

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
JANUARY 02, 2018**

Chair Sheeran called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with Commissioner Dalton excused. Also in attendance, D/C Sagers, A/C Norton, A/C Tinsley, A/C McCurdy, Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Clancy moved to approve the agenda. Commissioner Erb seconded. Motion approved unanimously.

PRESENTATION

- Oath of Office – Commissioner Rankin stepped forward and raised his right hand. Chair Sheeran read the Oath of Office and Commissioner Rankin repeated the Oath. Chair Sheeran congratulated Commissioner Rankin. Commissioners and Staff congratulated Commissioner Rankin and thanked him for his dedication and service to the Board.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of December 05, 2017. Warrants 53662 through 53733 totaling \$130,083.88. Warrants 53734 through 53784 totaling \$337,400.26. November 2017 Alarm Summary. November 2017 Finance Report.

Consent Agenda approved unanimously.

CORRESPONDENCE

- Thank you letter from Mike Zaro, Lakewood Chief of Police.
- Thank you email from J. Babcock from the Traffic Division of Lakewood Police.

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C Tinsley briefed the Board on the following incidents:
 - December 24, 2017 – Abandoned house fire. Defensive fire with no injuries. There have been a number of abandoned buildings which the homeless have gotten into.
 - December 27, 2017 – Milton SHAG housing WPFR responded as a STRIKE team. Sent a B/C and an engine.
 - December 28, 2018 – Apartment fire at McChord gate. One story apartment with one unit fully involved. No injuries.
 - January 1, 2018 – Early morning mobile home fire on 96th street. No injuries.
 - Train Derailment – JBLM and Dupont responded with minimal operation sent from West Pierce Fire & Rescue. Pulled most of the resources from the South. WPFR sent a medic unit, MCI vehicle with a tow vehicle. One BC and one Captain from training were also on sight. The IMT group was also activated.
- Smoke Alarm Story – A/C McCurdy briefed the Board on the progress of the smoke alarm program in place and commented on an email our Smoke Alarm Coordinator, Martin, received. The email was from a citizen who had a small kitchen fire and a neighbor helped out because he heard the smoke alarms going off that her daughter, who had a presentation at her school from our firefighters, insisted she put in. The citizen was very thankful for our program. Our Prevention Department and the hard work they put into the schools and our smoke alarm program is paying off and saving homes.
- Train Derailment – A/C McCurdy commented on the activation of the IMT team and her involvement with the train derailment. Six members of the IMT team filled various roles. Streamline of information was very hard at first but quickly gained control of social media and the information going out from the derailment. State Patrol was the voice of the incident and everyone else from that point would use the social website information. B/C Jay Sumerlin was the face of the fire service and he did an amazing job on short notice. Proud to have him as the face of the fire dept. IMT by the end of the first day was running very smoothly and was deactivated by

the end of the second day. Prepping to have an after action to see what went well and what could have been done better.

- Chiefs Report – Chief Sharp briefed the Board
 - Ten new recruits started today. Orientation on benefits and uniforms for most of today and EMT school will start on the 7th. Five weeks of EMT school and then the recruit academy will begin. Very excited for this class.
 - Participation Agreement for GEMT has been signed and sent back. Hope to have more information in the next quarter.
 - Governor's office signed the First Net Opt In. Broadband for first responders that a committee has been working on over the last year.
 - Strategic Study information for SS911 is Thursday January 4, 2017. Pierce County Chiefs meeting was changed to Station 20 to accommodate any Chiefs wanting to attend the Strategic Study meeting which starts at 10:30 at the Tacoma Mall Plaza.
 - Legislative Day in January 25, 2017. Commissioner Erb and Rankin will be attending with Chief Sharp, D/C Sager, D/C Roth, A/C McCurdy and A/C Tinsley.
 - Events for December
 - SS911 end of year party at Cheney Stadium was a great event and well attended.
 - Santa Display at Station 31 and Station 21 was a great event. First year and the event was busy and gave families a chance to visit Santa, see the fire engine and enjoy some holiday cheer.
 - December 25, 2017 crews delivered meals and gifts to various families in need. CARES, Caring for Kids and the 1488 Christmas Project donated meals and gifts.
 - Chief Sharp is scheduled for surgery on January 4, 2017. Not sure the recovery but will keep the Board posted.

