

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
JULY 31, 2018**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with Commissioner Clancy excused. Also in attendance D/C Tinsley, D/C Roth, A/C Norton, A/C Boltz, and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Rankin moved to approve the agenda. Commissioner Sheeran seconded. Motion approved unanimously.

PRESENTATION

- Youth Academy graduation – Chief Sharp provided the Board and the audience a brief overview of the Academy schedule from over the weekend, giving a small peek into the hard work and determination the cadets experienced. Cadets worked on the training grounds and had hands on training with the fire hoses, equipment, car extraction and EMS triage. Total hours of the academy were 17 hours, during which the cadets endured extremely high temperatures while having an amazing time learning the techniques needed to become a firefighter. Chief Sharp thanked all the instructors for their work and dedication to this Youth Academy. This is the second year it has been offered and by all accounts it was very successful. Chief Sharp introduced one of the instructors, Captain Mark Giron to hand out the certificates of completion while he presented them with a West Pierce Fire & Rescue Challenge Coin. A video was presented showing the cadets hard at work. Each cadet will be provided the link to commemorate this great event.
Chair Dalton adjourned the meeting at 5:45 for fifteen minutes for congratulations and pictures. Chair Dalton called the meeting back to order at 6:00.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of July 17, 2018. Warrants #55379 through #55459 totaling \$305,995.95. Warrants #55474 through #55506 totaling \$394,787.28.
Consent Agenda approved unanimously.

CORRESPONDENCE - None

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C Boltz briefed the Board on recent incidents:
 - Brush fire on I-5 which required CPFR for mutual aid. Large fire which almost intruded into the Kenworth lot. Crews contained the fire quickly, traffic was affected along the I-5/Lakewood corridor.
 - Tragic call in University Place for a wife and mother of a Dip N Dots location. Dry ice in the car, without ventilation, asphyxiated both victims. The 77 year old female passed away at the scene. Second female victim was transported. No update if the second female victim survived.
- Chiefs Report – Chief Sharp briefed the Board:
 - Two new fire engines are on their way from South Dakota to Hillsboro, Oregon where they will have some work completed prior to arriving at WPFR. Expected to have in fleet maintenance in the next few weeks to load with tools and equipment. Excited to have on the road soon.
 - Thanked all the instructors for their hard work on the Youth Academy. Academy was bigger and better than last year. The weekend was a much better timeframe to lead the training versus last year's model of one evening a week for six weeks. Thanked Amy Jay and Karyn Hubbell for helping with the logistics over the weekend.
 - The SS911 Joint workshop is tomorrow at the Tacoma Golf & Country Club. Five hour workshop to work through the big issues and also talk about the building and architectural timeframes. Will keep the Board updated on what is accomplished.
 - Staff members participated in the Kiwanis golf tourney.
 - August 7-11 several staff will be attending FRI in Dallas, Texas. Big conference which is well attended and offers great learning opportunities.
 - August 4th & 21st Board meetings have been cancelled. Next meeting is September 4, 2018.

NEW BUSINESS - None

ACTION ITEMS

- Resolution #073118-004 – Resolution authorizing certain EMS transport accounts to be written off in their entirety. – Director Wick briefed the Board on the resolution and the reasoning behind not sending them to collection. **Commissioner Rankin asked if many of the accounts were repeat write offs from previous transports.** Director Wick commented that there always tend to be a few, but that doesn't account for the bulk.
Commissioner Rankin motioned for approval of Resolution #073118-004. Commissioner Sheeran seconded. All approved unanimously.
- Resolution #073118-005 – Resolution authorizing the establishment of the health reimbursement arrangement/voluntary employees' benefit association ("HRA VEBA") plans – Director Wick briefed the Board on the change of providers for the HRA administration. Briefed the Board on the company and stated the resolution was necessary to implement for transition to the new provider.
Commissioner Rankin motioned for approval of Resolution #073118-005. Commissioner Sheeran seconded. All approved unanimously.
- Motion to approve changes to Board Policy 2000 – Chief Sharp commented to the Board the Board Policy 2000 had a first reading at the last meeting. Changes were made to relative to the Janus decision, domestic violence matters, and internal harassment policy changes.
Commissioner Rankin motioned for approval of Board Policy 2000. Commissioner Sheeran seconded. All approved unanimously.
- Motion to appoint Dave Durr to the vacant commissioner position – Chair Dalton provided an overview of methodology used to address the vacant position left by Grant Erb. Over the last couple of meetings ideas have been shared relative to potential candidates Subsequently, Chairman Dalton approached Dave Durr, having a couple of meetings with him to provide history and expectations. Chairman Dalton commented on Dave's work in the community and feels he is a great fit for the Board of Commissioners of West Pierce Fire & Rescue.
Commissioner Rankin motioned for approval to appoint Dave Durr to the vacant commissioner position. Commissioner Sheeran seconded. All approved unanimously.

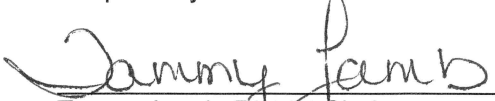
BOARD COMMENTS

- **Commissioner Sheeran** – Thanked the Youth Academy instructors and thought it was great to see all the cadets. Great community relations. Welcomed Dave Durr to the Board of Commissioners.
- **Commissioner Rankin** – Next Fire Commissioners Association meeting will be August 23, 2018 at Brown's Point at 7 PM. Briefed the Board on the Fire Chiefs association request to get impact fees placed on the Pierce County Council agenda. The association would like to get these fees put in place in Pierce County. August 9, 2018 Commissioner Rankin will be having eye surgery and will be unavailable for a few days. Great to see all the kids come out for the Youth Academy. Asked about the fire boat, Endeavor. D/C Roth commented that the boat would undergo some major repairs and they hoped to have back in the water in four months or so. While out the Endeavor will also have its dry dock maintenance work done.
- **Chair Dalton** – Dittoed all the comments on the academy and how great it is to see the community involvement. Was sad to see the tragic dry ice call. Welcomed Dave Durr to the Board of Commissioners.

There being nothing further to come before the Board, the meeting was adjourned at 6:19 PM.

Next meeting September 04, 2018, Station 31 @ 5:30 PM

Respectfully Submitted:


Tammy Lamb, District Clerk


Bart Dalton, Board Chair


Koree Wick, District Secretary