

**PIERCE COUNTY FIRE PROTECTION DISTRICT 3  
WEST PIERCE FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
JANUARY 17, 2017**

Chair Sheeran called the meeting of the Board of Fire Commissioners to order at 5:32 p.m. A quorum was present with Commissioner Rankin excused. Also in attendance A/C Tinsley, A/C Norton, A/C McCurdy, A/C Roth and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

**APPROVAL OF AGENDA**

**Commissioner Erb moved to approve the agenda. Commissioner Dalton seconded. Motion approved unanimously.**

**PRESENTATIONS**

- Retirement Plaques
  - Captain Roy Bean & Firefighter/Engineer Ron Stewart – Chief Sharp briefed the Board on the recent retirement and the years of service both Captain Bean and FF/E Stewart had dedicated to West Pierce Fire & Rescue. Chief Sharp presented Captain Bean with his retirement plaque and thanked him for his hard work and dedication. Chair Sheeran read Captain Bean his Proclamation from the Board of Commissioners. Captain Bean thanked his family, crew and staff for their support. Commissioners and Staff congratulated Captain Bean for his dedicated service. Chief Sharp also presented FF/E Stewart with his retirement plaque and stated he was hired the same time as FF/E Stewart and was proud of all his years of service. Chair Sheeran read the proclamation. FF/E Stewart thanked his family and coworkers for their support. Commissioners and Staff congratulated FF/E Stewart for his dedicated service.
- Prevention Captain Promotion – Captain Lance Nelson – Chief Sharp and A/C McCurdy brought Captain Nelson forward and read his promotion letter to Captain in the Prevention division. A/C McCurdy commented on Captain Nelson's service and dedication to the prevention division and how excited she is to work with him. A/C McCurdy presented Captain Nelson with his Captains helmet. Christine, Captain Nelson's wife, pinned him with his Captains badge. Commissioners and Staff congratulated Captain Nelson on his promotion.
- Light My Fire donation presentation to West Pierce CARES – Chief Sharp brought forward the Light my Fire organization board members and briefed the Board on the mission statement of their organization. They are a nonprofit organization which raises money for victims of fires, traumatic events and fire related situations. West Pierce CARES is the recipient of their fundraising efforts this year. Robert France, President of Light my Fire, presented A/C McCurdy, President of West Pierce CARES, with a check for \$10,000.00. This check will be used for families and victims of fire loss and EMS tragedies. Tammy Lamb is a board member of this organization also and helps raise money for the Lakewood and University Place communities. West Pierce CARES, Chief Sharp, the Board of Commissioners and Staff thanked Light my Fire for their generous donation.

**Chair Sheeran adjourned the meeting at 5:50 for ten minutes to congratulate everyone and take pictures.**

**Chair Sheeran called the meeting back to order at 6:00.**

**CONSENT AGENDA**

The Consent Agenda consisting of Board Minutes of January 03, 2017. Warrants 49813 through 49857 totaling \$300,534.70. Warrants through 49779 through 49811 totaling \$13,675.13. Warrant 49812 totaling \$428.88. Warrants 49858 through 49963 totaling \$235,825.23. December Alarm Summary. December payroll \$2,188,682.91. **Consent Agenda approved unanimously.**

