

**PIERCE COUNTY FIRE PROTECTION DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
MARCH 07, 2017**

Chair Sheeran called the meeting of the Board of Fire Commissioners to order at 5:32 p.m. A quorum was present with all Commissioners in attendance. Also in attendance D/C Sagers, A/C Tinsley, A/C McCurdy, CMRM Jenny Weekes. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Dalton moved to approve the agenda. Commissioner Clancy seconded. Motion approved unanimously.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of February 21, 2017. Warrants 50260 through 50323 totaling \$79,059.48. Warrants through 50385 through 50430 totaling \$124,316.35. Warrants 50432 through 50448 totaling \$23,769.34. February Alarm Summary. February payroll \$2,168,102.62.

Consent Agenda approved unanimously.

CORRESPONDENCE – None

CITIZEN COMMENTS - No comments at this time.

STAFF REPORT

- Recent Incidents – A/C Tinsley briefed the Board on recent incidents
 - No significant fire incidents.
 - Pierce Transit incident where a bus backed over a maintenance employee is under investigation. Thanked the Chaplains for assisting Pierce Transit employees. Debriefing occurred at the stations immediately following the event.
 - Two year old male in Lakewood. Toddler was transported to Mary Bridge Children’s Hospital and a week later was taken off life support. Incident is under investigation with Lakewood Police Department
 - Drive by shooting in Oakbrook of teenager is under investigation with Lakewood Police Department.
- Legislative Update – D/C Sagers updated the Board on the Bills in the House and Senate that are still active. Bill 1358 which authorizes a reimbursement rate for Fire department care programs has passed the House and is now in the Senate. D/C Sagers will keep the Board updated on the progress of this Bill as this will be a service West Pierce Fire & Rescue would be able to bill for if passed. Representative Kilduff has proposed a bill to assist with oil train emergencies in our District that is still in the House. D/C Sagers is watching both of these bills closely and will keep the Board updated.
Chair Sheeran asked about the details of reimbursement for Bill 1358. D/C Sagers stated he would be gathering more information regarding this Bill and will update the Board.
- Chiefs Report – Chief Sharp
 - Director Wick was notified by the VA the contract is approved and should be in place by the end of the month.
 - A/C Roth and Fleet Manager Steve Hodge will be traveling to South Dakota to have the final inspection of the new fire engine the week of March 20th.
 - The external/ACH problem Bank of America had with their Direct Deposits on the 28th has been fixed. Thanks to our Finance Manager the issue was caught early and the process of wiring all payments and deposits to all employees was initiated and all paychecks were deposited on payday. Kudos to the payroll department for their hard work. Any wire fees incurred will be reimbursed.
 - Chief Sharp briefed the Board on the article he wrote and was printed in the Suburban Times. There was negative feedback written by a citizen and the response from another citizen who is a paramedic in the community for a nearby department. Chief Sharp stated that he does not respond to any negative comments like these on media as there is no control over the forum. Chief Sharp supplied the Board with his article and a memo regarding the responses from the citizens involved. Chief Sharp stated that no activity has occurred since the day of the article and wanted the Board to be aware if a comment was made to them from the public.

- Recent Community activities
 - Staff and Local 1488 members attended the People's Gathering one day conference at Pacific Lutheran University. Great conference with nationally recognized speakers. Very well attended with a diverse group of organizations and students.

ACTION ITEMS – None

NEW BUSINESS

- Commissioner Erb presented the Board with the article from the News Tribune regarding the recent press conference with the Lakewood Police Department training their officers to be phlebotomists. Stated his concerns on this procedure being taken away from the fire service. Chief Tinsley stated that our Paramedics do not perform this service in the field and he will look into the protocols and update the Board on his findings. Commissioner Rankin also voiced his concerns and Jenny Weekes commented on the press conference she attended at Lakewood Police Department. She informed the Board of the clinical office, including all appropriate PPE, set up at LPD. She stated the officers went through a 12 week phlebotomist training. This training and certification allows the officers to be back on the streets faster and allows a more streamlined process with DUI cases.

BOARD COMMENTS

- **Commissioner Rankin** commented to the Board that he would like Policy 2060 – Advance Travel Policy reviewed in regards to the commissioners advance travel funds. Chair Sheeran asked staff to set up a meeting with the members of that policy committee to review the procedures. Commissioner Rankin thanked everyone who attended the Meet and Greet. Informed the Board of the upcoming Commissioner meeting at Graham Fire on March 23, 2017 at 7 PM. Commissioner Rankin stated he would be running for reelection of Position 3.
- **Commissioner Clancy** – No comments
- **Commissioner Erb** – Thanked everyone for their hard work. Briefed the Board and Staff on the construction of the new SS911 building. Lots of changes and work taking place. He will keep the Board advised of these changes.
- **Commissioner Dalton** – Thanked Staff for the Meet and Greet. Nice to meet and chat with the firefighters. Thanked Chief Sharp for his summary of the article written for the Suburban times.
- **Chair Sheeran** – Thanked everyone for their hard work. Commented on the citizens and how dealing with upset citizens can be hard but our personal touch is reflected during elections with the strength on our levies and the passing rate. Commented that he hears very good comments from the community.

EXECUTIVE SESSION

- RCW 42.30.110 (1) (a) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

Chair Sheeran adjourned at 6:10 for a 20 minute Executive Session.

At 6:30 Executive Session was extended 10 minutes.

At 6:45 Executive Session was extended 5 minutes.

At 6:50 Chair Sheeran called the meeting back to order.

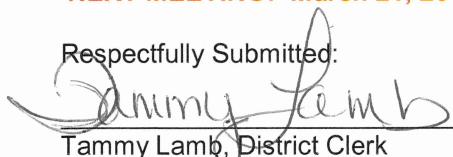
Chief Sharp presented the Board an opportunity to use the funds in reserve to purchase the property located at 7509 Grange Street SW in Lakewood. Recommendation to allow Chief Sharp to execute a purchase and sale agreement **Commissioner Dalton read the motion to authorize the Fire Chief to enter into negotiations for the purpose of executing a purchase and sale agreement for the property located at 7509 Grange Street SW in Lakewood. Commissioner Rankin motioned for approval. Commissioner Sheeran seconded. All approved unanimously.**

ADJOURNMENT

There being nothing further to come before the Board, the meeting was adjourned at 7:00

NEXT MEETING: March 21, 2017. Station 31 @ 5:30 PM.

Respectfully Submitted:


 Tammy Lamb, District Clerk


 John Sheeran, Board Chair


 Koree Wick, District Secretary