

**PIERCE COUNTY FIRE PROTECTION DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
APRIL 04, 2017**

Chair Sheeran called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with all commissioners in attendance. Also in attendance D/C Sagers, A/C Tinsley, A/C Norton, A/C McCurdy, A/C Roth and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Rankin moved to approve the agenda. Commissioner Erb seconded. Motion approved unanimously.

PRESENTATION

- Employer Support of the Guard and Reserve (ESGR) – Wayne Hilton, Area Chair, briefed the Board on his position and his background at ESGR. Mr. Hilton grew up in Steilacoom with a strong military background and has many acquaintances at West Pierce Fire & Rescue. Mr. Hilton is responsible for the National Guard and Reserve from Chehalis to Port Angeles. Mr. Hilton presented the Board of Commissioners with a certificate congratulating West Pierce Fire & Rescue for being nominated and also for being a semifinalist for the 2017 Secretary of Defense Employer Support Freedom Award. This award nomination was done by employee Christina Webb. The award was created to publicly recognize employers who provide exceptional support to their employees who serve in the National Guard and Reserve. The award is the highest in a series of ESGR Awards that include the Patriot Award, the Above and Beyond Award, and the Pro Patria Award.
Commissioners and Staff thanked Mr. Hilton for this prestigious award and for attending tonight's meeting.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of March 21, 2017. Warrants 50605 through 50642 totaling \$350,853.04. Warrants through 50656 through 50700 totaling \$70,611.82.
Consent Agenda approved unanimously.

CORRESPONDENCE – None

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C Tinsley briefed the Board on the two recent fires and the Lakewood baby incident.
 - Twin Oaks Apartments during midafternoon crews were called to a fully involved apartment unit. Crews contained the fire to two units. A cooking grease fire was the cause of the fire. No firefighter injuries. One civilian used his fist to break through glass and lacerated his fingers. Stitches were needed.
 - Second fire was at the 4100 block of Bridgeport Way. Building has been vacant for a while and the District has been on a few calls there. A/C McCurdy is working with the City of UP and is drafting a letter to submit to the city to increase security or remove the building to reduce the risk of another fire or injury.
 - A/C Tinsley briefed the Board on the recent media coverage of the baby found in Lakewood. Parents have been found and CPS in handling the investigation. West Pierce Fire & Rescue generated a press release regarding a Police Station, Fire Station and any hospital are legal and safe places to drop off babies.
- Legislative Update – D/C Sagers update the Board on the current cutoff for bills out of opposite house policy committees which was March 29th and April 4th for the bills out of fiscal committees.
 - SB 5875 Education Levy had early concerns of possible prorationing but collaboration with Senator Braun, Senate Ways and Means, WFC, WFA have reached a compromise. Any fire district that is affected by prorationing will be made whole by the state, no sunset. This bill has passed out of Senate and is now in House Appropriations.
 - HB 1764 Alt-Levy cap above 101% passed out of the House with a 6-5 vote. Headed to Rules.
 - SB 1358 CARES reimbursement passed the Senate Health Care today and is scheduled for Executive Session hearing in Senate Ways and Means.

- Chiefs Report –
 - Chief Sharp briefed the board on the vacant building on Bridgeport Way that recently had a fire. Stated fencing has been put up but it looks as though there has been some homeless activity. Stated A/C McCurdy is drafting a letter to the City of UP to increase security or remove the building to reduce risk.
 - Annual Report was given to each Commissioner and Chief Sharp commented on the hard work Amy Doyle and Jenny Weeks put into the report. Commended them for their hard work and the style and layout of the report. Commissioner Dalton asked if the District was having someone go to individual civic clubs to present the report. Chief Sharp stated we may be too late for this year but will work on making this happen.
 - First Net Update – AT&T has been awarded the contract to build the nationwide network. Lots of work has been put into making this happen and hopes to present to the governor soon.
 - The week of March 27-31, 2017, twelve members of WPFR went back to EMI for training in disaster preparedness. Chief Sharp briefed the Board on the classroom simulations and managing and operating a major incident. This process was a great learning tool and having the city and county employees there also created a great exercise to learn and grow in the areas that need improvement.
 - WPFR employees attended the Communities in Schools Breakfast at Old Country Buffet. This event is a great fundraiser and support in the Clover Park School District. Next year the event will be at McGavick as they have outgrown the Old Country Buffet.
 - Staff, Admin Guild and Local 1488 will be attending the LERA conference in Seattle April 6 & 7, 2017. Good information presented on Labor Laws in the state. Great opportunity to get some education and work together with the labor groups.

NEW BUSINESS

- First Reading: Board Policy 2060 (Revised) – D/C Sagers briefed the Board on the request from Commissioner Rankin to review the Advance Travel Funds portion of the policy and consideration to allow Commissioners to receive Advance Travel funds. The Policy Review Committee, Commissioner Erb, Commissioner Clancy and D/C Sagers met and consulted with Director Wick regarding this issue. The Committee recommended a revision to the policy, allowing Commissioners to receive Advance Travel funds. Motion for adoption will be an Action Item on the April 18, 2017 meeting agenda.
- First Reading: Board Policy 1020 (Fiscal) – Director Wick briefed the Board on the need to update the Policy. The overall goal was to incorporate updates relative to grants, as well as incorporating several current practices. Additionally, an overhaul to the District's Reserve Fund strategies and funding along with Capital Assets Planning are included. Staff recommends adoption of the revised policy. Motion for adoption will be an Action Item on the April 18, 2017 meeting agenda.

ACTION ITEMS - None

BOARD COMMENTS

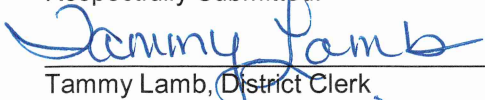
- **Commissioner Rankin** – Thanked Amy Doyle and Jenny Weekes for their hard work on the annual report. The report looks very nice. Reminded Staff and Commissioners he will not be at the next Board meeting.
- **Commissioner Erb** – Thanked Staff for the annual Partners in Service banquet. Commented to the Board that EMI was a great exercise and thanked Staff for including him this year. Commented on some of the details of EMI.
- **Commissioner Clancy** – No Comments
- **Commissioner Dalton** – Thanked Mr. Hilton from ESGR for coming to tonight's meeting and presenting the certificates. Thanked Staff for the annual report and the banquet.
- **Chair Sheeran** – Thanked Amy Doyle and Jenny Weekes for the annual report and loved the professional look of it. Likes that WPFR lets the public know how we are doing and puts the Mission and Vision statement right up front. Kudos to WPFR for the work with ESGR.

ADJOURNMENT

There being nothing further to come before the Board, the meeting was adjourned at 6:25.

Next meeting April 18, 2017. Station 31 @5:30

Respectfully Submitted:


 Tammy Lamb, District Clerk


 Koree Wick, District Secretary


 John Sheeran, Board Chair