

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
JUNE 20, 2017**

Chair Sheeran called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with Chair Sheeran and Commissioner Rankin excused. Also in attendance D/C Sagers, D/C Roth, A/C Tinsley, A/C Norton, Director Wick and Community Relations Manager Weekes. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Dalton moved to approve the agenda. Commissioner Erb seconded. Motion approved unanimously.

PRESENTATION

- Lifesaving Award – Christopher Tyrolt – West Pierce Fire & Rescue and Lakewood Police Department presented Mr. Tyrolt with a lifesaving award. Lieutenant Allwine read the award and thanked Mr. Tyrolt for his lifesaving CPR which was performed on May 15, 2017 in the Lakewood Industrial Park. LPD was first on the scene and assisted Mr. Tyrolt until medics arrived. Mr. Tyrolt's CPR saved the patient. D/C Sagers also presented Mr. Tyrolt for his heroic actions and commented to the Board on his exemplary actions as a citizen. Commissioners and Staff congratulated Mr. Tyrolt and thanked him for his actions.

Commissioner Dalton adjourned the meeting for five minutes at 5:36 for pictures.

Commissioner Dalton called the meeting to order at 5:41

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of May 02, 2017. Warrant 51161 through 51288 totaling \$214,510.25. May Alarm Summary. May Finance Report. April Payroll \$2,113,419.92. May Payroll \$2,037,779.77. **Consent Agenda approved unanimously.**

CORRESPONDENCE

- Email from Narrows Cooperative Preschool, President

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C Tinsley briefed the Board:
 - West Cliff neighborhood fire was started by an extension cord. No injuries and crews knocked the fire down quickly.
 - Crews responded to a heavily involved fire on John Dower Road. Fire set accidentally and one patient was burned when running back in to save the dog. Crews knocked the fire down quickly and were able to save the unit next door. Chief Sharp commented that a helmet cam captured the fire on video and it is a great video of how quickly crews worked hard to get the fire under control. Recommended Commissioners to view it on the WPFR Facebook page.
- Chiefs Report – Chief Sharp briefed the Board:
 - Updated the Board on the police investigation. Investigation was reopened and interviews are taking place on June 21, 2017 at Station 21. FDA will be joining the detectives. No expansion of scope of investigation, just checking the boxes and getting more information for their investigation.
 - A two year contract was signed by DSHS for Western State Hospital. Same rate except the assessed value is down.
 - A/C McCurdy was appointed to the IAFC Emergency Management Committee. Congratulated A/C McCurdy.
 - Offer was made on the adjoining property to the Grange. Counter offer was made and options are still being looked at. Will update the Board at the next meeting.
- DRS exit conference – Director Wick stated DRS has been very busy and the exit conference has not been scheduled. Director Wick stated she is hoping to have it scheduled in August.
- D/C Sagers - Community activities attended by Staff:
 - Joint Agency meeting held at Station 31 with the City, Fire, Library and Schools.

- Open House for Fire Comm was attended by Staff. Very nice facilities and a great upgrade from the facility at Station 21. Fire Comm seems very happy in their new home.
- Paramedic Graduation was June 16, 2017. F/F Larry Silva and F/F Nadrece Robinson have officially graduated. Nice to have them through the program. Congratulations to both of them.

NEW BUSINESS

- Strategic Plan update – D/C Sagers briefed the Board on the memo in the Board packet on the upcoming Strategic Planning Committee meetings. Memo provided an overview of the plan and where the process currently is at. D/C Sagers stated he would like to have two commissioners on the committee. There will be two meetings a month for a year. Commissioners interested please let Chair Sheeran know as meetings will begin in July.

ACTION ITEMS

- Resolution #062017-005 – Resolution declaring the District’s intent to reimburse capital expenditures – Director Wick briefed the Board on the resolution to reimburse capital expenditures, specifically those expended for the acquisition of two new engines from proceeds of future borrowings. This does not require the District to ultimately issue any debt, however, if the District were to issue debt in the 12-month subsequent to expenditure of funds for the purchases, we could reimburse those expenditures from LOCAL proceeds.
Commissioner Clancy motioned for approval of Resolution #062017-005. Commissioner Erb seconded. All approved unanimously.
- Cancel July 4, 2017 Board meeting.
Commissioner Erb motioned for approval to cancel the July 4, 2017 meeting. Commissioner Clancy seconded. All approved unanimously.

BOARD COMMENTS

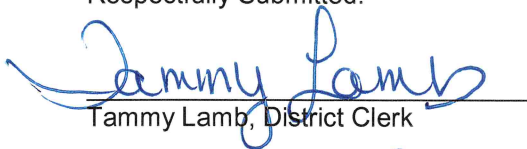
- **Commissioner Clancy** – Great to see citizens take on the responsibilities of CPR. Congratulated A/C McCurdy on the IAFC Emergency Management Committee.
- **Commissioner Erb** – Dittoed Commissioner Clancy’s comments and thanked everyone for their hard work and dedication.
- **Commissioner Dalton** – Echoed the comments from Commissioner Erb and Clancy. Commented on the fires and thanked crews and staff for their continued hard work.

ADJOURNMENT

There being nothing further to come before the Board, the meeting was adjourned at 5:54.

Next meeting July 18, 2017, Station 31 @ 5:30

Respectfully Submitted:



Tammy Lamb, District Clerk



John Sheeran, Board Chair



Koree Wick, District Secretary