

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
APRIL 17, 2018**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with all Commissioners in attendance. Also in attendance D/C Roth, A/C Tinsley, A/C Norton, A/C McCurdy, Director Wick and Communications Manager Weekes. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Erb moved to approve the agenda. Commissioner Clancy seconded. Motion approved unanimously.

PRESENTATION

- Retirement – Deputy Chief Mitch Sagers – Chief Sharp commented on all of D/C Sagers' accomplishments and recognized him for his hard work throughout his 34 ½ year career with WPFR. He acknowledged his quick wit, ability as a proofreader, and most of all his accomplishments as the University Place Fire Chief and for him being a key player when establishing West Pierce Fire & Rescue. D/C Sagers was presented with a retirement plaque. Chair Dalton read a proclamation and thanked D/C Sagers for his years of service and for his part in accomplishing the merge of WPFR. D/C Sagers said its truly been an honor and privilege serving the community and both fire departments. He thanked his coworkers at every level, commissioners, wife and children for their support. He also thanked Dan Rankin for his support and confidence in him. Commissioners and Staff congratulated D/C Sagers and thanked him for his years of service.

Chair Dalton adjourned meeting at 5:40 for congratulations and pictures.

Chair Dalton called the meeting back to order at 5:44.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of April 03, 2018. Warrants 54603 through 54653 totaling \$257,832.47. Warrants 54654 through 54752 totaling \$468,423.84.

Consent Agenda approved unanimously.

CORRESPONDENCE

Chief Sharp announced the thank you letter to Lakewood Hardware and Paint for their donation of a chainsaw for the training grounds.

CITIZEN COMMENTS – None

STAFF REPORT

- A/C Tinsley reported there were recently three abandoned building fires. He congratulated the crews on a job well done, there were no injuries.
- A/C McCurdy said WPFR is working with the Lakewood Police Department on the investigation. They have a suspect, but nobody is in custody yet.
- Chief's Report –
 - Awarded AmeriCorps Grant for 2018-2019 for another volunteer for the CERT program.
 - A Department of Ecology grant was approved for \$106,269. This grant has only been around for two years and WPFR has received it both years.
 - AFG rescue vehicle grant was denied.
 - AFG regional grant with TFD for station alerting was denied.
 - AFG live fire training grant is still outstanding and we are hoping for the best. This grant would allow for live fire training for all WPFR firefighters.
- Community Activities Report
 - 4/4 Job fair at Curtis High School was successful and a lot of student showed interest in the fire service.
 - 4/5-6 LERA – Labor and Employment Relations Association conference in Seattle attended by several Senior Staff and the PFSAG executive board members. Representation from 1488 was absent due to another conference.
 - 4/12 Telecommunications Week at Fire Comm. Several Staff attended an event at SS911 to recognize Fire Comm and thank them.

- 4/14 Lakewood Rotary annual fundraiser – Raised a lot of money for a new pavilion in Ft. Steilacoom Park. It is anticipated to be done by SummerFest this year.
- Upcoming Events
 - 4/18 Job Fest – Largest job fair in Washington State.
 - 4/19 Girl Scout Luncheon
 - 4/21 Disaster Preparedness Day at YMCA
 - 4/25 YWCA Luncheon
 - 4/25 Administrative Support Professionals Day
 - 4/26 PC Chaplaincy Annual Chiefs Chaplains Luncheon
 - 4/28 Light my Fire Fundraiser
 - 4/20 D/C Sagers' retirement BBQ at Station 31 at 11:30 am followed by an open house at 2:00 pm
- Communications Manager Weekes presented a new video that was created for Pierce County television. It highlighted the Red Knights Recruit Academy. Chief Sharp commented the Academy has 34 recruits from all across Western Washington. They are all doing really well.

NEW BUSINESS

Location change for May 1, 2018 Board meeting at Station 21 to accommodate promotions.

ACTION ITEMS – None

BOARD COMMENTS

- **Commissioner Rankin** – Thanked D/C Sagers for his years of service, recognizing his time and devotion to University Place Fire Department and West Pierce Fire & Rescue. Congratulated all those who will receive promotions at the next meeting. Thanked A/C Norton and his division for their hard work on the Academy.
- **Commissioner Clancy** – Congratulated D/C Sagers and admired the WPFR family for their longevity. Wished D/C Sagers well in his retirement. Commissioner Clancy will not be at the next meeting, so he congratulated A/C Tinsley in advance for his promotion to Deputy Chief at the next meeting.
- **Commissioner Sheeran** – Acknowledged that Lakewood Hardware's donation is reflective of how WPFR is received in community. He praised the video and congratulated D/C Sagers on his retirement.
- **Commissioner Erb** – Echoed everyone's congratulations and thanks.
- **Chair Dalton** – Congratulated D/C Sagers and recognized his essential role in the merger. He is also happy about promotions and building from within. Praised the Red Knights Recruit Academy video and suggested showing the Annual Banquet video to the Board of Commissioners.

Chair Dalton adjourned the meeting at 6:03 for a 15 minute Executive Session

EXECUTIVE SESSION – 15 minute Executive Session per RCW 42.30.110(1)(i)(ii); Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity.

ADJOURNMENT

There being nothing further to come before the Board, the meeting was adjourned at 6:18.

Next meeting May 1, 2018, Station 21 @ 5:30pm

Respectfully Submitted:



 Amy Jay, Administrative Assistant



 Bart Dalton, Board Vice Chair



 Koree Wick, District Secretary