

PIERCE COUNTY FIRE PROTECTION DISTRICT #3  
WEST PIERCE FIRE & RESCUE.  
BOARD OF COMMISSIONERS  
MEETING MINUTES  
NOVEMBER 21, 2023

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30. A quorum was present with Commissioner Clancy excused. Also in attendance were A/C Hebeisen, A/C Adams, A/C Fiacchi, A/C Kelly, A/C Dobbs, and Director Wick

**CALL MEETING TO ORDER**

- Pledge of Allegiance

**APPROVAL OF AGENDA**

Chair Dalton asked for a motion to approve agenda. Commissioner Rankin motioned. Commissioner Durr seconded. All approved unanimously.

**PRESENTATION**

- Promotions
  - Justin Tinsley – Engineer – Chief Sharp brought forward Justin Tinsley and read his letter of promotion. His Father, Paul Tinsley, pinned Justin with his new pin. Commissioners and Staff thanked Justin for his hard work and dedication.
- Presentation to Sam Spooner, Spooner Farms – Briefed the Board on all the amazing events Spooner Farms has supported. Read a letter from the Local and Prevention Department. WPFR appreciates all the support and hard work that Spooner Farms has given throughout the years. B/C Nelson and Captain Newton thanked Sam Spooner for his support and appreciates all the support. B/C Nelson spoke regarding the program and Spooner Farms has always been a part of this program. 28 years of support.

Chair Dalton adjourn for pictures for ten minutes at 5:35. Chair Dalton called meeting back to order at 5:40.

**CONSENT AGENDA**

Board Minutes of October 17, 2023. October Alarm Summary.

**CORRESPONDENCE - None**

**CITIZEN COMMENTS –**

- New Commissioner Scott Casebolt thanked Staff and the Commissioners for their support. Looking forward to working with everyone.

**STAFF REPORT**

- 2023 Budget amendment – Director Wick presented the Board with the proposed amendment for 2023 budget. Briefed the Board on the highlighted areas and conveyed to the Board no action would be taken tonight. This proposal will be reviewed by the Board and action will be taken at the December 5<sup>th</sup> meeting. Budget amendment document will be a part of the Board Packet.
- Recent Incidents – A/C Hebeisen briefed the Board on the fire this morning in University Place in a fourplex. Crews knocked down quickly. Contained to the bedroom where fire started. No injuries and the Pierce County Fire Marshal is working on the cause.
- Chiefs Report – Chief Sharp briefed the Board on the network outage at Station 31. Hoping to have back online next week.
  - Submitted letters to both lead agencies of PCHIT & PCORT to dissolve the two agencies. The Operations folks are working on the new operations plan. Will not impact response standpoint.
  - Completed maintenance negotiations and have new contract completed. One more meeting to clean up the articles. Will move forward for ratification by end of the year.

- Veterans Day celebration at Veterans memorial Park
- December 1, 2023 Forge Family night for the recruits to have their family watch what they have mastered over the last 16 weeks. Great time to see the loved ones in action. Station 21 is where the family night will occur.

## NEW BUSINESS – None

## ACTION ITEMS

- Policy 2010 – Employment Testing – Motion to adopt recommended updates – First reading at the November 07, 2023 meeting. Chief Sharp briefed the Board on the changes for hiring practice regarding lists that need to be abolished or extend. Clarifies the language for lateral entry employees. Broadened the language for all entry level. **Chair Dalton asked for a motion to approve Policy 2010- Employment Testing. Commissioner Rankin motioned. Commissioner Durr seconded. All approved unanimously.**

## BOARD COMMENTS

- **Commissioner Rankin** – State conference was biggest he has ever seen 454 people attended. Great turnout. Great event. State organization will be very busy in January. A few bills have passed that could affect how some fire departments fund. State council is working on these bills. WFCA is stepping up to go after a couple bills that have passed. SS911 is working with County Council. Chief Sharp briefed the Board a follow up regarding how this is written and there is a violation of withholding money that was passed by this bill. Meeting on the 13<sup>th</sup> of December regarding
- **Commissioner Durr** – Nice to see the promotions. Nice to see the legacy of the Tinsley family. Thanked Director Wick for the briefing of the amendment of the budget.
- **Commissioner Sheeran** – Nice to see promotions. Nice that we recognized the Spooner family. Requested information regarding the network failure. Chief Sharp briefed the board on what happened with the transfer of power of a power outage. Hard shutdown caused the battery back up to fail. One of the switches failed and needed to be ordered by HP. Getting the hardware installed is waiting for this part. Evaluating to see if we need a larger backup to make sure this does not happen again. Generators should work within 30-45 seconds and the system was off for over 15 minutes. IT will be evaluating all the improvements needed. Station 31 is the only system affected. All other Stations are working and employees can work at an additional station to get all information needed.
- **Chair Dalton** – Thanked everyone for all the hard work. Commissioner Rankin has one more meeting. Congratulated Scott Casebolt. Looking forward to working with Scott Casebolt. Happy Thanksgiving to everyone.

## EXECUTIVE SESSION – Adjourned at 6:08 for an Executive Session.


20 minute Executive Session per RCW 42.30.110 (g) – Fire Chief Evaluation. Fire Chief will be; included for participation and evaluation. Any formal action will be taken in the Open Public Meeting. No action will be taken following the Executive Session.

**Chair Dalton called the meeting back to order at 6:28.**

## ADJOURNMENT

There being nothing further to bring to the Board, Chair Dalton adjourned the meeting at 6:28.

Next meeting: December 05, 2023 @ 5:30 @ Station 31

  
Tammy Lamb, District Clerk

  
Bart Dalton, Board Chair

  
Koree Wick, District Secretary