through #60614 totaling \$88,717.04. May payroll \$2,652,668.52. May Alarm Summary. June payroll \$ 2,469,598.72. Updated Finance report for December 31, 2019. Finance Report May 31, 2020.

**Consent Agenda approved unanimously.**

**CORRESPONDENCE**

- Thank you letter from Lakeview South Apartments for smoke detectors and carbon monoxide detectors.
- Thank you letter regarding Martin Olmos, Smoke Alarm Coordinator.

**CITIZEN COMMENTS – None**

**STAFF REPORT**

- Recent Incidents – A/C Hebeisen briefed the board:
  - Responded to a mutual aid call for PSCORT. Vehicle had driven off the road and was trapped in his truck between a tree. Crews performed a rope rescue to extricate. Transported patient and he was airlifted to Harborview.
  - Abandoned house fire in Woodbrook. No injuries.
  - Fourth of July had 14 firework related incidents. No big fires and no firework related injuries.
- Chiefs Report – Chief Sharp briefed the Board:
  - COVID update: No one is quarantined or out sick.
  - We are seeing an uptick in cases in Pierce County. Call volume is starting to increase and getting back to normal. Have not seen many COVID-19 challenges.
  - Signed a new 10 year lease for Station 24. In the process we found we have property we can use to increase our parking capabilities and add more space.
  - The City of Lakewood received CARES money and WPFR was given \$146,000.00. Money was spent on the purchase of the UV lights to disinfect the offices and station. The lighting is the same lights that are used in the medic units. Fully funded the lights. Thank you City of Lakewood.
  - Received the Department of Ecology grant for \$100,000.00. These funds are for our Hazmat spill response and will be used to purchase a tow vehicle for the new HazMat trailer received in the PCHIT grant funds from two years ago for DOE.
  - Started contract negotiations with 1488. This is the largest contract and staff is pulling together comparables. Negotiations will start up again in September. As there is a lot of work to do.
  - Applications for new hire testing closed with 1000 applicants. Facebook media was shared over 35,000 times.
  - Restriction were extended to July 9, 2020 for public meetings. Chief feels they will be extended for longer. Recommended to the Board that discussion is put on the table to have one meeting a month for July and August. No action items until the budget discussion which is September and October.
  - Discussion for new hires and how many to be hired will depend on the outcome of the SAFER grant. Applied in March for 10 positions. Will be looking at retirements for 2021 and hoping SAFER grant comes through as through the CARES funding matching funds will be waived.

- Briefed the Board on the funds from CAREs and the City of Lakewood, Public Assistance Grant, and the AFG supplement grant we are waiting to hear from. These are all reimbursements for the COVID-19 expenses. Koree has been tracking these expenses and is working with the Public Assistance Grant as most of these costs will be overtime reimbursed at 75%.
- Director Wick stated the district is in a good financial position. We are in the first year of our four year levy and resources are balanced. Cities are impacted because of loss of sales tax revenue.

#### NEW BUSINESS

- Discussion from Chair Dalton regarding cancelling the July 21, 2020 meeting and the August 18<sup>th</sup> meeting. **Chair Dalton motioned for approval of the July 21, 2020 and the August 18, 2020 meeting. Commissioner Clancy motioned, Commissioner Rankin seconded. All approved unanimously.**

#### ACTION ITEMS – None

#### BOARD COMMENTS

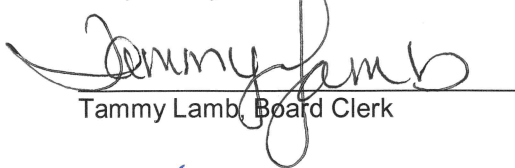
- **Commissioner Clancy** – No comments at this time.
- **Commissioner Durr** – Nice to see the district is in a good financial position. Thanked staff for their hard work.
- **Commissioner Rankin** – Buckley Fire Chief is retiring. There will be no Fire Commissioner or Fire Chiefs meetings in July or August.
- **Chair Dalton** – Thanked Director Wick and Tammy for their work with the grants and reimbursement efforts for COVID-19 expenses. Thanked the crews and staff for all their hard work.

#### ADJOURNMENT

- There being nothing further to come before the Board, the meeting was adjourned at 5:51 PM.

Next meeting August 04, 2020 @ 5:30 PM

Respectfully Submitted:

  
Tammy Lamb, Board Clerk

  
Bart Dalton, Board Chair

  
Koree Wick, District Secretary