

**PIERCE COUNTY FIRE DISTRICT 3  
WEST PIERCE FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
MEETING MINUTES  
NOVEMBER 07, 2017**

Chair Sheeran called the meeting of the Board of Fire Commissioners to order at 5:32 p.m. A quorum was present with Commissioner Clancy excused. Also in attendance A/C Norton, A/C Tinsley, A/C McCurdy, A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

**APPROVAL OF AGENDA**

**Commissioner Dalton moved to approve the agenda. Commissioner Erb seconded. Motion approved unanimously.**

**PRESENTATION**

**CONSENT AGENDA**

The Consent Agenda consisting of Board Minutes of October 17, 2017. Warrant 53165 totaling \$21,650.30. Warrants 53257 through 53349 totaling \$402,929.98. Warrants 53373 through 53445 totaling \$102,319.65. Warrants 53484 through 53517 totaling \$70,696.48. October payroll \$2,062,724.60. September Finance Report.

**Consent Agenda approved unanimously.**

**CORRESPONDENCE**

- Thank you letter from Kiwanis Club of Clover Park for donation of a ride along
- Thank you letter from Central Kitsap Fire for the help from Gary McVay

**CITIZEN COMMENTS - None**

**STAFF REPORT**

- Chiefs Report – Chief Sharp briefed the Board
  - Hiring – Recently finished the recruit process and extended job offers to nine applicants. Chief Sharp commented as to how the nine positions were needed. January 2, 2018 recruits will start a nine week EMT school. Recruit academy and the WPFR minicamp will be 13 weeks and recruits will be on shift beginning in late spring.
  - Chief Sharp and A/C Tinsley will be attending the No Secrets Symposium in Olympia with the E-Board of Local 1488. This is a great conference of team building with the local.
  - Director Wick finalized the contract with McNeil Island for reimbursement for transports which are picked up from the ferry. Cost for transport can now be billed.
  - November 16, 2017 at 7 PM will be the Pierce County Fire Commissioners meeting at Station 21. Commissioner Rankin was nominated to Secretary/Treasurer. Chief Sharp congratulated Commissioner Rankin.

**ACTION ITEMS**

- Resolution #110717-009 through #110717-012 – Resolution's to complete the 2018 budget process. – Chief Sharp commented these resolutions complete the budget Director Wick presented at October 17, 2017 meeting. Briefed the Board on the resolutions and the lower percentage the medical insurance costs were. Director Wick adjusted the percentage on the budget documents.  
**Chair Sheeran asked for a motion of Resolution #110717-009 through #110717-012. Commissioner Rankin motioned. Commissioner Dalton seconded. All approved unanimously.**

**BOARD COMMENTS**

- **Commissioner Erb** – Thanked the department for honoring the Veterans at the meeting. Thanked all Veterans for their service. Great news to not see any recent fires in the district. Wished everyone well for the holiday.
- **Commissioner Dalton** – Echoed Commissioner Erb's comments on our Veterans. Congratulated Commissioner Rankin on his Secretary/Treasurer position. Commented he had heard good things about the Fall Safety Days. Thanked everyone for their hard work.

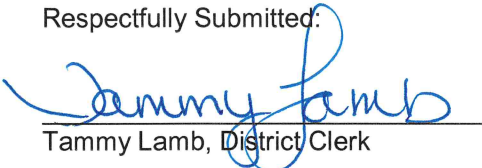
- **Commissioner Rankin** – Briefed the Board on the meeting on November 16, 2017 regarding the CCN of Pierce County to discuss the radio system and the status. Chief Sharp will be attending that meeting and will brief the Board on the discussions. Commissioner Rankin thanked everyone for their support.
- **Chair Sheeran** – Thanked Tammy Lamb for her support with the grant writing awards. Glad to see the AmeriCorps and Smoke Alarm Coordinator were in attendance tonight. Commented that he wanted to make sure the department was sending letters to our active military when deployed and asked if the commissioners could also be a part of that. Keep up the good work and thanked everyone for their service.

#### ADJOURNMENT

There being nothing further to come before the Board, the meeting was adjourned at 6:02.

Next meeting November 21, 2017, Station 31 @ 5:30

Respectfully Submitted:

  
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Tammy Lamb, District Clerk

  
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John Sheeran, Board Chair

  
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Koree Wick, District Secretary