

PIERCE COUNTY FIRE PROTECTION DISTRICT #3  
WEST PIERCE FIRE & RESCUE  
BOARD OF COMMISSIONERS 5:30  
MEETING MINUTES  
NOVEMBER 04, 2025

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30. A quorum was present with all Commissioners in attendance Also, in attendance were, D/C Boltz, D/C McCurdy, A/C McGrady, A/C Adams, A/C Dobbs, and Director Wick,

**CALL MEETING TO ORDER**

- Pledge of Allegiance

**APPROVAL OF AGENDA**

**Chair Dalton called for a motion for approval of agenda. Commissioner Dellinger motioned. Commissioner Casebolt seconded. All approved unanimously.**

**PRESENTATION**

- Proclamation – Veterans Day – Chair Dalton brought forward all our Veterans and they all stated what branch of the military they served. Chair Dalton read the Proclamation and thanked all our Veterans here tonight and in our community for their commitment and hard work. All Commissioners and staff congratulated all Veterans.
- Promotion – Amy Jay, Finance Manager – Chief Sharp brought Amy forward and read her letter of promotion. Thanked Amy for stepping up into this role. Briefed the Board on her role and duties. Thanked Amy for her hard work and dedication to her job. Director Wick also commented on her role and how proud she is of Amy. Stated Amy has worked hard to always go above and beyond. Thank you, Amy for your hard work and dedication.

**Chair Dalton adjourned the meeting at 5:38 for pictures and congratulations from everyone. Chair Dalton called the meeting back to order at 5:40.**

**CONSENT AGENDA**

- Board Minutes of October 21, 2025. Board Minutes of November 03, 2025. Warrants #76158 through 73209 totaling \$235,290.15. Warrants #76210 through #76247 totaling \$153,527.80. Warrants #76276 through #76289 totaling \$450,841.63. Warrants #76260 through #76275 totaling \$42,387.44. Capital projects Warrants #76255 through #76259 totaling \$206,101.61. Warrants #76306 through #76340 totaling \$112,266.35.

**CORRESPONDENCE - None**

**CITIZEN COMMENTS – None**

**STAFF REPORT**

- Recent Incidents – A/C McGrady
  - A/C McGrady briefed the Board on a structure fire on Mullen Street. Crews had a quick knockdown. A neighbor saw the fire and got the homeowner out.
- Chiefs Report – Chief Sharp briefed the Board:
  - Medicare has reopened claims submission. Some technical issue, but working on these to make sure submissions are correct.
  - Hazard Mitigation grant has been moved to an alternate to a funding position. Hoping to fund soon.
  - Chief Sharp will be out of town and will be out of the country in Australia. Please let Tammy know if you need anything and she will direct to the staff member.

## ACTION ITEMS

- Resolution #110425 -008 through #110425-012 – Resolutions necessary to complete the 2026 budget process. Director Wick briefed the Board on the documents. These resolutions are from the budget presentation from the October 21, 2025 meeting  
**Chair Dalton called for a motion to approve Resolution #110425-008 through #110425-012 Resolutions necessary to complete the 2026 budget process. Commissioner Casebolt motioned. Commissioner Dellinger seconded. All approved unanimously.**
- Resolution #110425-013 – Resolution to update the amount in the Advanced Travel Fund – Director Wick briefed the Board on the updating of this amount as we have not updated for 6 years. As this department grows this travel fund needs to be increased.  
**Chair Dalton motioned for to approve Resolution #110425-013. Commissioner Clancy motioned. Commissioner Casebolt seconded. All approved unanimously.**

## BOARD COMMENTS

- **Commissioner Casebolt** – Briefed the Board on the WFCA conference in Tulalip. Great Education and came back with some great swag. Presented Chair Dalton and Commissioner Clancy with their 20-year award for being on the Board. There also was a photo contest and Commissioner Casebolt submitted three photos. Emily's photo won first prize and Commissioner Casebolt presented the award and photo. Congrats to Amy Jay for her promotion.
- **Commissioner Dellinger** – Congratulated Amy on her promotion and Emily for her first-place photo.
- **Commissioner Durr** – Thank you Veterans. Thanked everyone for their hard work.
- **Commissioner Clancy** – Dittoed the comments.
- **Chair Dalton** – Thanked everyone for their hard work.

**Chair Dalton adjourned the meeting at 5:50 and will readjourn once the 15-minute Executive Session is over. Chair Dalton extended the Executive Session ten minutes.**

## EXECUTIVE SESSION

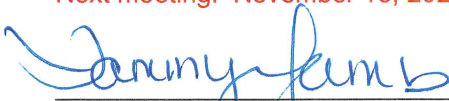
- 42.30.110 (g) – 15-minute Executive Session to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Action will be taken after this Executive Session to announce the hiring of a new Fire Chief, per RCW 42.30.140 (4).  
**Chair Dalton called the meeting back to order at 6:15.**  
**Chair Dalton stated that it was an honor to interview all the candidates. The decision was a tough one and thanked all three candidates for the hard work**

**Chair Dalton announced the hiring of the new Fire Chief at West Pierce Fire & Rescue. Assistant Chief Ryan McGrady. Congratulations Ryan McGrady.**

## ADJOURNMENT

There being nothing further to bring to the Board, Chair Dalton adjourned the meeting at 6:17 PM

Next meeting: November 18, 2025 @ 5:30 Station 31.

  
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Tammy Lamb, District Clerk

  
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Bart Dalton, Board Chair

  
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Koree Wick, District Secretary