

**PIERCE COUNTY FIRE DISTRICT 3  
WEST PIERCE FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
NOVEMBER 06, 2018**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with all Commissioners in attendance. Also in attendance D/C Tinsley, D/C Roth, A/C Boltz, A/C McCurdy, A/C Norton, and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

**APPROVAL OF AGENDA**

**Commissioner Rankin moved to approve the agenda. Commissioner Clancy seconded. Motion approved unanimously.**

**PRESENTATION**

- Proclamation – Veterans Day Proclamation – Chair Dalton brought forward several of the Veterans who are employed by WPFR. This also included Chair Dalton and Commissioner Rankin. The proclamation was read from the Board thanking all veterans for their hard work and service. All Commissioners and Staff congratulated the Veterans and thanked them for their service.

**Chair Dalton adjourned the meeting at 5:34 to get a photo.**

**Chair Dalton called the meeting back to order at 5:36.**

- 2019 budget hearing – Director Wick – Director Wick presented the Board with the proposed 2019 budget. Commissioners received the information in their Board Packet for review prior to tonight's presentation. Director Wick briefed the Board on each department and commented on any significant changes or adjustments from the previous year. Director Wick did an excellent job presenting the budget and answered all questions from the Board. Director Wick stated that no action would be taken at tonight's meeting. Request for approval of all necessary resolutions will be taken at the November 20, 2018 meeting. **All Commissioners thanked Director Wick and her Staff and all of those involved for their hard work.**

**CONSENT AGENDA**

The Consent Agenda consisting of Board Minutes of October 16, 2018. Warrants 55834 through 55904 totaling \$438,931.01. Warrants 56000 through 56068 totaling \$81,404.55. Warrants 56069 through 56109 totaling \$323,828.49. Warrants 56125 through 56146 totaling \$45,539.35. September 2018 Alarm Summary. Consent Agenda approved unanimously.

**CORRESPONDENCE –**

- State audit exit information - **Chair Dalton commented on the exit conference and thanked Director Wick for her hard work.**

**CITIZEN COMMENTS - None**

**STAFF REPORT**

- Recent Incidents – A/C Boltz briefed the Board on recent incidents:
  - October 21, 2018 crews were called to the World VIP lounge for a shooting. It was a very chaotic scene, LPD was great in securing the scene. Patients were transported.
  - October 25, 2018 crews responded to a mobile home fire. The mobile home was a total loss. Chief Sharp commented that CARES donated money to the family to get them into a place to stay and food and clothing.
  - October 27, 2018 crews responded to an alleged assault at an adult family home in Oakbrook. A resident hit another resident in the head with a mug; the resident did not survive. Chief Sharp commented on the recent media attention adult family homes in the City of Lakewood are receiving. The City is attempting to improve the control and regulations on who are brought into the homes. There have been cases where Western State Hospital patients have been released to adult family homes in Lakewood. WPFR is supporting the City of Lakewood in efforts to improve and regulate these adult family homes.

- Chiefs Report – Chief Sharp briefed the Board:
  - Thanked Director Wick, her staff and the budget committee for all of the hard work on the budget.
  - November 1, 2018 Chief Sharp attended the Washington Fire Chiefs Strategic Planning meeting in Ellensburg.
  - November 1, 2018 was also the candidate reception. 16 candidates attended the reception, offers were ultimately made to five candidates, and they were all accepted. Offers were made to two alternates in case there are any conditions not met with the five offers.
  - AFG Grants were submitted to FEMA. This year WPFR submitted for a rescue vehicle, extractors and dryers, and a regional training grant partnering with CPFR, Gig Harbor and EPFR. Total of grants is \$1,500,000.00. We are hopeful these will be awarded.  
**Commissioner Durr asked Chief Sharp to brief him on the grant award system. Chief Sharp provided a brief overview on grant opportunities and how they are awarded.**
- Community activities
  - October 18, 2018 Rachel Adler presented at Lakewood United. Rachel did a great job representing about the CERT program, the great shakeout was the same day.
  - October 21, 2018 was Fall Safety Days at Station 21. Great attendance and fun event. Chief Sharp thanked everyone for all their help putting on this event.
  - October 27, 2018 Chief Sharp and D/C Roth attended a dinner auction for the Children's hospital in Seattle.
  - Fort Steilacoom dedication for the new park pavilion. Great asset to the park for concerts and events.

**NEW BUSINESS** - None

**ACTION ITEMS** - None

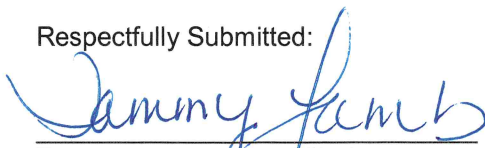
**BOARD COMMENTS**

- **Commissioner Rankin** – 408 people attended the Commissioners conference in Yakima. Next year they are choosing a new location, it's a great education opportunity and has great attendance. Thanked Director Wick and her staff for their hard work on the budget. PC Fire Commissioners meeting is November 15, 2018 at Station 21, 7 PM.
- **Commissioner Clancy** – Thanked Director Wick for her explanation of the budget and how refreshing it is that she breaks it down so it is understood.
- **Commissioner Durr** – Echoed all the comments on the budget. First time seeing the budget and was impressed with how it was presented. Attended the SS911 Policy Board meeting and thanked Chief Sharp for taking the time to review the procedures beforehand.
- **Chair Dalton** – Thanked Director Wick, her staff, the local and the budget committee for the budget presentation. Thanked the veterans that serve at WPFR. Kudos to CARES for reaching out to the family burned out from the mobile home fire.
- **Commissioner Sheeran** – Was excused from meeting at 6:00 for another appointment.

There being nothing further to come before the Board, the meeting was adjourned at 6:53 PM.

Next meeting November 20, 2018, Station 31 @ 5:30 PM

Respectfully Submitted:

  
 Tammy Lamb, District Clerk

  
 Bart Dalton, Board Chair

  
 Koree Wick, District Secretary