

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
OCTOBER 15, 2019**

Vice Chair Sheeran called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with Char Dalton excused. Also in attendance D/C Tinsley, A/C McGrady, A/C Boltz, A/C MCCurdy, and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Rankin moved to approve the agenda. Commissioner Clancy seconded. Motion approved unanimously.

PRESENTATION

- 2020 Budget Presentation – Director Wick presented the Board with the proposed 2020 budget. Director Wick briefed the Board on each department and commented on any significant changes or adjustments from the previous year. Questions from the Board were answered throughout the presentation. Director Wick discussed that no action would be taken at tonight's meeting. Request for approval of all necessary resolutions will be taken at the November 5, 2019 meeting. Director Wick stated that any and all questions they may have to please call or email. **All Commissioners thanked Director Wick and her staff and all of those involved for their hard work.**

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes from October 01, 2019. September payroll \$2,322,874.15. August 2019 Alarm summary. September 30, 2019 Finance Report.

Consent Agenda approved unanimously.

CORRESPONDENCE

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C Boltz
 - A/C Boltz briefed the Board on the fatality fire at the Clover Creek Apartments. Crews knocked fire down quickly and transported the patient to the hospital where she passed from her injuries. Residents of the apartment building were kept warm by a Pierce Transit bus brought on scene. The Red Cross was there to help with temporary placement.
 - October 14, 2019 there was a robbery at the McChord Mart, the owner of the mini mart was fatally stabbed. Investigation is ongoing as to the details of the incident.
- Chiefs Report – Chief Sharp briefed the Board:
 - Chief Sharp reported on the third quarter report. Report highlighted events and accomplishments, training, and community events during the third quarter of 2019.
 - Hiring panels began October 14, 2019. 60 candidates to be interviewed over the next two weeks. October 29, 2019 is the candidate reception.
 - Chief Sharp and Commissioner Rankin attended the policy meeting for PSCORT/PCHIT. These teams are a collection of fire depts. and recommendation has been brought forward to hire a consultant to help develop training, manage the equipment, and develop an operational plan.
 - Community events:
 - CPR Class for Lakewood Rotary
 - Kiwanis dinner auction
 - Takeover at the Ram for Caring for Kids
 - Truck and Tractor days at Ft Steilacoom Park
 - Upcoming events:
 - October 19, 2019 is Fall Safety Days. Lots of pumpkins and information regarding fire safety. Pumpkin picking will be Weds and Thurs to pick up pumpkins for this event.
 - October 26, 2019 is the ribbon cutting for the new Kiwanis Park.

NEW BUSINESS

- Facilities maintenance Building – Chief Sharp briefed the Board on the discussions with Sound Transit regarding the Facilities Maintenance Building which sits behind the railroad tracks. Sound Transit has brought to the conversation the fact they would like to develop the area for the railroad needs, Sound Transit, Chief Sharp, and A/C Fiacchi are working on a plan to have Sound Transit purchase the property. Chief Sharp shared a PowerPoint presentation on the current building and the proposed land Sound Transit has proposed to relocate the maintenance building to. The current maintenance building is small and the need for expansion is needed. Commissioner Sheeran asked questions regarding what the size needed was and the availability to expand on the same property. Chief Sharp stated the current land was not big enough and felt the facility needed at minimum two acres. Commissioners discussed the current maintenance building and the possibilities of land use using the property Sound Transit was offering. Sound Transit had requested a General Notice of Relocation Rights letter be signed by the Board. **Commissioner Rankin motioned to sign the letter of General Notice of Relocation Rights. Commissioner Durr seconded. Vice Chair Sheeran asked for discussion and stated he would like more information before signing the letter. Commissioner Rankin withdrew his motion, Commissioner Durr withdrew his second.** A decision was made to bring more information to the next meeting for discussion.

ACTION ITEMS

- Resolution 101519-013 – Resolution authorizing certain EMS transport accounts to be written off in their entirety. Chief Sharp briefed the Board on the resolution to strike the bad debt off the books. These accounts have either been waived by the District for financial hardship reasons, or are truly uncollectible in that we have been either unable to locate the patient or unable to gain a response. **Vice Chair called for a motion for approval of Resolution 101519-013, Commissioner Rankin motioned the approval. Commissioner Clancy seconded. All approved unanimously.**
- Resolution 101519-017 – Resolution to amend Resolution 120710-485 revising emergency medical fees. Chief Sharp commented rates are reviewed every two years. During the review it was determined WPFR has fallen behind its peers in fees charged for the various levels of transport. The rates are averaged and represent a 20% increase from current rates. **Vice Chair Sheeran called for a motion for approval of Resolution 101519-014. Commissioner Rankin motioned the approval. Commissioner Durr seconded. All approved unanimously.**

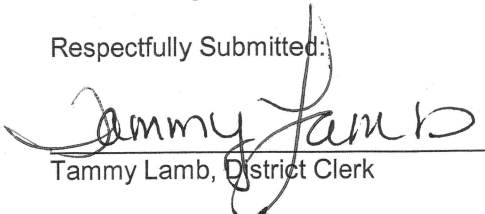
BOARD COMMENTS

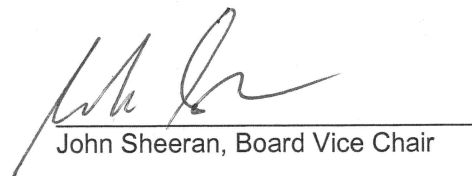
- Commissioner Rankin** – Meeting for State Commissioners is cancelled for October as they will be all at the Tulalip conference. October SS911 policy meeting is also cancelled for October.
- Commissioner Clancy** – Thanked Director Wick for the budget presentation and making the process easier to understand.
- Commissioner Durr** – Thanked Director Wick for her budget presentation and everyone for their hard work.
- Vice Chair Sheeran** – Thanked everyone involved with the budget presentation for their hard work.

There being nothing further to come before the Board, the meeting was adjourned at 7:39 PM.

Next meeting November 05, 2019, Station 31 @ 5:30 PM

Respectfully Submitted:


Tammy Lamb, District Clerk


John Sheeran, Board Vice Chair


Koree Wick, District Secretary