**CORRESPONDENCE**

- Thank you letter from U.P. Senior Center for Santa visit

**CITIZEN COMMENTS** - No comments at this time.

## STAFF REPORT

- Recent Incidents – A/C Tinsley briefed the Board on two vehicle accidents which occurred on I5. The accident on I5 and 512 closed the area for some time as crews had to transport victims to area hospitals. There were no fatalities, however, there was one critically injured who transported to Madigan Hospital. The other vehicle accident was a pedestrian versus vehicle fatality accident. A/C Tinsley had no information as to why the pedestrian was on the highway at this time.
- System Design Medicaid billing update – Director Wick briefed the Board on the billing audit which had occurred with System Design. The audit had found approximately \$3,600.00 due in refunds to Medicaid. The District received a letter from the state, they received the payment and consider the matter closed.
- Chiefs Report – Chief Sharp
  - Reminded the Board of Legislative Day on January 26, 2017. Chief Sharp, D/C Sagers, and Commissioner Rankin are signed up to attend. If any of the commissioners would like to attend please let Tammy know as soon as possible.
  - Department of Ecology Grant was approved. Chief Sharp briefed the Board on the grant, the award amount has not been released yet. The grant is for equipment.
  - Chief Sharp briefed the Board on the SAFER Grant which closes February 10, 2017. He provided a history of the priorities for funding of the grant and what West Pierce will be applying for. Final details will come at a later date; the District is requesting three new firefighter positions.
  - Chief Sharp briefed the Board on the community events that have been attended.
    - New Year's reception at JBLM. Military reps and the community's partnership were in attendance. West Pierce applied for membership with the organization.
    - Swearing in ceremony of Grant Blinn, Superior Court Judge for Pierce County.
    - City of Lakewood MLK ceremony, held at McGavick, was well attended.
    - Bill Jarmon Memorial was well attended. The award Commissioner Rankin won last year is in Bill Jarmon's honor.

**Commissioner Dalton asked for an update to the GEMT project. Chief Sharp commented on the progress. Overall it's slower progress than expected but very hopeful that the program starts to move along in the coming months.**

## NEW BUSINESS

- Commissioner Committee Handbook update – Chief Sharp briefed the Board on the copy of the handbook they received. If any updates or changes are to be made please let Tammy know.

## ACTION ITEMS

- Resolution 011717-001 – Meeting times and locations – Chief Sharp commented to the Board on the resolution included in the board packets outlining the dates and times of the 2017 Board of Commissioners meetings. Every quarter a meeting will be held at Station 21. Tammy will be sending out a reminder of these quarterly meetings.  
**Commissioner Dalton motioned for approval of Resolution 011717-001. Commissioner Clancy seconded. All approved unanimously.**

## BOARD COMMENTS

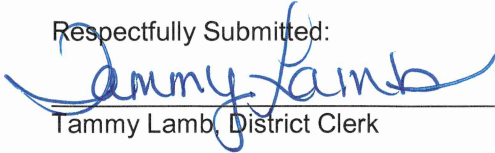
- **Commissioner Clancy** – Congratulated Captain Bean and FF/E Stewart on the years of service and dedication. Congratulated Captain Nelson on his promotion. Thanked Light my Fire for their awesome donation.
- **Commissioner Erb** – Dittoed Commissioner Clancy on the congratulating everyone who retired and who was promoted. Thanked everyone from West Pierce CARES. Thanked Tammy for her work on the grant. Proud of all the hard work staff and the employees put forth every day.
- **Commissioner Dalton** – Dittoed previous comments on the retirees and to Captain Nelson on his promotion. Thought the check from Light My Fire was amazing. Proud of the work everyone does.
- **Chair Sheeran** – Echoed the Commissioners comments. So nice to see firefighters who stay on the job for 30 years. Nice to see so many people attend the retiree and promotion meetings. Congratulated retirees and Captain Nelson for his promotion. Thanked everyone involved in the Light My Fire and West Pierce CARES organizations.

## ADJOURNMENT

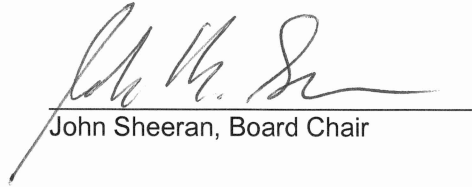
There being nothing further to come before the Board, the meeting was adjourned at 6:26.

**NEXT MEETING: February 07, 2017. Station 31 @ 5:30 PM.**

Respectfully Submitted:

  
\_\_\_\_\_  
Tammy Lamb, District Clerk

  
\_\_\_\_\_  
Koree Wick, District Secretary

  
\_\_\_\_\_  
John Sheeran, Board Chair