

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
FEBRUARY 20, 2018**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with all Commissioners in attendance. Also in attendance D/C Sagers, D/C Roth, A/C Norton, A/C Tinsley, A/C McCurdy, Director Wick and Communications Manager Weekes. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Clancy moved to approve the agenda. Commissioner Erb seconded. Motion approved unanimously.

PRESENTATION

- Captain Promotion – Nic Britton – D/C Sager brought FF/PM Britton forward and briefed the Board on his career and the privilege D/C Sagers had of being his B/C and working with him. Read FF/PM Britton his memo and congratulated him on his promotion to Captain effective March 1, 2018. Heather, FF/PM Britton's wife, came forward and pinned him with his new Captains badge. A/C Tinsley thanked him for his hard work and dedication and presented him his new Captain's helmet. Captain Soland came forward and spoke of his hard work and how proud he is that he will be taking his Captain's spot once Captain Soland retires. Captain Soland took his own collar brass and pinned it on FF/PM Britton's uniform. Congratulations to our new Captain Nic Britton. Commissioners and staff congratulated him on his promotion.
- Light My Fire Presentation – Tammy Lamb, Board member for Light My Fire, brought Diane Salz and Ryan Jensen forward from Light My Fire and briefed the Board on the hard work that has been accomplished over the last year to fund raise. Light my Fire is a Non Profit organization which is volunteer driven and raises money for fire departments to help with families and victims of fires. This year they presented A/C McCurdy, West Pierce CARES President, with a check for \$5000.00. Commissioners and Staff thanked the Light My Fire Board members for their dedication to our community.

Chair Dalton adjourned the meeting at 5:40 PM for ten minutes for photos and to congratulate Captain Britton and to thank Light My Fire.

Chair Dalton called the meeting back to order at 5:50 PM

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of February 06, 2018. Warrants 54055 through 54166 totaling \$512,139.20. January 2018 Alarm Summary. Finance Report January 31, 2018. January payroll \$2,187,876.74.

Consent Agenda approved unanimously.

CORRESPONDENCE

CITIZEN COMMENTS - None

STAFF REPORT

- Recent incidents – A/C Tinsley briefed the Board on the following incidents
 - Regional Hazmat call with PCHIT for a residence in Graham. Crews solved the issue and the homeowner was back in their home that evening and no one was injured.
 - January 16, 2018 townhouse fire on Solberg Ave. Three story home with a garage on the bottom. Crews did a great job knocking the fire down. No injuries
 - January 16, 2018 a car fire in Tillicum which spread to the garage and then the house. Defensive attack with no injuries.
 - January 18, 2018 on Silcox Drive in Tillicum, a multiplex unit with working fire. One injury was transported to the hospital. No report of how patient is doing.
- CERT – A/C McCurdy briefed the Board on the CERT class #36 which has just begun. CERT has trained well over 500 volunteers in the community. Rachel Adler presented a workshop in Tillicum which was very successful and has a request to work with Springbrook. Thank you Rachel for all your hard work.
- Recruit Academy – A/C Norton briefed the Board on the EMT class which started January 3rd. Ten recruits went through EMT school with 6 weeks of classroom and skill instruction. All ten have passed the National

Registry. EMT school incorporated physical training throughout the six weeks to prepare them for the Academy. Recruit Academy started February 12 and is the start of a 13 week academy for 34 students. WPFR has ten recruits. EPFR has nine recruits, Clark County #6 has six recruits, Lacey has four recruits, Central Kitsap has three recruits and Key Peninsula has two recruits. Daily PT as they did with EMT class, block exams, mid-term, final exam, live fire training in Olympia, live fire training in North Bend which includes flammable liquids which will culminate with state certification for FFI and FFII. Graduation is May 9, 2018. Recruits are working very hard and things are going good on the training grounds.

- Audit – Director Wick briefed the Board on the recent exit audit attended by Commissioner Dalton and Erb. Discussed the length of time it took for the exit interview to be scheduled. Accountability piece of the audit was done and there were no findings. Commissioner Dalton thanked Director Wick for her hard work and commented on the clean audit.
- Chiefs Report – D/C Sagers – Chief Sharp is on vacation.
 - Legislative Session ends March 8th and D/C Sagers stated he did not have a lot of information yet but briefed the Board on the legislative action he knew.
 - Chief Lynn Wilbur, previous Chief in University Place has passed away. D/C Sagers worked with Chief Wilbur and he was a great mentor. D/C Sagers will be attending his funeral to represent West Pierce Fire & Rescue. Flowers were sent to the church on behalf of the district. Commissioner Dalton asked about GEMT. Director Wick briefed the Board on the work she has been pulling together on cost reporting that is due March 31, 2018. Director Wick hopes to have answers regarding the actual dollars reimbursed once reporting is submitted.

ACTION ITEMS – None

NEW BUSINESS – None

BOARD COMMENTS

- **Commissioner Rankin** – Reminded the Board and Staff there is a Commissioners Meeting February 22, 2018 at Graham Fire Station 214.
- **Commissioner Clancy** – Congratulated Nic Britton on his Captain promotion. Stated how nice it is to see the younger generation filling the Captain role. Lots of crews and family attending shows how well liked and cared for Nic is.
- **Commissioner Sheeran** – Echoed the comments on Nic Britton. Great turnout. Thanked Director Wick for her work on the audit. Glad to see CERT is out in the community. Congratulated A/C Tinsley on his upcoming promotion to D/C.
- **Commissioner Erb** – Echoed Commissioner Sheeran's comments. Great turnout tonight for Nic Britton. Thanked Director Wick for her work on the audit.
- **Chair Dalton** – Echoed the comments for Nic Britton and Director Wick. Congratulated A/C Tinsley. Thanked Tammy Lamb for sitting on the Board and the check from Light My Fire. So nice to see we have such a great CARES program. Thanked Rachel for her hard work with CERT and getting into Tillicum and Springbrook.

Chair Dalton adjourned the meeting at 6:05 for a 20 minute Executive Session

EXECUTIVE SESSION – 20 minute Executive Session per RCW 42.30.110 (1) (F) to receive and evaluate complaints or charges brought against a public office or employer.

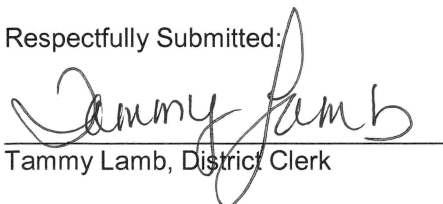
At 6:25 pm Chair Dalton extended the Executive Session 10 minutes

ADJOURNMENT

There being nothing further to come before the Board, the meeting was adjourned at 6:35 PM

Next meeting February 16, 2018, Station 31 @ 5:30 PM

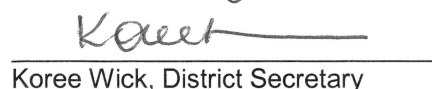
Respectfully Submitted:



Tammy Lamb, District Clerk



Bart Dalton, Board Chair



Koree Wick, District Secretary