

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
MAY 15, 2018**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with Commissioner Rankin excused. Also in attendance D/C Tinsley, D/C Roth, A/C Norton, A/C McCurdy, A/C Boltz, and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Erb moved to approve the agenda. Commissioner Sheeran seconded. Motion approved unanimously.

PRESENTATION

- EMS Week Proclamation – Chair Dalton read the EMS week proclamation and presented A/C Norton with the document. Chair Dalton commended the EMS department for their hard work, dedication and lifesaving skill in our community. A/C Norton accepted the proclamation and thanked the commissioners and his staff for their hard work.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of May 01, 2018. Replacement warrant #54887 for \$408.61. April 2018 Alarm Summary. April 30, 2018 Finance Report.

Consent Agenda approved unanimously.

CORRESPONDENCE – None

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C Boltz briefed the Board:
 - Double homicide in University Place. Still under investigation. Both victims found in car.
 - Two water rescue incidents on the Interlaaken Bridge. 4-25-18 crews called to a man down in the water. Two rescue swimmers jumped from the bridge and got him to safety. 5-5-18. Two kayakers flipped over and were stranded. Two rescue swimmers jumped from the bridge and a resident used his personal boat to get them to safety. No injuries in either event.
- Manitou annexation – D/C Roth briefed the Board on the annexation meeting he attended on May 14, 2018. Board was made aware last meeting of 197 homes in the Manitou area that were being looked at by the city to annex into Tacoma. County and the city would like to get this resolved as soon as possible. Looks like it will go on the ballot. This is a loss to the district as WPFR provides the fire service. D/C Roth stated there is another meeting scheduled and he will update them after the next meeting.
- Chiefs Report – Chief Sharp:
 - Community Events
 - Chief Sharp presented an overview of the fire department highlights at the Lakewood City meeting on May 14, 2018. The fire dept. and the City of Lakewood have a great relationship.
 - Recruit graduation was May 9, 2018. Great event and it was a packed house. Kudos to everyone who made this event a success. The Training Department has been commended by all who attended as to an amazing event. Recruits were highlighted and it was a nice to see all 34 graduate.
 - Rotary food pack with EFN. Over 10,000 food packs were produced.
 - Fire Comm. had a retirement for Chris McAfee at SS911. Thank you Chris for your years of service.
 - Upcoming Events
 - Clover Park Gala for its 75th Anniversary.
 - Staff will be attending the State Chiefs Conference May 21-24, 2018. D/C Tinsley will be covering while they are all away.
 - June 2, 2018 is Open House at Station 31. 10 PM to 2 PM.
 - June 5th, 2018 Board meeting we will be celebrating Commissioner Erb's retirement.

NEW BUSINESS

- Discussion regarding committee replacements for Commissioner Erb's positions – Chief Sharp commented to the Board that Commissioner Erb's committee positions on the SS911 Policy Board and on the Strategic Planning Committee would need to be replaced. It was decided that Commissioner Rankin would fill the SS9611 Policy Board spot and Commissioner Sheeran would take the Strategic Planning Committee spot.
- Discussion regarding process for new commissioner appointment – Chair Dalton discussed with Commissioners and Staff the process for assigning a commissioner to the position to fill Commissioner Erb's retirement. Chief Sharp briefed the Board on the process and discussion was held as to any possible candidates. More information will be followed up by Chair Dalton.

ACTION ITEMS

- Recommendation to cancel August 7 & 21, 2018 Board meeting. Hold a special meeting on July 31, 2018. Chief Sharp commented to the Board that August 7, 2018 is National Night Out and August 21, 2018 is a fundraiser staff will be attending. Holding a special meeting on July 31, 2018 which will coincide with the graduation of the Youth Academy.

Commissioner Sheeran motioned for approval of cancelling the August 7 & 21st meetings and holding a special meeting on July 31, 2018. Commissioner Clancy seconded. All approved unanimously.

BOARD COMMENTS

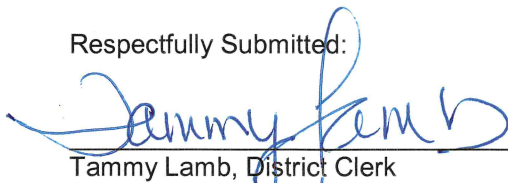
- **Commissioner Erb** – Thanked everyone for all their support during his years as commissioner. It was a pleasure working with everyone. West Pierce is a great department and wished everyone the best.
- **Commissioner Sheeran** – Thanked Commissioner Erb for all his hard work and positive feedback. Commissioners will miss him.
- **Chair Clancy** – Thanked Commissioner Erb and echoed the comments. He will be missed.
- **Chair Dalton** – Thanked the Training Dept. for all their hard work and dedication in getting all 34 recruits to graduation. Dittoed all the comments and stated he would miss all his stories and jokes. Wished him the best. Nice to see A/C Boltz here in his new white shirt. Wished everyone a Happy Memorial Day.

ADJOURNMENT

There being nothing further to come before the Board, the meeting was adjourned at 5:59 PM.

Next meeting June 05, 2018, Station 31 @ 5:30 PM

Respectfully Submitted:



Tammy Lamb, District Clerk



Bart Dalton, Board Chair



Koree Wick, District Secretary