

PIERCE COUNTY FIRE PROTECTION DISTRICT #3
WEST PIERCE FIRE & RESCUE.
BOARD OF COMMISSIONERS
MEETING MINUTES
NOVEMBER 07, 2023

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30. A quorum was present with Commissioner Sheeran excused. Also in attendance were D/C Boltz, D/C McCurdy, A/C Hebeisen, A/C Adams, A/C Fiacchi, A/C Kelly, A/C McGrady, and Director Wick.

CALL MEETING TO ORDER

- Pledge of Allegiance

APPROVAL OF AGENDA

Chair Dalton asked for a motion to approve agenda. Commissioner Rankin motioned. Commissioner Clancy seconded. All approved unanimously.

PRESENTATION

- Veterans Day Proclamation – Chair Dalton requested all Veterans to stand. He read the proclamation thanking each and every one for their service and dedication.
- Promotions
 - Randi Force – Finance Specialist – Chief Sharp briefed the Board and attendees of Randi's position. Read her letter of promotion. Director Wick commented on the hard work Randi does in her division and thanked her for stepping up in this role.
 - Ken Bergsma – Engineer – Chief read his letter of promotion. His son, Bennett, pinned his new badge and Commissioners and Staff congratulated him on his new position.
 - Kelly McElroy – Captain, Suppression - Chief read his letter of promotion. A/C Hebeisen presented his new red helmet. His Daughter, Julia, pinned Kelly with his new Captains badge.
 - Marney VanSlyke, Captain, Prevention – Chief read her letter of promotion. B/C Garrels presented her with her new red helmet. Her son, Jake, pinned her with her new badge.
 - Matt Garrels, Battalion Chief, Prevention – Chief Sharp read his letter of promotion. A/C Dobbs presented him with his new B/C helmet. His daughter and wife presented him with his new B/C badge.
 - Michael Dobbs, Assistant Chief, Prevention – Chief Sharp read his letter of promotion. Chief Sharp read his oath of office. His Mom pinned him with his new badge.
 - **All commissioners and staff congratulated all of them for their hard work and dedication.**

Adjourn for pictures for five minutes at 5:55 Moved to the Commissioners room at 31. Called meeting back to order at 6:00.

- State of Lakewood City address – John Caulfield, Lakewood City Manager – Chief Sharp briefed the Board on the relationship with the City of Lakewood. It is a great collaboration. WPFR is very blessed to have a great relationship with John Caulfield, City of Lakewood Manager. John Caulfield presented the Board and staff his State of Lakewood City Address. Commented on the updates the city is making and the strong relationship the city has with West Pierce Fire & Rescue, Commended all on the fires at Jamestown and Fort Steilacoom and the hard work of all the firefighters. Commissioners asked a few questions of John Caulfield and he answered to the best of his knowledge.

CONSENT AGENDA

Board Minutes of October 17, 2023. Warrants #69844 through #69918 totaling \$218,340.93. Warrant #69919 through #669970 totaling \$480,711.43. Warrants #69979 through #70024 totaling \$170,808.10. October payroll \$3,405,768.41. September 30, 2023 Finance Report. **All Commissioners approved unanimously.**

CORRESPONDENCE - None

CITIZEN COMMENTS – None

STAFF REPORT

- Recent Incidents – A/C Hebeisen briefed the Board:
 - House fire off Veterans Drive. Crews got there just in time to prevent the fire from spreading. Great stop.
- Chiefs Report – Chief Sharp briefed the Board
 - Fall Safety Days was a huge success. Lots of pumpkins and fun!
 - Currently involved in the Springbrook food drive,
 - Hiring update: job offers to five paramedics. Nine firefighter positions.
 - Two job offers to replace two maintenance technicians. Retirement of all of the department. One of our maintenance techs is on the list for a firefighter list.
 - Attended the YWCA breakfast.
 - TCC chaplain's dinner.
 - Attending the Nourish fundraiser.
 - Briefed the Board regarding PSCORT and PCHIT. Administrative role of these two groups through an ILA has been abolished. Each district is removing themselves from this model and will create their own response model. Does not change how we mitigate or respond. Document will be signed to state that West Pierce Fire & Rescue will be removed from this ILA by January 1, 2024.

NEW BUSINESS

- First reading of SOG 1210 – Employment Testing – Chief Sharp briefed the Board on the reading that was included in the Board packet. Language changes in two sections. Chief Briefed the Board on those changes. Action to be taken until the next meeting.

ACTION ITEMS

- Resolution #110723-008,009,010,011 to approve the 2024 budget – Chief Sharp briefed the Board on the budget presentation Director Wick held at the last meeting. These resolutions approve the 2024 budget.
Chair Dalton asked for a motion to approve Resolution #1107-008, 009, 010, and 011. Commissioner Clancy motioned. Commissioner Durr seconded. All approved unanimously.
- Resolution #110723-012 to award the bid for the Station 24 sewer project – Chief Sharp briefed the Board on the bid for Station 24. New bids went out when the bid came back with only one request. Second bid request came back with six. Range from \$300-700K. Sound Earthworks came in at \$381K. Research was done with architect firm and accolades were given for this company. Anything above \$350K need to be approved by the Board. Briefed on the scope of the project and the details of the project.
Chair Dalton asked for a motion to approve Resolution #110723-012. Commissioner Rankin motioned. Commissioner Durr seconded. All approved unanimously.

BOARD COMMENTS

- **Commissioner Rankin** – No comments
- **Commissioner Clancy** – Thanked all the people who were promoted. Thanked John Caulfield for his report.
- **Commissioner Durr** – Nice to see the Prevention cycle of promotions.
- **Chair Dalton** – Thanked everyone for their hard work and the promotions.

EXECUTIVE SESSION – Adjourned at 6:55 for an Executive Session.


30 minute Executive Session – Policy 2030 – Fire Chief Evaluation – Board members to review all data related to the Fire Chief's performance in drafting the final evaluation.

Chair Dalton called the meeting back to order at 7:25.

ADJOURNMENT

There being nothing further to bring to the Board, Chair Dalton adjourned the meeting at 7:25.

Next meeting: November 21, 2023 @ 5:30 @ Station 31



Tammy Lamb, District Clerk



Bart Dalton, Board Chair



Koree Wick, District Secretary