

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
SEPTEMBER 04, 2018**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:40 p.m. A quorum was present with all Commissioners in attendance. Also in attendance D/C Tinsley, D/C Roth, A/C McCurdy, Director Wick and Communications & Media Weekes. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Rankin moved to approve the agenda. Commissioner Clancy seconded. Motion approved unanimously.

PRESENTATION

- Disaster Preparedness Month Proclamation – Chair Dalton brought Rachel Adler, Emergency Preparedness Coordinator, forward and read the Proclamation. Chair Dalton thanked Rachel for all her hard work and efforts she puts forth with the CERT program. It is exciting to see how the community is so involved. Rachel briefed the Board on her upcoming 40th CERT class and thanked everyone for their support of this program. CERT volunteers do amazing work in the community.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of July 31, 2018. Warrants #55507 through #55515 totaling \$31,378.36. Warrants #55516 through #55623 totaling \$403,005.50. Warrant #55624 through #55695 totaling \$194,365.94. Warrant #55709 through #55747 totaling \$573,243.22. July payroll \$2,267,871.66. July 2018 Alarm Summary. July 2018 Finance Report.

Consent Agenda approved unanimously.

CORRESPONDENCE –

- Thank you letter from Lakewood Water District. Chief Sharped Briefed the Board on the letter. Customer was in financial distress and West Pierce CARES stepped up and donated money to replace the water meter.
- Thank you letter for crew from Steilacoom PD.
- Thank you letter from the City of Tumwater.

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – D/C Tinsley briefed the Board on recent incidents:
 - Busy summer with lots of brush fires along I5. SS911 has seen an increase of 550% in brush fires since last year.
 - August 10, 2018 was the Ketron Island plane crash. Crash not in our jurisdiction as no one is responsible for that island. DNR has responsibility for the wildland section. WPFR stepped up to the call. Our BC, Safety Officer, four engines and a medic until were over there until NTSB and FBI took over at 5 PM on Sunday. Not a huge fire as there was not a lot of fuel. Crews did a great job putting out the fire and getting the area stabilized. Will be having a post incident analysis to go over the positives and negatives of the incident. Gentlemen who helped blaze a trail will be coming to a meeting so we can thank him for his hard work. No injuries. Working with Alaska Airlines to get reimbursed for any costs.
 - August 22, 2018 Semi Truck fire on I5. Truck lost a lot of fuel and the hazmat team was used to clean up the spill. Caused a good size brush fire which crews knocked down quickly.
 - August 28, 2018 a fire in Woodbrook in an out building. Building had been used by some of the homeless in the area. Cause under investigation.
 - September 2, 2018 Hazmat call to a neighborhood where residents were doing some landscaping and came across a bunch of vials filled with liquid. Hazmat unit was called and the DOE came and took the vials to have tested. Will update the Board if we get news of what was in the vials.
 - September 2, 2018 near drowning on American Lake. 12 year old boy dove into the water and hit his head and was pulled from the water. A nurse who was at the park started CPR and was transported with significant injuries.
 - September 3, 2018 Woodbrook house fire. Occupant was asleep and fire started in the kitchen. Occupant woke and got the dogs out. Crews did a great job putting the fire out quickly. No injuries.

