

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
AUGUST 04, 2020 - Zoom Meeting**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:29 p.m. A quorum was present with all Commissioners in attendance. This meeting because of the Covid 19 virus was done on Zoom. In attendance D/C Boltz, D/C McCurdy, A/C McGrady, A/C Hebeisen, A/C Adams, A/C Fiacchi, Director Wick. A sign-in sheet was provided for additional attendance.

APPROVAL OF AGENDA

Commissioner Clancy moved to approve the agenda. Commissioner Durr Seconded. Motion approved unanimously.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes from July 07, 2020. Warrant #60615 through #60735 totaling \$349,777.09. Warrants #60736 through #60770 totaling \$129,818.40. Warrants #60782 through 60815 totaling \$380,412.10. June 2020 Alarm summary. Finance Report for June 30, 2020.

Consent Agenda approved unanimously.

CORRESPONDENCE

CITIZEN COMMENTS – None

STAFF REPORT

- Recent Incidents – A/C Hebeisen briefed the board:
 - Apartment fire on Hanna Pierce road. Fire on the second floor and crews did a great job of containing the fire. Smoke and water damage to the units next to the fire. Fire was on a hot day and crews worked hard to get under control.
 - No large brush fires recently.
- Finance Report – Director Wick briefed the board:
 - Full on budget season for 2021 is starting. First workshop will be in September with budget presentation the first meeting of October. Working on the methodology for a public hearing and how to handle the Zoom meeting with the public and any questions they may have.
 - COVID budget layout was included in the Board packet and shared through Director Wick's screen which laid out the expenses, which include supplies and overtime, and also the revenue through CARES act, grants and donations. Director Wick reviewed the budget line per line and will continue to place in the Board packet and report on at Board meetings.

Commissioners thanked Director Wick for keeping them updated on COVID expenses.

- Director Wick reminded the Commissioners that all business for the District needs to be done on the provided iPad that was given to them. District business should not be done on personal computers or email.
- Chiefs Report – Chief Sharp briefed the Board:
 - Train pedestrian accident down by Salters Point was a multi-phase extrication. Patient was moved from the tracks and put on the Endeavor. The Endeavor brought the patient to shore where a medic unit was waiting to meet the helicopter. While being transferred to the helicopter the patient went into cardiac arrest and was immediately transferred to the medic unit and rushed to Madigan. Mis-steps on PPE with crews occurred and 8 crew members were quarantined as Madigan notified EMS that the patient was COVID positive. All 8 are currently back on the job and had no symptoms. A/C McGrady is reviewing the call to make sure proper PPE is always used on these types of calls. This was an unusual call and unfortunately the patient did not survive. The silver lining is we were prepared to isolate the 8 crew members and make sure they were taken care of. Hotel rooms and anything needed were in place and it was a good test of the system in place.
 - Lots of cancellations of events are occurring with COVID. National Night Out has been cancelled for WPFR and Lakewood PD. UP is still unsure if they will reschedule at a later date. Cancelled the 9/11 ceremonies and are looking into preparing a video to share on social media. Fall Safety Days and Truck and Tractor days have also been cancelled.
 - COVID testing took place in Lakewood at Station 21, we had over 340 test. University Place held theirs in the cleared lot across from the Fire Dept. with over 500 test. We are seeing about 6% come back positive.

- Entry level firefighting test started today. Applicants have 24 hours to log in and complete the test. Other half of applicants will take on Saturday, the 8th of August.
- AFG Training grant was approved for \$596,246.13. This includes highway extrication tools and equipment and training for all suppression on motor vehicle extrication. Kudos to Tammy Lamb and the Rescue Techs who helped put this grant together.
- EMPG-S grant was successful and allows for Joshua to work more hours. He is doing pandemic planning.
- Brian Bouton has decided to retire after more than 13 years. With COVID we cannot present to the Board. His crew celebrated with him over breakfast at the station. Sorry to see him go. We wish him well.
- Last Friday at Lakewood Rotary A/C McGrady was awarded the Unsung Hero award. This award is for A/C McGrady's hard work in the community with the COVID outbreak and the work he does to go above and beyond.

NEW BUSINESS - None

ACTION ITEMS – None

BOARD COMMENTS

- **Commissioner Clancy** – Thanked everyone for their hard work and the risks they take every day.
- **Commissioner Sheeran** – Echoed Commissioner Clancy's comments.
- **Commissioner Durr** – Appreciates the work everyone is doing. This is a top notch organization.
- **Commissioner Rankin** – Washington Fire Commissioners Conference has been cancelled. They are working on how to run the elections for positions. Appreciates everyone working hard and hears many comments from friends on the great things our firefighters do. Kudos to everyone for their hard work. Thanked the Local for the flowers he received after his surgery.
- **Chair Dalton** – Congratulate A/C McGrady for his award. Thanked Director Wick and Tammy for their work with the grants. Wants a committee pulled together at some point to work on emergency situations that may occur. Chief Sharp stated Joshua is working on that plan and will work on next steps of planning for our emergency plan. Currently we have plans in place and will work on coordinating with Lakewood and University Place to make sure we are working together. Thanked the crews and staff for all their hard work.

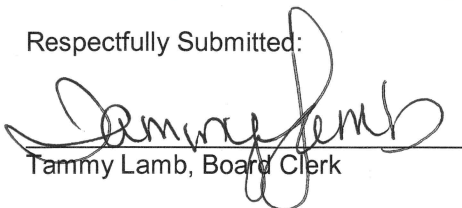
ADJOURNMENT

- There being nothing further to come before the Board, the meeting was adjourned at 6:02 PM.

Next meeting August 18, 2020 @ 5:30 PM has been cancelled

Next meeting September 01, 2020 @ 5:30/Zoom meeting

Respectfully Submitted:


Tammy Lamb, Board Clerk


Bart Dalton, Board Chair


Koree Wick, District Secretary