

PIERCE COUNTY FIRE PROTECTION DISTRICT #3
WEST PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS
MEETING MINUTES
OCTOBER 18, 2022

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30. A quorum was present with Commissioner Clancy and Commissioner Sheeran excused. Also in attendance were D/C Boltz, D/C McCurdy, A/C Adams, A/C McGrady, A/C Hebeisen, and Director Wick

CALL MEETING TO ORDER

- Pledge of Allegiance

APPROVAL OF AGENDA – Chair Dalton Motioned for approval of the agenda. Commissioner Rankin motioned. Commissioner Durr seconded. All approved unanimously.

PRESENTATION

- Captain Promotions
 - Jeff Leuschen – EMS Captain
 - Dave Emmons – Prevention Captain
 - Kirk Lackermeyer – Suppression Captain
 - Travis Smith – Suppression Captain

Chief Sharp called all four of our new Captains up front and thanked all the family and friends for attending. Briefed the Board on their positions and the departments they will be in. Congratulated all of them and read their letter of promotion. Chief Sharp called the family members up to pin each Captain with their new badge. Department A/Cs presented their new red helmets. Chief Sharp briefed the Board on the history of the red helmet.

Commissioners and staff congratulated all Captains on their promotions.

**Chari Dalton adjourned the meeting at 5:40 for ten minutes for pictures.
Char Dalton called back to order at 5:50.**

- Budget Presentation – Director Wick briefed the Board on the budget hearing document. Went through the highlighted areas of the budget. PowerPoint presentation went through the changes and the areas that need to be reviewed. All Commissioners received a copy of the budget hearing in their Board packets for review. Board approval will be requested at the November 15, 2022 Board of Commissioners meeting. Certified budget is due to the County by November 30, 2022. Director Wick asked for questions and stated any questions could be directed to her after this meeting. Questions regarding pay raises were answered. Increase of 4% for COLA. Questions regarding fuel costs were answered. Chief Sharp briefed the Board on the benefit of electric cars and the savings on fuel costs. Commissioners thanked Director Wick for the presentation.

CONSENT AGENDA

Board Minutes of September 20, 2022. Warrants #66722 through #66772 totaling \$134,283.19. Warrants #66773 through #66792 totaling \$115,089.36. Warrants #66802 through #66830 totaling \$421,141.73. Warrants #66831 through #66903 totaling \$568,414.66. Warrants #66904 through #66963 totaling \$170,741.81. September Alarm summary. September Payroll \$3,078,627.22. Finance Report ending September 30, 2022.

Commissioner approved unanimously.

CORRESPONDENCE - None

CITIZEN COMMENTS - None

NEW BUSINESS

- City of Dupont Mutual Aid Agreement – Chief Sharp briefed the Board on the Memo regarding the City of Dupont. Memo was in the Board packets and no decision or motion will be made tonight. Chief Sharp commented on the incidents in Dupont. Briefed the Board on the work trying to get a contract with Dupont, in the past, and have been turned down multiple times. Memo outlines the details of the mutual aid agreement and the staffing Dupont has. Their staffing varies depending on PTO, L & I. Both chiefs live outside of the City of Dupont and are only available during business hours. Briefing regarding the details of WAC codes and the requirements for the state standard. Detailed memo states the rescue codes to be able to enter a building/residence. Briefed the Board on Incident Command and the details of arriving to a call. Chief Sharp briefed the Board on a few incidents that occurred which WPFR brought resources that Dupont could not provide resources for.
Chief Sharp is recommending a plan to give them a reasonable timeline to increase their staffing and funding or we will request to exit their Mutual Aid agreement within 30 days. Notice needs to be given to them we cannot support their fire department. Would like to give them until June 1, 2023 to put something on the ballot and make the commitment to change.
Chair Dalton commented on the risk of WPFR and the safety of our firefighters. Putting our B/Cs at risk in Dupont is an unacceptable risk to encumber our command staff with. Looking for guidance and direction to bring something back for approval from the Board. Chair Dalton agrees that we cannot keep putting our department at risk. Would like to see something brought forward. Commissioner Rankin would like discussion with JBLM to see their rules and policies regarding Dupont. Commissioner Durr would like to see Dupont get the funding to support themselves. Discussion regarding what funding is needed for Dupont. Dupont has not presented anything in their budget moving forward. History is showing resources needed have never been funded and they have declined all contracts and merger ideas between WPFR and Dupont. Chair Dalton asked for a resolution to be brought forward to put Dupont on notice we will be withdrawing our Mutual Aid Agreement if conditions do not change.

