

PIERCE COUNTY FIRE PROTECTION DISTRICT #3
WEST PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
MEETING MINUTES
JULY 14, 2026

Chair Clancy called the meeting of the Board of Fire Commissioners to order at 5:30. A quorum was present with Commissioners Casebolt and Billingsley excused. Also, in attendance were, D/C Boltz, A/C Adams, A/C Erskine and A/C Hebeisen, Director Wick, D/C McCurdy, Assistant Director Cooper

CALL MEETING TO ORDER

- Pledge of Allegiance

APPROVAL OF AGENDA

Chair Clancy called for a motion for approval of agenda. Commissioner Dellinger motioned. Commissioner Durr seconded. All approved unanimously.

CONSENT AGENDA

Board Minutes of June 09 2026. Board Minutes of June 22, 2026. Special Board meeting minutes June 22, 2026. Warrants #78561 through #78620 totaling \$141,154.37. Warrants #78621 through #78647 totaling \$401,420.82. Warrants #78671 through #78723 totaling \$260,897.14. Warrants #78731 through #78769 totaling \$244,951.72. Warrants #78654 through #78670 totaling \$29,894.81. Warrants #78648 through #78653 totaling \$421,293.03. Warrants #78770 through #78830 totaling \$496,398.73. Finance Report ending May 31, 2026. June Alarm Summary. July 4, 2026 – Alarm Summary. June payroll is \$4,530,343.26.

CORRESPONDENCE - None

CITIZEN COMMENTS – None

STAFF REPORT

- Recent Incidents – A/C Erskine
 - Briefed the Board on the 4th of July. Pretty quiet night and West Pierce was very prepared with additional crews staffed. Small fires in flower beds were extinguished but no major fires. Thanked the crews for their hard work.
- Director Wick – Audit update
 - Introduced our new Assistant Director Andrea Cooper. July 1st was her start date. Happy to have her on Executive Staff. Andrea's Office is the first office on the left. Across from Director Wick. Welcome Andrea.
 - Shari Irish was promoted to Data & Leave Coordinator. Director Wick stated she is a great person for this position and looks forward to seeing her excel in her new position.
 - Auditors are starting their audit. Director Wick will send correspondence to all Commissioners but does not need an answer. Informational only. Will need one to two reps for the process. Chair Clancy and Commissioner Dellinger will be the Auditor reps.
- Chiefs Report – Chief McGrady briefed the Board:
 - Quarterly report – Chief McGrady briefed the Board on the report for the second quarter. Copy of the report is included in the Board packet and each Commissioner received a copy.
 - Strategic Plan is complete. The plan will be put in the Board packet for next month for review and approval. Great Dialog and a great plan for the next five years.
 - Hazard Mitigation plan is required for different types of grants. The county went through a change of leadership and dropped the ball on the plan. WPFR was seven months behind and received a waiver for the grant for generators. We were just notified that the plan has been resubmitted and FEMA has a 45-day review day process. New plan

should be at the September meeting. Kudos to Serena. She has been making calls to get status reports and keeping the process moving forward.

- Graduated recent class of Red Knights Academy. Great class of recruits and they are hitting the line this week.
- Youth Academy was the weekend of June 28th. 35 graduates. Great fun and lots of crews helping out along with the admin staff.
- Two firefighters graduated from Paramedic school and need a of couple certifications and they will be on the line.
- Chief McGrady presented to Kiwanis on the updates on Training.
- Retirement BBQ at Station 21. 11:30 on July 16th.
- National Night Out is August 4, 2026. Prevention is coordinating
- City council for UP is Monday which will be a rezoning meeting for the new Station 32.
- Recently had a meeting with the realtor. Looking at a lease for our facilities building. Reconnected and focused in on what we are looking for. Great meeting and will keep updated on what they find. Looking for verbal approval to keep looking. Director Wick and Chief McCurdy. All three Commissioners gave a nod to keep looking at a lease. At the August meeting will have a formal request.

ACTION ITEMS

- Approval of Policy 1020 – Fiscal – First reading at the June 09, 2026 meeting – Briefed the Board on the first reading.

Chair Clancy asked for a motion of approval of Policy 1020. Commissioner Durr motioned. Commissioner Dellinger seconded. All approved unanimously

BOARD COMMENTS

- **Commissioner Dellinger** – Welcomed Andrea. Nice to see the Paramedics graduating.
- **Commissioner Durr** – No comments.
- **Chair Clancy** – Welcomed Andrea. Asked about the number of people attending Youth Academy. Good group of kids. Tell Shari congratulations from the Board.

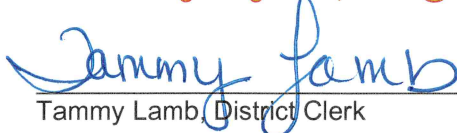
Chair Clancy adjourned the meeting at 5:49 for ten minutes. There will be no business taken after the Executive Session.

Chair Clancy called the meeting back to order at 5:59 PM.

ADJOURNMENT

There being nothing further to bring to the Board, Chair Clancy adjourned the meeting at 6:00 PM.

Next meeting: August 11, 2026 @ 5:30 Station 31.



Tammy Lamb, District Clerk



Koree Wick, District Secretary



John Clancy, Board Chair