

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
OCTOBER 02, 2018**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with Commissioner Rankin excused. Also in attendance D/C Tinsley, A/C Boltz, A/C McCurdy, A/C Norton, and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Clancy moved to approve the agenda. Commissioner Durr seconded. Motion approved unanimously.

PRESENTATION

- Fire Prevention Month Proclamation – Chair Dalton brought B/C Adams forward and read the Proclamation. Chair Dalton thanked B/C Adams for all his hard work and efforts. B/C Adams briefed the Board on the school program and all the excitement around classrooms winning ice cream parties and rides on the fire truck to school.

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of September 18, 2018. Warrants #55834 through #55904 totaling \$438,931.01. Warrants #55904 through #55910 totaling \$60,603.25. August 2018 Alarm Summary.

Consent Agenda approved unanimously.

CORRESPONDENCE –

- Letter from State Auditor's office.
- Entrance conference information for state audit.

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C Boltz briefed the Board on the recent incidents:
 - Motor Vehicle accident in Lakewood was a tragic accident with young children involved. Crews and Lakewood Police worked together and did an amazing job getting the patients to the hospital. WPFR will be recognizing the Lakewood Officers at a Lakewood Council meeting.
- Finance Update – Director Wick briefed the Board:
 - State audit – Auditors have been on site and have finished up being in the office. Director Wick commented on the work that was done and what they were looking for in this year's audit. Hoping to have the exit conference scheduled soon. **Chair Dalton asked if we needed to replace Commissioner Erb and have two commissioners on the exit panel. Director Wick commented that one commissioner would be fine.**
 - Budget Review – Director Wick commented to the Board that the budget process is ongoing. Meeting is scheduled for October 5, 2018 to work on the preliminary numbers. Budget will be presented to the Board at the November 6, 2018 meeting.
 - GEMT – Program is coming to fruition. Allocation model has been created and WPFR is hoping to be paid back for the upfront costs soon. Payments from previous transports are being sent as lump sums and will be occurring on an ongoing basis. Director Wick reviewed the GEMT funding and how it worked with our new Commissioner Durr. **Commissioner Sheeran asked how many Medicaid transports are done a year.** Director Wick commented on the Medicaid transports.
- Chiefs Report – Chief Sharp briefed the Board:
 - Hiring for 2019 is occurring. Looking at hiring four or five to replace retirements. 24 candidates will be brought to panel for interviews. Academy will begin January 1, 2019.
 - Regionalization update – Chief Sharp briefed the Board on his meetings with EPFR & CPFR. Meetings are going well and the three locals met recently with the three Chiefs and the hope is to find ways to share our resources and collaborate work that could be done together. No merger in the works. Very early stages and conversations will continue over the coming months.
 - At the October 16, 2018 Board meeting, B/C LaRue will be giving an overview of the Ketron Island Plane crash. Mr. Sheckler, the gentlemen who helped out with the tractor and water issues will

also be in attendance. We are going to recognize Mr. Sheckler for his help and hard work in assisting the fire dept.

- Community activities
 - Clover Park Rotary fundraiser at the Lakewood Playhouse was attended by staff. Celebrated their 80th anniversary.
 - September 29, 2018 was the CERT class 40th class. Chief Sharp briefed the Board on the success of the CERT program. CERT 50 will be right around the corner.
- Upcoming events
 - Caring for Kids October Fest Ram takeover is October 2, 2018.
 - October 6, 2018 is the annual fundraiser for Clover Park Kiwanis.
 - Chief's yearly evaluation information was included in today's Board information. Chair Dalton reviewed the information for Commissioner Durr.

NEW BUSINESS – Briefing on the recommended future governance structure for South Sound 911 – Chief Sharp presented the Board with a PowerPoint presentation and walked through the details of how the governance will change. **Commissioner Rankin was not in attendance but is part of the SS911 Policy Board.** Executive Director Neiditz will be presenting at our November 20, 2018 meeting. Questions regarding the governance were answered by Chief Sharp and Executive Director Neiditz will give a presentation on November 20, 2018 to answer more questions.

ACTION ITEMS

- Releasing internally restricted funds – Motion to release funds in reserve for 2019 proposed Capital Facility projects – Chief Sharp commented to the Board on the Motion that was included in their Board packet to release these funds. Briefed the Board on the need of the funds to improve facilities in need. Chief Sharp recommended from staff for the release for these funds to allocate towards capital facilities to improve our current projects.
Commissioner Sheeran motioned for approval. Commissioner Durr seconded. All approved unanimously.

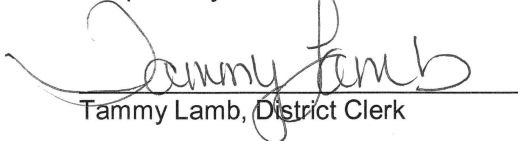
BOARD COMMENTS

- **Commissioner Clancy** – No comments.
- **Commissioner Durr** – Thanked Director Wick for her explanation of the GEMT funds. Thanked staff and the crews for their hard work.
- **Commissioner Sheeran** – Thanked Prevention for their hard work for Fire Prevention month. Thanked staff and crews for their hard work. Stay safe.
- **Chair Dalton** – Nice to see the funds from reserve will be put to good use in our facilities. Thanked everyone for their hard work and to have a nice week.

There being nothing further to come before the Board, the meeting was adjourned at 6:21 PM.

Next meeting October 16, 2018, Station 31 @ 5:30 PM

Respectfully Submitted:



Tammy Lamb, District Clerk



Bart Dalton, Board Chair

Koree Wick, District Secretary