

**PIERCE COUNTY FIRE PROTECTION DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
FEBRUARY 21, 2017**

Co-Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with Commissioner Rankin excused. Also in attendance D/C Sagers, A/C Tinsley, A/C Norton, A/C McCurdy, A/C Roth and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Erb moved to approve the agenda. Commissioner Clancy seconded. Motion approved unanimously.

PRESENTATIONS

- Valor Award – Firefighter Justin Tinsley – D/C Sagers called forward Firefighter Justin Tinsley. D/C Sagers briefed the Board on this prestigious award and explained the process in receiving this heroic commendation. Firefighter Tinsley was duck hunting with three friends and came upon a boat which, due to severe weather, was taking on water and was unable to get back to shore. Firefighter Tinsley and his friends jumped in to action and managed to get all three individuals in the distressed boat back to shore with no regard to the danger they were putting themselves in. D/C Sagers read the letter on his heroic actions and congratulated Firefighter Tinsley. D/C Sagers presented the Valor award and A/C Tinsley presented him with his Valor pin, which he will wear on his uniform. Commissioners and Staff congratulated Firefighter Tinsley for his heroic actions.

Chair Sheeran adjourned the meeting at 5:37 for five minutes to congratulate everyone and take photos. Chair Sheeran called the meeting back to order at 5:42.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of January 17, 2017. Warrants 49966 through 50060 totaling \$477,981.56. Warrants through 50075 through 50147 totaling \$96,321.25. Warrants 50148 through 50162 totaling \$21,594.52. Warrants 50164 through 50259 totaling \$207,635.00. January Alarm Summary. December Finance Report. January Finance Report. January payroll \$2,068,438.58.

Consent Agenda approved unanimously.

CORRESPONDENCE

- Thank you letter from Lacey Fire District 3 to Captain Harn for helping with Chief Pearson's retirement ceremony.
- Thank you letter from a citizen to Peer Support Advocates Larry and Dianne Huffman.
- Thank you letter from a citizen to E24 B shift and M21 B shift.

CITIZEN COMMENTS - No comments at this time.

STAFF REPORT

- Chiefs Report
 - SAFER grant was submitted recently, the emphasis this cycle is reducing OT and NFPA 1710 compliance. The District submitted for three firefighter positions, the grant has three year descending funding. Hoping to hear by the end of summer if approved.
 - Tammy Lamb completed her grant certification course and passed the exam and is now a Certified Grant Writer through the American Grant Writers Association.
 - D/C Sagers updated the Board on the GEMT program. President Trump has imposed a 60 day regulatory freeze to all Heads of Executive Departments and Agencies until March 20, 2017. This affects GEMT's progress as it includes the Director of the Center for Medicare/Medicaid Services. Chief Wright (CPFR) is actively working with this program and communication is positive between all parties. A draft on the indirect cost rates is ready for review and Chief Wright will be meeting with the State's Health Care Authority on February 23, 2017 and will provide an update following that meeting.

- D/C Sagers provided an overview of community events attended by Staff over the last month.
 - Stellacoom Kiwanis Wine Fest
 - YWCA – Glam that Gives
 - Caring for Kids auction
 - Lakewood Chamber of Commerce Annual Chili Cook-off
 - Lakewood First Lion's annual crab feed
 - Tacoma Rotary 8 Valentine's Day concert
 - Boys and Girls Club Legacy of Hope Dinner. (A Lakewood student was the winner of this year's award).
- Legislative Day – D/C Sagers, Chief Sharp, A/C Roth and Commissioner Rankin attended Legislative Day. They met with Rep Kilduff, Rep Muri and Senator O'Ban. D/C Sagers reviewed priority bills and House and State bills that are important to the fire service.
- March 7, 2017 Board meeting will be at Station 21. There will be a meet & greet before the meeting at 4:45.
- VA Contract update – Director Wick briefed the Board on the history of the VA Contract and the proactive approach taken to get a new contract signed. The contract has been bounced around between contract administrators at the VA. The District's understanding is the VA is wanting a five year contract. Director Wick is not anticipating a problem, she will reach out again if she has not heard back from them. Briefed the Board on the proposed pricing for the new contract.

ACTION ITEMS

- Abolish the Dispatcher, Shift Supervisor and Dispatcher/CAD Specialist Job Description – D/C Sagers briefed the Board on the Request for Action and stated with Fire Comm moving to SS911 these job descriptions were no longer needed.
Commissioner Clancy motioned for approval to abolish the Dispatcher, Shift Supervisor and Dispatcher/CAD Specialist Job Descriptions. Commissioner Dalton seconded. All approved unanimously.

BOARD COMMENTS

- **Commissioner Clancy** – Congratulated Firefighter Tinsley on his Valor Award. Congratulated Tammy Lamb for passing her Grant Writer Certification. Thanked Staff and the District for the flowers and warm wishes sent to him during his hospital stay.
- **Commissioner Erb** – Congratulations to Firefighter Tinsley on his award and Tammy Lamb for her accomplishment. Glad to hear there haven't been any significant fire calls in the past few weeks. Thanked everyone for their hard work.
- **Commissioner Dalton** – Dittoed the congratulations and commented about the recent article regarding SS911, he's concerned about the commentary about the reliability of the new system. D/C Sagers briefed the Board on SS911 Director Neiditz comments and ongoing actions to continue improvement of the system.
- **Chair Sheeran** – Thanked Firefighter Tinsley for his heroic actions. Congratulated Tammy Lamb on her Grant Writer Certification. Also commented on the negative reviews he has seen with SS911 and the 911 system. Commissioner Erb stated he would be at the SS911 Policy Board meeting the following day and would bring these concerns to them and subsequently update the board. Reminded the Commissioners that the next meeting will be at Station 21 and there will be a meet and greet at 4:45. Thanked everyone for their hard work.

ADJOURNMENT

There being nothing further to come before the Board, the meeting was adjourned at 6:00.

NEXT MEETING: March 07, 2017. Station 21 @ 5:30 PM.

Respectfully Submitted:


 Tammy Lamb, District Clerk


 John Sheeran, Board Chair


 Koree Wick, District Secretary