PIERCE COUNTY FIRE PROTECTION DISTRICT #3
WEST PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
MEETING MINUTES
AUGUST 11, 2026

Chair Clancy called the meeting of the Board of Fire Commissioners to order at 5:30. A quorum was present with Commissioner Durr excused. Also, in attendance were, D/C Boltz, A/C Adams, A/C Erskine and A/C Hebeisen, D/C McCurdy, Assistant Director Cooper.

CALL MEETING TO ORDER

- Pledge of Allegiance

APPROVAL OF AGENDA

Chair Clancy called for a motion for approval of agenda. Commissioner Casebolt motioned. Commissioner Dellinger seconded. All approved unanimously.

PRESENTATION

- **Life Saving Award** – Chief McGrady brought forward Neely and Nathan and thanked them for their life saving performance and how much it means to the community. Read them their letter and presented them both with the certificate of LifeSaving Award. Neely and Nathan made a difference in the community and we are so proud to have them a part of West Pierce Fire & Rescue.
    - Neely Sipes
    - Nathan May
- **Retirement**
    - Dave Kuhn – Chief McGrady presented Dave with his retirement plaque. Read a letter of retirement after 31 years of dedicated service. Chief McGrady briefed the Board on Dave's career and thanked him for his 31 years of service. Dave spoke to the crews and Board and thanked them for his career and thanked his family for all their support.
- **Promotions**
    - Lacey Zuber – Prevention Captain – Chief McGrady read the letter of promotion and thanked Lacey for stepping up into this role. Her husband, Tanner, pinned Lacey with her new badge. D/C McCurdy presented Lacey with her new red helmet.
    - Colten Russell – Training Captain – Chief McGrady read the letter of promotion and thanked Colten for stepping up into this role. Colten's wife, Kristin, pinned Colten with his new badge. A/C Erskine presented Colten with his new red helmet and thanked him for his dedication.

Chair Clancy adjourned the meeting at 5:44 for six minutes for pictures and congratulations. The meeting moved to the Commissioners Room and called the meeting back to order at 5:50.

CONSENT AGENDA

Board Minutes of July 14, 2026. Warrants #78831 through #78884 totaling $681,009.54. Warrants Capital Project #78885 through #78891 totaling $302,835.45. Warrants #78892 through #78908 totaling $30,418.91. Warrant Capital Project #78973 totaling $813.75. Warrants #78921 through #78972 totaling $124,774.55. Warrants #78974 through #79006 totaling $232,937.91. Warrants #79007 through #79048 totaling $145,031.38. Executive Financial Report ending June 30, 2026. July Alarm Summary. July Payroll $4,561,287.37.

CORRESPONDENCE

- Walk in citizen thanking E31 & M31 for saving his life. Briefed the Board on the citizen walk in.
- Email from citizen thanking crew members for their great care on a call at Oakbrook Golf Club – Chief McGrady briefed the Board on the email and thanked the crews for their hard work and dedication.

CITIZEN COMMENTS – None

STAFF REPORT

- Recent Incidents – A/C Erskine
  - July 24, 2026 four car vehicle accident. Two fatalities. Shut down I5. Started a brush fire that was knocked down quickly.
  - Last week at National Night Out at 5:30 had a gas leak. PSE evacuated five hundred feet and got folks away from the area. Nathan and Serena from Emergency management were there to help with the incident. Nathan Johnson briefed the Board on the Genesis program and how it helped with this incident. Genesis can send an emergency alert to an area which was very useful as citizens received a text to evacuate. Very useful tool to help with the incident.
- FBC – D/C McCurdy briefed the Board of a miscalculation of FBC fees for ten parcels and we are looking into the incident. More information will follow.
- Chiefs Report – Chief McGrady briefed the Board:
  - Briefed the Board on the roll out of the Strategic Plan. D/C McCurdy and Chief McGrady will be going out to the stations to bring this plan out to the crews and departments. Plan is a bottom-up plan and all employees were involved in the plan of integrating into a five-year plan. Lots of small group interactions to occur and looking forward to the content of the plan. Any questions please reach out to D/C McCurdy
  - Retirement BBQ occurred on July 18th. Over 200 years of service was retired.
  - Nisqually event in Steilacoom and Dupont. CERT volunteers were there to provide support for medical aid. Two patients were transported. Letters of appreciation were given to these CERT members.
  - National Night Out was August 4th. Fun evening to get out with the community.
  - Staff attended the Rotary Golf tournament at the VA course.
  - Summer Fest is August 15th. Providing support for the event.
  - 25th Anniversary of September 11th. Planned ceremony out in the park

ACTION ITEMS

- Resolution #081126-002 – Resolution to declare the district's reasonable expectation to reimburse costs associated with the Logistics Facility Property acquisition with proceeds from the planned LOCAL program financing in early 2027. – Chief McGrady briefed the Board on the Resolution. This resolution is needed to start the process of looking at purchasing a building to move facilities/Fleet/Logistics into one building. Allows expansion to our fleet space. Provides an actionable item to pursue the property and be competitive.
- **Commissioner Casebolt asked if we are looking to lease or purchase. Chief McGrady stated to purchase for now.**
  Chair Clancy called for a motion to approve Resolution #081126-002. Commissioner Casebolt motioned. Commissioner Dellinger seconded. All approved unanimously.
- Resolution #081126-003 Update to the Mitigation Plan – D/C McCurdy briefed the Board on the plan and thanked Emergency Management for their hard work. Serena Rotondo briefed the Board on the changes and the important items that make us eligible for DEM grants and County grants. Updated sections to different risks for wildfires. Community Preparedness is included. This update has a lot of community involvement. Lots of updates to mitigation projects. This plan is good for five years. The commissioners thanked Serena for their hard work.
  Chair Clancy called for a motion to approve Resolution #081126-003 Commissioner Dellinger motioned. Commissioner Casebolt seconded. All approved unanimously.
- Resolution #081126-004 – Surplus equipment no longer serviceable to the district – Chief McGrady briefed the Board on the items which have entered the end of life and no longer serviceable to the district.

Chair Clancy called for a motion of approval of Resolution #081126-004. Commissioner Billingsley motioned. Commissioner Dellinger seconded. All approved unanimously.

BOARD COMMENTS

- **Commissioner Dellinger -** Nice to see all the promotions and the retirement. Thanked Neely and Nathan for their Life Saving Award. Glad to see the Strategic Plan and Mitigation Plan finished.
- **Commissioner Casebolt –** Congrats to everyone who retired. Commissioner Casebolt was involved in National Night Out. Lots of kudos from the community to crews. Very impressed with the Strategic Plan process. Thanked D/C McCurdy for the hard work. Great to see the Hazard Mitigation Plan is finalized. Thanked everyone for all of their hard work.
- **Commissioner Billingsley –** Great to see promotions and retirements. Nice to see promotions
- **Chair Clancy –** Thanked everyone for their hard work. Dittoed all the comments and said Happy Birthday to Koree and Kim.

ADJOURNMENT

There being nothing further to bring to the Board, Chair Clancy adjourned the meeting at 6:09 PM.

Next meeting: Special meeting on September 8, 2026 @ 5:30 Station 31.

Tammy Lamb, District Clerk

John Clancy, Board Chair

Koree Wick, District Secretary