

PIERCE COUNTY FIRE PROTECTION DISTRICT #3
WEST PIERCE FIRE & RESCUE
BOARD OF COMMISSIONERS 5:30
MEETING MINUTES
October 21, 2025

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30. A quorum was present with all Commissioners in attendance. Also, in attendance were, D/C Boltz, A/C McGrady, A/C Hebeisen, A/C Adams, A/C Dobbs, and Director Wick,

CALL MEETING TO ORDER

- Pledge of Allegiance

APPROVAL OF AGENDA

Chair Dalton called for a motion for approval of agenda. Commissioner Dellinger motioned. Commissioner Durr seconded. All approved unanimously.

PRESENTATION

- Proclamation – Fire Prevention Month – Chair Dalton presented and read the Proclamation for Fire Prevention Month. Thanked the Prevention Dept for all their hard work and dedication to the safety and security in Lakewood, University Place, and Steilacoom. Captains Owens commented on the Lithium battery marketing that has been occurring at safety fairs, Steilacoom market, and information to the public.

CONSENT AGENDA

Board Minutes of September 16, 2025. Capital project warrants #75815 through 75817 totaling \$360,029.17. Warrants #75818 through #75911 totaling \$561,487.60. Warrants #75995 through #75997 totaling \$205,620.41. Warrants #75931 through #75994 totaling \$496,786.40. Warrants #75912 through #75930 totaling \$24,640.69. Warrants #76007 through #76085 totaling \$554,804.61. Capital Project Warrants #75995 through #75997 totaling \$206,620.41. Warrants #76094 through #76157 totaling \$232,782.98. Capital Project warrants #76086 through #76093 totaling \$664,467.59. September Alarm Summary. September Payroll \$3,961,781.04. Finance Report ending September 30, 2025.

CORRESPONDENCE

- Thank you letter to Chief Sharp for speaking at St. Mary's church luncheon – Chief briefed the Board on the luncheon and how nice it was to get back into the community.

CITIZEN COMMENTS – None

PUBLIC HEARING

- Budget & Finance Benefit Charge – Director Wick presented the Budget for 2026 to the Board. The Commissioners received the full budget document in their Board packet. Director Wick prepared a power point presentation which will be included in the Board minutes. The budget Hearing document will also be included.
- Public Comments
 - Matt Arnoldy spoke from Lakewood Industrial Park – Wanted to come tonight to be aware of what was being expected and thanked WPFR for adjusting some of the burden of commercial buildings. Sprinklered buildings reduction and adjustments will help with the tenants and is appreciated.

STAFF REPORT

- Director Wick – SOG 214 Section E - Identity theft prevention and audit update – Director Wick stated the memo was in the Board packet. There have been no known incidents. Very diligent in getting process in place to make sure we are taking all steps to build a strong process.

- Audit update – Two months in and things are going well in all areas of the audit. Director Wick briefed the Board on the process and all the work that is done to convey all the information. Thanked her staff for their hard work. Last weekly check in they had no items to be found.
- Chiefs Report – Chief Sharp briefed the Board:
 - Government shut down impact: Medicare claim submissions are on hold, EMPG fund coalition, EMS grant on hold, VA payments we have not received for four months. Chief Sharp briefed the Board on the contract for the VA hospital. Briefed the Board on the hospital. Will keep the Board updated. PC mitigation grant is on hold as DEM has not finished their 2026 plan which was slated to be finished by now. This will affect our DEM grant for generators. Will elevate to a county level to get some attention from the county executive.
 - October 18, 2025 was Fall Safety Days. Lots of attendance. Great job Prevention.
 - Sept 30-October 2 was the King County Leadership conference. Great conference.
 - Finished contract negotiations with the PFSAG Guild. Thanked the Guild for their hard work. Hope to have ratified soon.

ACTION ITEMS

- Request for Action – Board Policy 2060 – Travel Expenses – First reading was at the September 16, 2025 meeting. Allows more processing time for the finance department.
Chair Dalton called for a motion to approve Board Policy 2060. Commissioner Dellinger motioned. Commissioner Clancy seconded. All approved unanimously.
- Request for Action – Special Board meeting on November 3, 2025 – Chief Interviews
Chair Dalton asked for a motion to have a special meeting. Commissioner Casebolt motioned. Commissioner Durr seconded. All approved unanimously

BOARD COMMENTS

- **Commissioner Dellinger** – Thanked Director Wick and A/C Dobbs for all her hard work.
- **Commissioner Durr** – Dittoed the comments. Nice to see the comments from Matt Arnoldy from the Lakewood Industrial Park.
- **Commissioner Clancy** – Commented that Director Wick and her staff are amazing. Appreciate all the hard work.
- **Commissioner Casebolt** – Dittoed all the comments and thanked Director Wick for her work. It is very clear to the public that we will do whatever we can to minimize the affect it will have on the public. Glad to see the sprinkler system incentive. Glad to see we are only ¾ of what we can ask for from the public.
- **Chair Dalton** – Dittoed all the comments and thanked everyone for their hard work. Thanked everyone for their hard work in the community. Gives the community a good feeling of who we are and how hard we work for them.

Chair Dalton adjourned the meeting at 6:16 for first Executive Session.

EXECUTIVE SESSION

- 42.30.110 (b) – 10-minute Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increase price. Any action take will be in an open public meeting.
- **Chair Dalton adjourned the meeting at 6:16 for first Executive Session.**
Chair Dalton adjourned the Executive Session at 6:26. Chair Dalton called the meeting back to order at 6:26.
- **Chair Dalton called for a motion to approve moving forward with a feasibility assessment and the purchase of property located at 5904 67th Avenue West for a price of \$2,500,000. Motion Dellinger motioned. Commissioner Casebolt seconded. All approved unanimously.**

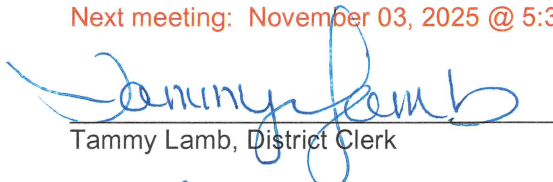
Chair Dalton adjourned the meeting at 6:29 for the second Executive Session and will close the meeting after the Second Executive Session.

- 42.30.110 (g) – 30 Minute Executive Session to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
Chair Dalton adjourned the second Executive Session at 6:55. There is nothing to report.

ADJOURNMENT

There being nothing further to bring to the Board, Chair Dalton adjourned the meeting at 6:55 PM.

Next meeting: November 03, 2025 @ 5:30 Station 31.



Tammy Lamb, District Clerk

Bart Dalton, Board Chair

Koree Wick, District Secretary