NEW BUSINESS –

- First reading – Revised Board Policy 2040 – No action will be taken tonight. Changes to the Policy were given to the Board in their Board Packet regarding Drivers Licensing. Generic wording regarding out of state drivers licenses.
- Commissioner Committee assignments for 2018 – Chair Sheeran asked if any Commissioners wanted to change their committee assignments. Commissioners agreed to keep their assignments the same as 2017.

ACTION ITEMS –

- Resolution #010218-001 – Levy Certification update – Director Wick briefed the Board on the final certified assessed values for 2018 tax collection. These values are higher than the preliminary values received in September. The higher AV has a slight impact on New Construction & Improvements as well as levy for refunds. This resolution is necessary to adopt an amended Levey Certification resolution.
Chair Sheeran asked for a motion for approval Resolution #010218-001. Commissioner Erb motioned. Commissioner Clancy seconded. All approved unanimously.
- Resolution #010218-002 – Establish regular commission meeting dates, times and locations for 2018. Chief Sharp briefed the Board on the resolution which stated the meetings are the First and Third Tuesday of each month, 5:30 pm at Station 31. Four different dates are established each quarter to move the meeting to Station 21 for a “Meet and Greet” with the crews.
Chair Sheeran motioned for approval of Resolution #010218-002. Commissioner Rankin motioned. Commissioner Clancy seconded. All approved unanimously.

2018 Elections

- Chair – Commissioner Clancy nominated Commissioner Bart Dalton. Commissioner Clancy seconded. There being no other nominations to the Chair Board, Commissioner Bart Dalton is the new 2018 Chair.
- Vice Chair – Commissioner Sheeran nominated Commissioner John Clancy. Commissioner Erb seconded. There being no other nominations to the Vice Chair, Commissioner John Clancy is the new 2018 Vice Chair.

BOARD COMMENTS

- **Commissioner Rankin** – Thanked all the crews and staff which assisted in the train derailment. So thankful that there was minimal people hurt in the derailment. Thanked everyone for their hard work in 2017.
- **Commissioner Clancy** – Best wished to everyone for the New Year. Thanked crews and staff for their work in 2017.

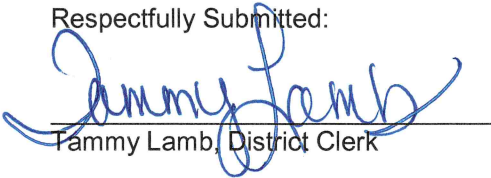
- **Commissioner Erb** – Thanked crews and staff for their hard work in 2017. Wonderful to hear the news at Policy Board meeting that the derailment went smooth and West Pierce Fire & Rescue was talked about for their awesome work. Executive Dammier and Mayor Anderson praised West Pierce Fire & Rescue.
- **Chair Sheeran** – Thankful for the hard work in 2017. Nice comment was made to him that we helped out a few cops to open a safe. Thanked the crew for their hard work with the train derailment. Wanted to thank the crew who was called out the next day to extricate the last victim from the train. Thanked the Board and Staff for their support of his year term of being Board Chair.

ADJOURNMENT

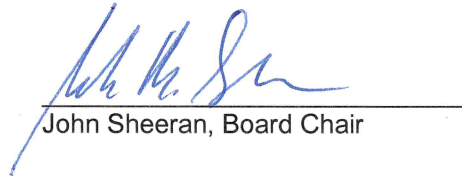
There being nothing further to come before the Board, the meeting was adjourned at 6:06.

Next meeting January 16, 2018, Station 31 @ 5:30

Respectfully Submitted:



Tammy Lamb, District Clerk



John Sheeran, Board Chair



Koree Wick, District Secretary