

**PIERCE COUNTY FIRE PROTECTION DISTRICT 3  
WEST PIERCE FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
NOVEMBER 03, 2020**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. This is a Zoom meeting. A quorum was present with Commissioner Clancy excused. In attendance were D/C Boltz, A/C McGrady, A/C Adams, A/C Fiacchi, D/C McCurdy, A/C Hebeisen, and Director Wick. A sign-in sheet was provided for additional attendance.

**APPROVAL OF AGENDA**

**Commissioner Rankin moved to approve the agenda. Commissioner Sheeran seconded. Motion approved unanimously.**

**CONSENT AGENDA**

The Consent Agenda consisting of Board Minutes of October 20, 2020. Warrants #61293 through #61358 totaling \$662,508.14. October payroll \$2,613,373.65. September 2020 Alarm Summary.

**Consent Agenda approved unanimously.**

**CORRESPONDENCE**

- Thank you letter from the City of Redmond for the Washington Task Force work of Jason Yantzer and Tony Sole.

**CITIZEN COMMENTS** - No comments at this time.

**STAFF REPORT**

- Recent incidents – A/ C Hebeisen
  - Briefed the Board on the Firestone Tire Fire in Lakewood. Building was occupied and an employee noticed smoke on the roof. They contained the fire to its area of origin in the roof. Cause of the fire is due to an electrical issue. Owner of building commended WPFR on their hard work. Business was reopened very quickly as fire was knocked down quickly.
- Emergent purchase – Director Wick commented on the need for an emergent purchase. The ionization system was installed in all the stations and was able to install in an expedited fashion. CARES act money was used and follow up to the Board was needed. Bid procedure was not needed as we enacted the emergent purchase that was approved through the Board. Purchase was \$95,000.00.
- Chief's Report – Chief Sharp
  - Chief Sharp briefed the Board October 24, 2020 was the drive thru Fall Safety Days. Kudos to prevention for making this happen. Possibly working on a Christmas drive thru Santa.
  - Received notification that Pierce County Fall Coalition received a silver medal award for work that Matt Owens did on a brochure for fall prevention. Matt designed the brochure. Kudos to Matt.
  - Update on possible civil unrest following the elections. Working with law enforcement that nothing is confirmed but they are ready if any need ramps.
  - Chiefs Sharp's contract is up for renewal. Director Wick will pull the comps together and be the mediator for the renewal. Data is being compiled now. Board will need to select members to negotiate the contract. Chief Sharp's review is due tonight from Commissioners. Second meeting is Executive Session with all Commissioners. First meeting in December is the Executive Session with Chief Sharp. Chief Sharp's contract expires December 31, 2020 and is on schedule to complete by then.
  - Corporal Angel Torres received a Life Saving Award. Corporal Torres heard a call for help and helped out a patient. CPR was performed and he saved her life. WPFR and members of his unit were brought together to present him with this award. Very nice event to honor him. Small attendance.

**NEW BUSINESS**

- None

## ACTION ITEMS

- Resolution No. 110320-014 - 017 – Resolutions necessary to complete the 2021 budget process – Director Wick commented on the presentation that was given to the Board on October 20, 2020. Medical insurance was lower than predicted.  
**Chair Dalton motioned for approval of Resolution No. 110320-014 - 017 Commissioner Rankin motioned. Commissioner Durr seconded. All Commissioners approved unanimously.**
- Board policy adoption of policies #1010, 1030, 2000, 2010, and 2040. First reading was at the October 20, 2020 meeting - Chief Sharp briefed the Board on the updated policy.  
**Commissioner Dalton motioned for approval of the updated Board policies – Commissioner Sheeran motioned. Commissioner Durr seconded. All approved unanimously.**

## BOARD COMMENTS

- **Commissioner Rankin** – Webinar classes at the conference. Lots of participation with the three classes. Good classes. PCFCA and PCFC. December 10, 2020 will be the award ceremony
- **Commissioner Sheeran** – Keep up the good work. Hard to have Zoom meetings all the time.
- **Commissioner Durr** – Nice to see that we honored Corporal Torres in person. Thanks for doing that.
- **Chair Dalton** – If there is another lifesaving event let the Commissioners know. Nice to see this type of award. Make sure everyone turns in their evaluations.

## ADJOURNMENT

There being nothing further to bring to the Board Commissioner Dalton adjourned the meeting at 5:50.

**Next Meeting: November 17, 2020 @ 5:30/Zoom**

  
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Tammy Lamb, District Clerk

  
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Bart Dalton, Board Chair

  
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Koree Wick, District Secretary