

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
DECEMBER 04, 2018**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:31 p.m. A quorum was present with Commissioner Sheeran excused. Also in attendance D/C Tinsley, D/C Roth, A/C Boltz, A/C McCurdy, A/C Norton, and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Rankin moved to approve the agenda. Commissioner Durr seconded. Motion approved unanimously.

PRESENTATION

- Battalion Chief Tim LaRue– Ketron Island incident – B/C LaRue presented a Power Point presentation on the incident which occurred August 10, 2018 when an Alaska Airlines plane was stolen and crashed on Ketron Island. B/C LaRue presented a video which broke down the event and highlighted all the partners involved. Presentation was a great piece of information for the Commissioners and Staff.

Chair Dalton thanked B/C LaRue for his hard work and thanked all crews and partners involved.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of November 20, 2018. Warrants 56239 through 56320 totaling \$403,285.24. Warrants 56335 through 56352 totaling \$51,154.16. November payroll \$2,328,833.68. Consent Agenda approved unanimously.

CORRESPONDENCE - None

CITIZEN COMMENTS - None

STAFF REPORT

- Chiefs Report – Chief Sharp briefed the Board:
 - Floors at Station 31 are complete. Carpets were removed and floors were polished. Station 24 will begin the same process in 2019.
 - Chief Sharp attended the Fallen Heroes ceremony at Blue Steel coffee company.
 - Sunday December 2, 2018 was the Target shopping day for the Christmas project. Shopped for 155 kids. Wrapping party is December 13, 2018 at the Union Hall.
 - At the Lakewood City Council meeting WPFRR awarded three officers with a lifesaving award for their heroic actions on a motor vehicle accident. This was a tragic accident with a child who lost his life but due to the efforts of the officers his organs were donated to four other children.
 - Santa at the Station will be December 5, 2018 at Station 31 and December 12, 2018 at Station 21.
 - Tree lighting for UP is December 7, 2018 and December 8, 2018 in Lakewood.
 - December 6, 2018 is the County Chiefs and Commissioners awards banquet.

NEW BUSINESS – First Reading of Policy 2010 – Employment Testing. Changes made to the policy regarding employment testing. Chief Sharp reported to the Board that the Policy needs to be updated as we are now using an automated system for the application process. The Board packet included the first reading and revisions for the Board to review. At the January 15, 2018 meeting action will be requested to approve the policy 2010.

ACTION ITEMS

- Cancel Board meeting for December 18, 2018 – Chief Sharp stated there are no agenda items for this meeting.
Commissioner Rankin motioned to cancel the December 18, 2018 Board meeting. Commissioner Durr seconded. All approved unanimously.
- Cancel Board meeting for January 1, 2019 or move to a new date – Chief Sharp stated that this Board meeting falls on a holiday. The Board can move to a new date or cancel.
Commissioner Rankin motioned to cancel the January 1, 2019 Board meeting. Commissioner Durr seconded. All approved unanimously.

- Resolution No. 120418-015 Resolution amending the 2018 budget. Director Wick briefed the Board on the resolution and the request for action to update the revenue and expenditures for 2018. Commented on the differences that were amended and stated we are still within policy limitations.
Commissioner Rankin motioned for approval of Resolution #120418-015. Commissioner Durr seconded. All approved unanimously.
- Motion for approval of LOU to Chief Sharp's personal services contract – Director Wick briefed the board on the new State Family and Medical Leave Program.
Commissioner Rankin motioned for approval of the LOU for Chief Sharp's personal services contract. Commissioner Durr seconded. All approved unanimously.

BOARD COMMENTS

- **Commissioner Durr** – Was very impressed with B/C LaRue's presentation and his comments on the partners. Really enjoys the meet and greets and nice to meet all the firefighters. Wished everyone a Merry Christmas.
- **Commissioner Rankin** – Thanked B/C LaRue for his presentation. Great work with a great plan. Thanked JBLM and other partners. Chief Sharp stated that thank you letters went out to all the partners that helped with the Ketron Island incident. All employees who were on this incident were given letters of commendation. Commissioner Rankin stated Legislative Day is January 24, 2019. Fire Commissioners meeting for state association is January 26, 2019. Wished everyone a happy holiday.
- **Commissioner Clancy** - Echoed everyone's comments regarding Ketron Island. Wished everyone a happy holiday.
- **Chair Dalton** – Thanked everyone for their hard work. Echoed the comments on Ketron Island incident. Wished everyone a happy holiday

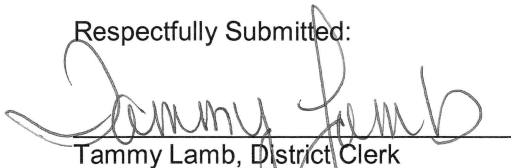
EXECUTIVE SESSION

- 20 minute Executive Session per RCW 42.30.110 (g) Fire Chief Evaluation. Fire Chief will be included for participation and evaluation. Any formal action will be taken in the Open Public meeting.
Commissioner Dalton adjourned the meeting for a 20 minute Executive Session at 6:28.
At 6:48 Commissioner Dalton adjourned the meeting from Executive Session.

There being nothing further to come before the Board, the meeting was adjourned at 6:48 PM.

Next meeting January 15, 2019, Station 31 @ 5:30 PM

Respectfully Submitted:



Tammy Lamb, District Clerk



Bart Dalton, Board Chair



Koree Wick, District Secretary