

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
JUNE 06, 2017**

Chair Sheeran called the meeting of the Board of Fire Commissioners to order at 5:32 p.m. A quorum was present with all commissioners in attendance. Also in attendance D/C Sagers, D/C Roth, A/C Tinsley, A/C Norton, A/C McCurdy, Director Wick and Community Relations Manager Weekes. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Rankin moved to approve the agenda. Commissioner Clancy seconded. Motion approved unanimously.

PRESENTATION

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of May 02, 2017. Warrants 50937 through 51011 totaling \$148,654.77. Warrants 51012 through 51022 totaling \$301,549.58. Warrants 51023 through 51080 totaling \$58,021.13. Warrants 51094 through 51160 totaling \$ 427,478.75. April 30, 2017 Finance Report. April Alarm Summary. April payroll \$2,113,419.92. May payroll \$2,037,779.77.

Consent Agenda approved unanimously.

CORRESPONDENCE

- Email from Jonathan Tinsley, kudos from a soldier.
- Email from Greater Lakes Mental Healthcare, kudos to our WPFR crew.

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C Tinsley briefed the Board: No major fire issues, which is great news.
 - Steilacoom incident in which a pregnant female was run over by a van. Crews transported to the nearest hospital. Unborn child was delivered and the status of that child is unknown. Unfortunately, the female patient has deceased.
- Youth Academy – Director Wick briefed the Board on the districts Equity and Empowerment committee. Commented on the hard work being put forth and what the committee agenda entails. The Committee has put together a Youth Academy as a pilot program In July. One evening a week for six weeks offered to 14-18 year old kids from the Boys and Girls club of Lakewood. Great opportunity to reach out to this age and get them thinking of a career path in the fire service. The Boys and Girls club will be picking the name of the kids involved. Graduation will be August 15, 2017 and the committee will be presenting their certificates at the Board meeting.
- Facilitated Discussion on Diversity and Inclusion – Director Wick Briefed the Board on the training that the department has been receiving the last two days on Diversity and Inclusion. Facilitator is speaking to crews and staff on race and diversity. Great involvement from the crews and staff. Great speaker.
- Grange property – D/C Roth update the Board on the Grange Building purchase. Lots of meetings with the city and inspections taking place. D/C Roth briefed the board on the inspections done on the building and what inspections are expected next. D/C Roth is moving forward to get a more accurate assessment on pricing with a consulting company.
- Chiefs Report – Chief Sharp
 - AFG Grant awarded for \$740,000.00 for 8 firefighters to attend Paramedic School. This is a Regional Grant with CPFR. All 8 slots will be filled Three students for WPFR and five for CPFR.
 - Larry Silva and Nadrece Robinson are in their final two weeks of Paramedic School. Graduation is June 16, 2017 at TCC. Both these two have worked very hard throughout this program and we are very proud of them.
 - Chiefs attended the Washington State Chiefs Conference in Spokane. Classes offered had great information.
 - Recruit Academy was a huge success with lots of family and friends attending. New recruits are in a mini camp currently and will be on shift next week.

- Attended the SSMCP meeting regarding the North clear zone. End of runway by McChord AFB should be a clear zone. Pierce County, the military and the City of Lakewood are working hard with businesses to clear out and relocate. Working hard at keeping the businesses in Lakewood. Property would become natural vegetation. This is a multi-year plan.
- Mock DUI crash was on May 25, 2017 at Station 21 and was a great event with the school district. Lakewood police and the funeral homes all worked together to make this a very successful event.
- Open House was a huge success. This year the Open House was the busiest and best attended ever. Lots of food, Helmets and life vests. Ran out of 1500 hot dogs, chips and cookies. 800 frisbees were handed out. Thanked maintenance for all their help cleaning the stations and setting up this event.
- Reminded the Commissioners of the new head shot photos that are being taken for the lobby TV.

NEW BUSINESS - None

ACTION ITEMS

- Resolution #060617-003 – Resolution declaring its official intent to reimburse capital expenditures from proceeds of a future borrowing; and providing for all other matters properly related thereto, all as more particularly set forth herein – Director Wick briefed the Board on the resolution which will declare the District’s intent to reimburse capital expenditures, specifically those expended for the acquisition of a new Station 32 location, from proceeds of future borrowing (bonds). This does not require the District to ultimately issue any debt, however, if the District were to issue debt in the next 12-month subsequent to expenditure of funds for the Station, we could reimburse those expenditures from bond proceeds. **Commissioner Dalton motioned for approval of Resolution #060617-003, commissioner Rankin seconded. All approved unanimously.**
- Resolution #060617-004 – Resolution declaring the District’s intent to reimburse the expenditures described herein with the proceeds of a financing contract to be entered into by the Local Agency (the “Reimbursement Obligation”). – Director Wick Briefed the Board on this resolution which will declare the District’s intent to reimburse capital expenditures, specifically those expended for the acquisition of a new engine and the refurbishment of another, from proceeds of future borrowing. This does not require the District to ultimately issue any debt, however, if the District were to issue debt in the 12-month subsequent to expenditure of funds for the purchases, we could reimburse those expenditures from LOCAL proceeds.
- **Commissioner Dalton motioned for approval of Resolution #060617-004, commissioner Rankin seconded. All approved unanimously.**

BOARD COMMENTS

- **Commissioner Rankin** – Attended the Open House and was impressed by how many people were in attendance. Great time and lots of kids. Loved the Sparky suit and the car show. Thanked everyone for all their hard work.
- **Commissioner Clancy** – No comments
- **Commissioner Erb** – Congratulated everyone on their hard work.
- **Commissioner Dalton** - Thanked everyone for their hard work at the Open House. Nice to see that there are not a lot of incidents. Great job to everyone.
- **Chair Sheeran** – Echoed everyone’s comments on the hard work. Congratulated the Paramedics. Make sure everyone takes care of each other.

Chair Sheeran adjourned the meeting at 6:00 for a 15 minute Executive Session

15 MINUTE EXECUTIVE SESSION

- RCW 42.30.110 (1) (a) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.
 - It was noted action may be taken after completion of the Executive Session.

At 6:15 Chair Sheeran called the meeting back to order.

Chair Sheeran motioned for approval for Chief Sharp to pursue the purchase additional property at 5906 75th ST W, next to the Grange Building. Commissioner Rankin seconded. All approved unanimously.

Chair Sheeran adjourned the meeting at 6:25 for a 20 minute Executive Session

20 MINUTE EXECUTIVE SESSION

- RCW 42.30.110 (12) (F) To receive and evaluate complaints or charges brought against a public officer or employee.

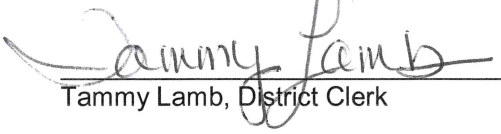
Chair Sheeran brought the meeting back to order at 6:45.

ADJOURNMENT

There being nothing further to come before the Board, the meeting was adjourned at 6:46.

Next meeting June 20, 2017, Station 21 @ 5:30

Respectfully Submitted:



Tammy Lamb, District Clerk



John Sheeran, Board Chair



Koree Wick, District Secretary