- National Night Out – A/C McCurdy briefed the Board on National Night Out. Great event. UP had 53 neighborhood parties and Lakewood had 38. Great parties and lots of involvement in the community. Prevention did a great job coordinating all the neighborhood involvement. Commissioner Rankin commented that this year was lots of fun with tons of food and young kids.
- Chiefs Report – Chief Sharp briefed the Board:
 - Two new fire engines have arrived and one is parked outside. Hope to have on the road within a couple of months.
 - Working with SS911 on a governance model, looking at a Public Development Authority to have the ability to raise capital. Discussing board makeup which will only have 1-2 districts involved. Not sure what role WPFR will have. Will continue to meet and Chief Sharp will keep the Board updated.
 - FF/PM Nadrece Robinson has resigned and took a new job at South Snohomish County Fire & Rescue. WPFR wishes him the best of luck.
 - Manitou annexation vote was today and had a 7-0 to move forward into the City of Tacoma. Puts the area in the Tacoma Fire jurisdiction. Tax base is about \$80,000.00 a year. D/C Roth stated there are around 200 calls a year in that area.
 - Hire five Bates students to maintain hydrants this summer. As of today they have completed 900 of the hydrants. Great Job!
 - Negotiations have begun with the PFSAG Guild. Hope to have their contract finished up by the end of the year.
- Community activities
 - Joint SS911 meeting was August 1, 2018.
 - CP Rotary fundraiser for American Lake Golf Course was August 4, 2018.
 - Staff went to FRI the week of August 7-11, great conference with some good education classes.
 - Behind the Badge fundraiser was August 21, 2018.
- Upcoming events
 - Fill the boot is August 26 & September 7 and 8th at the Lakewood Towne center.
 - Sound Outreach Luncheon is September 6, 2018.
 - Plug in Electric Vehicle car show is September 8, 2018. Dick Muri very involved. Over 120 vehicles will be displayed.
 - September 11, 2018 ceremonies will be held at Lakewood City Hall at 11:45 am and 5:30 PM at Station 31.
 - SS911 budget was approved for 2019. Chief Sharp briefed the Board on their budget process. Commented how the budget was allocated. Briefed the Board on the allocation schedule.

NEW BUSINESS – None

PRESENTATION

- Swear in Dave Durr, New Board Commissioner – Judge Grant Blinn came to the meeting and did the honor of swearing in our new commissioner, Dave Durr. Judge Blinn had Dave Durr repeat the oath and congratulated him on his new position on the Board at West Pierce Fire & Rescue. Commissioners and Staff congratulated Commissioner Durr.

ACTION ITEMS

- Resolution #090418-006 – Resolution declaring surplus to the needs of the district. Chief Sharp commented on the surplus of equipment that is hazmat related and was no longer needed. **Commissioner Clancy motioned for approval. Commissioner Sheeran seconded. All approved unanimously.**

BOARD COMMENTS

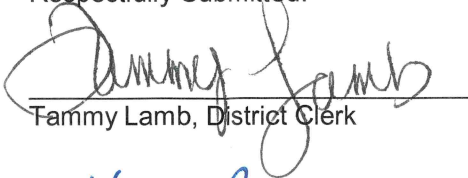
- **Commissioner Clancy** – Welcomed Dave Durr to the Board and thanked him for stepping up to this role. Looking forward to working with him.
- **Commissioner Rankin** – Thanked Dave Durr for stepping onto the Board. Ketron Island incident showed the strength of our department. Thanked everyone for their hard work. Yakima Commissioners conference is in September. Commissioner Rankin will be running again for Sec/Treas. Sept 27, 2018 is the PC Fire commissioners meeting. Commissioner Rankin will be having his second eye surgery and will be unavailable until September 15, 2018.
- **Commissioner Sheeran** – Welcomed Dave Durr to the Board. Would like to hear the update on the Ketron Island incident. Congratulated Rachel on her 40th CERT class. Thanked her for her hard work.
- **Commissioner Durr** - Is very excited about the journey with WPFR to be on the Board. Has lived in the community for a long time and it is a privilege to serve and contribute to this Board.

- **Chair Dalton** – Welcomed Dave Durr to the Board. Thanked Grant Blinn for coming to the meeting to swear him in. Great job to the crews on Ketron Island. Thanked Rachel for her hard work. Nice to see all the parties on National Night Out.

There being nothing further to come before the Board, the meeting was adjourned at 6:25 PM.

Next meeting September 18, 2018, Station 31 @ 5:30 PM

Respectfully Submitted:



Tammy Lamb, District Clerk



Bart Dalton, Board Chair



Koree Wick, District Secretary