

**PIERCE COUNTY FIRE PROTECTION DISTRICT 3  
WEST PIERCE FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
AUGUST 17, 2021**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:31 p.m. A quorum was present with Commissioner Sheeran and Commissioner Durr excused. Also in attendance were D/C McCurdy, D/C Boltz, A/C McGrady, A/C Hebeisen, A/C Adams, A/C Fiacchi and Director Wick. A sign-in sheet was provided for additional attendance.

**APPROVAL OF AGENDA**

Chair Dalton motioned for approval of the agenda. Commissioner Rankin moved to approve the agenda. Commissioner Clancy seconded. Motion approved unanimously.

**PRESENTATION**

- Larry & Dianne Huffman Retirement plaque. Presented on Zoom – Chief Sharp presented our Peer Support Chaplains their retirement plaque for their over 16 years of service to Lakewood Fire and West Pierce Fire & Rescue. Chief Sharp commented on their dedication and commitment to the department. They will be missed by all. Staff and Commissioners congratulated the Huffman's and thanked them for their service.
- Training Captain Promotion – Chad Erskine – Chief Sharp commented on the hard work of Chad Erskine and his promotion to Captain in the training department. Chief Sharp read his letter of promotion and stated he looks forward to working with him in the Captains role in training. A/C McGrady present Captain Erskine with his new red helmet and commented how excited he is to be working with him. Chad's wife, Jamie, pinned Chad with his new Captains badge. Commissioners and Staff congratulated him on his well-deserved promotion

**CONSENT AGENDA**

The Consent Agenda consisting of Board Minutes of July 20, 2021. Warrant #63423 through #6363473 totaling \$178,968.13. Warrants #63474 through #63532 totaling \$516,796.55. Warrants #63543 through #63593 totaling \$152,258.12. June Alarm Summary. July Alarm Summary.

**Consent Agenda approved unanimously.**

**CORRESPONDENCE** - None.

**CITIZEN COMMENTS** - No comments at this time.

**STAFF REPORT**

- Chiefs Report – Chief Sharp
  - Director Wick briefed the Board on the upcoming fiscal year 2020 audit. Audit will be remote. Also, briefed the Board on the opt-in program with L & I. Vulnerability assessment needs to be done and there are benefits from L & I that WPFR will receive. Details of the benefits were briefed. Director Wick will keep the Board updated on the benefits and details as information comes in.
  - Hiring update – Chief Sharp commented that the lateral hiring which occurred will begin in October. Currently in the process of hiring 21 entry level firefighters. 175 applications will be reviewed. 75 will move on to oral board interviews. Chief Sharp complimented and thanked the hiring panels for their hard work and dedication to this hiring process.
  - SS911 budget hearing – Chief Sharp briefed the Board on the budget meeting. Budget is straight forward and SS911 Directors hope to get approval soon. Fees will increase 2.6% which is cost effective.
  - Vaccination update – Governor Inslee came out with the mandate of all healthcare providers to be vaccinated. Staff and the local are reviewing the proclamation and putting in place the process for our EMT's and Paramedics. Working fast to put the proclamation in place. Union President is involved with drafts and how to implement. WPFR has a high vaccination rate.
  - Interlocal Agreement between the cities of Lakewood, University Place, and the Towne of Steilacoom, and West Pierce Fire & Rescue is being implemented and put together. This is great news to WPFR & all cities as they can work to gather to provide an emergency plan for all under this umbrella.
  - A few fires have been in the district. Small brush fires that were manageable. Two structure fires in the Woodbrook area. These structures are due to be torn down soon.

- o WPFR was awarded an AFG grant for Wildland Urban Interface training. Grant amount is \$393,702.00. Trains every firefighter in the department and pays for the trainers. Very successful grant and very happy for this training.

**NEW BUSINESS - None**

**ACTION ITEMS**

- Cancel September 07, 2021 meeting – Chief Sharp briefed the Board which included no action items or new business for this meeting.  
**Chair Dalton called for a motion to cancel the September 07, 2021 meeting. Commissioner Rankin motioned. Commissioner Clancy seconded. All approved unanimously.**

**BOARD COMMENTS**

- **Commissioner Clancy** - Congratulated Larry & Dianne Huffman. Congratulations to Captain Erskine on his promotion.
- **Commissioner Rankin** – No comments.
- **Chair Dalton** – Dittoed all the comments. Thanked everyone for their hard work.

**ADJOURNMENT**

There being nothing further to bring to the Board Commissioner Dalton adjourned the meeting at 6:03.

**Next Meeting: September 21, 2021 @ 5:30**

  
\_\_\_\_\_  
Tammy Lamb, District Clerk

  
\_\_\_\_\_  
Bart Dalton, Board Chair

  
\_\_\_\_\_  
Koree Wick, District Secretary