STAFF REPORT

- Chiefs Report – Chief Sharp - Thanked Director Wick for her hard work on the budget and the effort of building the budget. Balances budget every year and we are very thankful for the hard work of the finance department.
 - 3rd Quarter Report – Lots going on and the report highlights how active we are in the community.
 - Capital facilities update – Briefed the Board:
 - Station 32 still waiting for purchase and sale agreement on Custer Road. Legal challenges. As of October 31, hoping legal entities are in place to sign the purchase and sale agreement. Working with architects for the easements that are on the property.
 - Clover Park Technical college parking lot is going well. Good conversations and engineering firm is designing a plan and layout. Setting up pre application hearing with Lakewood. Then cost analysis will go out. This will decide if the project will move forward. This will add 57 parking spaces.
 - Station 24 sewer is still in permitting. Waiting for county.
 - Bathroom project at Station 20 & 21 went out to bid. Very excited to get 6 bids and cost is right on target. Motion will be asked tonight to approve.
 - Signed a contract with the VA.
 - October 31 all emergency declarations will be rescinded. Directives will be rescinded.
 - Training consortium work is moving forward. Milestone moment in selecting a Training Chief. Consortium Board chose Ryan McGrady. Ryan will be at station 60 with the administrative support and lead the day to day operations. Great person for this position. Puts WPFR in a strong position as a leader. Congratulations Ryan. Working on a plan to redistribute work. EMS duties will be reallocated.

- Fill the boot Campaign was the 15th. Lots of participation.
- Truck and Tractor days at Fort Steilacoom Park was October 8th.
- Upcoming is fall safety days at Station 21 on October 22nd

ACTION ITEMS

- Resolution #101822-006 – Resolution authorizing certain EMS transport accounts to be written off in their entirety – Briefed the Board on this resolution that is needed to write off account. **Chair Dalton asked for a motion to approve Resolution #10-18-22-006. Commissioner Rankin. Commissioner Durr seconded. All approved unanimously**
- Resolution #101822-007 – Resolution awarding bid for bathroom remodel project at Station 20 & 21. **Commissioner Dalton called for a motion to approved Resolution #101822-007. Commissioner Rankin motioned. Commissioner Durr seconded. All approved unanimously.**


BOARD COMMENTS

- **Commissioner Rankin** – Thanked everyone for their hard work. Sorry to see that Dupont does not step up with funding. Hope they change the citizen's minds regarding funding needs to keep the community safe. Thanked the Chief for his work on Dupont. Would like to see the Board sign something to get some written that the services WPFR offers are not free. Thanked Director Wick for her hard work on the budget. Commissioner Rankin will not be running again for Commissioner in 2023. Congratulated Ryan. Commissioner Rankin will be at a conference next week in Spokane
- **Commissioner Durr** – Very appreciative of the work of staff. Thanked Director Wick for her work on the budget. Thanked Chief for the explanation of the Dupont situation. Very humbled to be in the room
- **Chair Dalton** – Congrats to all the Captains. Thanked Director Wick and her staff. Hopes to have property purchase and sale signed soon. Congratulated Ryan. Thanked staff for all the work to make their job easier.

ADJOURNMENT

- There being nothing further to bring to the Board, Chair Dalton adjourned the meeting at 7:08.

Next meeting: November 01, 2022 @ 5:30 Station 31


 Tammy Lamb, District Clerk


 Bart Dalton, Board Chair


 Koree Wick, District Secretary