

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
FEBRUARY 06, 2018**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with all Commissioners in attendance. Also in attendance D/C Sagers, D/C Roth, A/C Norton, A/C Tinsley, A/C McCurdy, Director Wick and Communications Manager Weekes. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Clancy moved to approve the agenda. Commissioner Erb seconded. Motion approved unanimously.

PRESENTATION

- Higher degree certification recognition
 - A/C Hallie McCurdy
 - Captain Ryan McGrady
 - Firefighter Kyle Clark
 - Finance Director Koree Wick

Chief Sharp briefed the Board on the higher education program offered and commented on the hard work and dedication that each of these employees has put forth. FF/E Hamilton was not in attendance but also earned a degree. Chief Sharp commented to the Board on each of the employees' degrees and the diversity of the education they received. Very proud of all five of the employees and excited for the knowledge they bring to the organization. Chief Sharp acknowledged the families and the dedication and continued support that they give. Chief Sharp read the memo that was given to each employee. Commissioners and staff congratulated each employee on their accomplishments, hard work and dedication.

Chair Dalton adjourned the meeting at 5:35 PM for five minutes for photos and to congratulate each employee.

Chair Dalton called the meeting back to order at 5:40 PM

Chair Dalton Motioned for a 20 minute Executive Session per RCW 42.30.110 (1) (F) to receive and evaluate complaints or charges brought against a public officer or employer.

Commissioner Sheeran motioned. Commissioner Erb seconded. All approved unanimously.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of January 16, 2018. Warrants 53866 through 53965 totaling \$787,558.95. Warrants 53966 through 53989 totaling \$59,943.67. Warrants 54002 through 54053 totaling \$203,161.66. Warrants 54054 totaling \$716.24. December 31, 2017 Finance Report.

Consent Agenda approved unanimously.

PRESENTATION – State of the City of Lakewood Address – John Caulfield, City Manager

- John Caulfield, City of Lakewood Manager briefed the Board on the recent Amtrak derailment and the letter sent from the City of Lakewood to Sound Transit regarding their request to immediately stop the Point Defiance passenger route through Lakewood. Updated the Board on the investigation and reasoning behind their decision. Mr. Caulfield presented the Board with presentation about the City of Lakewood and the state of the city address. Lots of positive happenings taking place in the city and the power point presentation was a great tool to show the progress and hard work taking place on the roads, parks and industrial areas. Commissioners commented on Western State, the lawsuit with the Lakewood Police Dept. and commented on the Amtrak derailment. Mr. Caulfield briefed them on their questions and updated the status of all comments. The Board and staff congratulated Mr. Caulfield on the success of Lakewood and thanked him for his hard work and time.

CORRESPONDENCE

- Letter from the Lakewood Chamber of Commerce thanking WPFR for the ride along auction donation

CITIZEN COMMENTS - None

STAFF REPORT

- Chiefs Report – Chief Sharp briefed the Board on the recent events
 - Legislative Day, January 25, 2017 attended by staff and Commissioners Rankin and Erb.
 - AFG Operations grants have been submitted.
 - Rescue Vehicle - \$750,000
 - Live Fire Training - \$250,000
 - Regional grant/Tacoma Fire is lead – Station alerting \$1,300,000
 - Department of Ecology – Spill prevention and hazardous material - \$100,000
 - Working on AmeriCorps grant. Three year cycle approved which is renewed annually. WPFR has had an AmeriCorps volunteer for the last eight years.
 - January 26 – 31st staff attended the HR conference with Local 1488 reps. Great conference and a great opportunity to spend time with the Local reps. There has been a significant change of faces with 1488 this year.
 - New hires are in their last week of EMT school. Working on their finals and successfully passed their practicals and written test. Waiting to get them in to the National Testing to finalize their EMT. This is the first time WPFR offered EMT school and felt this was a great opportunity to build from the ground up with their skills. Changes made to the hiring process with this round of new hires has really given WPFR the opportunity to diversify and bring more of an opportunity to the community. WPFR hired ten great candidates and for a few was the first time they have taken a firefighting test. Chief Sharp is pleased with the hiring process and thanked the Recruitment and Retention team for their hard work.
- Auctions and fundraisers
 - January 26 – Steilacoom Wine Festival
 - January 27 – Lakewood Crab Feed
 - February 2 – Clover Park Kiwanis dinner
 - February 3 – Caring for Kids fundraiser

NEW BUSINESS – None

ACTION ITEMS – None

BOARD COMMENTS

- **Commissioner Rankin** – Congratulated all the employees for their hard work on their higher education degrees. Chief Sharp commented on the GIS degree and how important FF/E Hamilton's role was in the IMT work on the Amtrak derailment and the funeral for Deputy McCartney.
- **Commissioner Clancy** – Echoed the comments from Commissioner Rankin and all the hard work that goes into going back to school for their degrees.
- **Commissioner Sheeran** – Echoed all the comments regarding the hard work of the degrees and thanked them for their hard work. Thanked John Caulfield for his presentation and the hard work the city is doing.
- **Commissioner Erb** – Echoed the comments on the degrees and thanked John Caulfield for his presentation. Would like to see the City of University Place present their state of address.
- **Chair Dalton** – Commented that he would like to see the City of University Place come to our meeting also. Chief Sharp commented that we have extended the invitation and are waiting for a reply. Glad to see we are reaching out to a diversified audience for our new hires. Thanked everyone for their hard work and dedication.

Chair Dalton adjourned the meeting at 6:30 for a 20 minute Executive Session

- **EXECUTIVE SESSION** – 20 minute Executive Session per RCW 42.30.110 (1) (F) to receive and evaluate complaints or charges brought against a public office or employer.

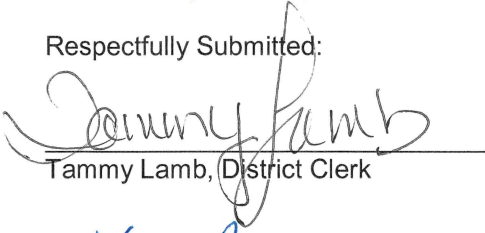
At 6:50 pm Chair Dalton extended the Executive Session 15 minutes

ADJOURNMENT

There being nothing further to come before the Board, the meeting was adjourned at 7:05 PM

Next meeting February 16, 2018, Station 31 @ 5:30 PM

Respectfully Submitted:



Tammy Lamb, District Clerk



Bart Dalton, Board Chair



Koree Wick, District Secretary