

**PIERCE COUNTY FIRE PROTECTION DISTRICT 3  
WEST PIERCE FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
OCTOBER 19, 2021**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:31 p.m. This is a Zoom meeting. A quorum was present with Commissioner Rankin and Commissioner Sheeran excused. Also in attendance were D/C Boltz, A/C McGrady, A/C Hebeisen, A/C Fiacchi, A/C Adams, and Director Wick.

**APPROVAL OF AGENDA**

Chair Dalton motioned for approval of the agenda. Commissioner Clancy moved to approve the agenda. Commissioner Durr seconded. Motion approved unanimously.

**PRESENTATION**

- Budget Presentation – Director Wick shared her screen and briefed the Board on the document which was included in the Board packet and distributed to all Commissioners for their review before the budget presentation. Questions were answered from Chair Dalton regarding the academy and funds from other departments as the recruit class will be full with our own recruits. All questions were answered regarding overtime and increases in costs. Any questions anyone may have please reach out to Director Wick with them. The November 02, 2021 meeting will have the action item request for approval of the 2022 budget.

**CONSENT AGENDA**

The Consent Agenda consisting of Board Minutes of September 21, 2021. Warrant #63859 through #63955 totaling \$214,269.08. Warrants #63967 through #64020 totaling \$208,499.85. Warrants #64021 through #64085 totaling \$543,544.74... Warrants #64086 through #64129 totaling \$100,086.60. September payroll \$2,777,724.17. Finance Report August 31, 2021. Finance Report September 30, 2021.

**Consent Agenda approved unanimously.**

**CORRESPONDENCE** - None.

**CITIZEN COMMENTS** - No comments at this time.

**STAFF REPORT**

- SOG 214 Section E – Director Wick briefed the Board on the annual report to the Board surrounding identity theft. All safeguards are in place and we have had no identity theft within the department. Commented on the Employment Security Department fraud that has been occurring and the department is working with that department to make sure our employees were kept safe. No financial loss to any employee.
- Recent Incidents - Chief Sharp briefed the Board on the fire at the Islamic Center in University Place. Fire is under investigation for arson. The Pierce County Fire Marshal's office is investigating. FBI, ATF and Sheriff's Departments are also investigating for a hate crime. Crews did a great job and stop quickly. Fire was on the roof and smoke and water damage was excessive. Relocating while they are building.
- Chiefs Report – Chief Sharp briefed the Board:
  - AFG, SAFER, and Fire Prevention grant were not funded this year. Unfortunately we did not make the cut but will try again when AFG opens again
  - PFSAG ratified their contract through 2025.
  - Fall Safety Days is Saturday October 23, 2021. This will be another drive thru event like last year which was very successful.
  - Vaccination mandates – Mandate date came and went and we are in compliance. WPFR did not lose any employees and we are working with the federal mandates and all federal organizations that require all employees to be mandated. December 8, 2021 is the deadline for the remainder of our employees to be vaccinated.
  - Commented to the Board the hard work that Director Wick puts into the Budget Presentation. Director Wick works well with all departments to make sure the budget is understood and presented. Briefed the Board on the line items and the more accurate picture of the budget and four year levy planning. Chief Sharp commented

**NEW BUSINESS** - None

## ACTION ITEMS

- Resolution #101921-008 - Authorizing certain EMS transport accounts to be written off in their entirety – Director Wick briefed the Board on the EMS transport write-offs that occur in which need Board approval to write off. The number is larger than usual as the timeframe is longer as the spring write-off was not done. **Chair Dalton motioned for approval of Resolution #101921-008. Commissioner Durr motioned. Commissioner Clancy seconded. All approved unanimously.**

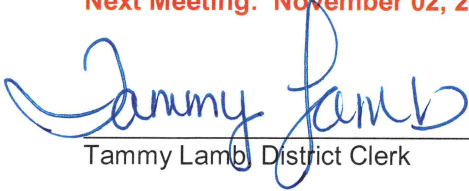
## BOARD COMMENTS

- **Commissioner Clancy** - Dittoed Commissioner Durr's comments. Thanked Director Wick for her hard work.
- **Commissioner Durr** – Always impressed with the level of detail in the budget presentation. Lots of challenges this year. Thanked Director Wick for her time and commitment to this.
- **Chair Dalton** - Thanked Director Wick and all the committees on the work on the budget. Thanked the crews for their hard work at the Islamic Center. Nice to see Fall Safety Day again. Thanked everyone for their hard work.

## ADJOURNMENT

There being nothing further to bring to the Board Vice Chair adjourned the meeting at 5:18.

**Next Meeting: November 02, 2021 @ 5:30**

  
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Tammy Lamb, District Clerk  
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Bart Dalton, Board Chair  
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Koree Wick, District Secretary