

**PIERCE COUNTY FIRE DISTRICT 3
WEST PIERCE FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
MEETING MINUTES
NOVEMBER 20, 2018**

Chair Dalton called the meeting of the Board of Fire Commissioners to order at 5:30 p.m. A quorum was present with Commissioner Sheeran excused. Also in attendance D/C Tinsley, D/C Roth, A/C Boltz, A/C McCurdy, A/C Norton, and Director Wick. A sign-in sheet was provided for additional attendance.

All rose for the pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Rankin moved to approve the agenda. Commissioner Durr seconded. Motion approved unanimously.

PRESENTATION

- Managing Officers Program Certification – Chief Sharp brought Captain David Kuhn and Captain Erik Morin forward and briefed the Board on the program and how the opportunity to attend this course came about. Chief Sharp briefed the Board on the program and the Capstone Project each of them chose. Chief Sharp congratulated them on their hard work, read the Certificate of Completion and presented their plaque. Commissioners and Staff congratulated both Captains on their hard work and dedication.
Chair Dalton adjourned the meeting at 5:37 for pictures.
Chair Dalton called the meeting back to order at 5:47

CONSENT AGENDA

The Consent Agenda consisting of Board Minutes of November 6, 2018. Warrants 56147 through 56238 totaling \$219,499.53. October Alarm Summary. October 31, 2018. Finance Report. October Payroll \$2,142,355.26. Consent Agenda approved unanimously.

CORRESPONDENCE - None

CITIZEN COMMENTS - None

STAFF REPORT

- Recent Incidents – A/C Boltz briefed the Board on recent incidents:
 - Fatality accident auto vs pedestrian where a car ran a red light and lost control on the 8600 block of Bridgeport
 - Tillicum fire where a dog was rescued and revived. Dog is doing well. No other injuries.
 - Semi-Truck fire on 512 blocked all three lanes. No one was hurt.
- Chiefs Report – Chief Sharp briefed the Board:
 - Chief Sharp and A/C Boltz went to Portland with SS911 to look at their emergency dispatch center. Integrated with fire and police. Good learning experience and answered a lot of questions.
 - The December 4, 2018 Board meeting will be a Meet and Greet at Station 21 at 5 PM.
 - Tuesday November 27, 2018 is the memorial for retired firefighter Joe Loveless. Hired in 1979. Lost his battle with cancer.
 - November 27, 2018 is the Movember event at Wet Coast Brewery. 4 PM-10 PM. Fun Event.
 - Commissioner Dalton asked about the fire boat that is still in the shop for repairs.

NEW BUSINESS - None

ACTION ITEMS

- Resolution NO. 112018-009 through 112018-012; Resolutions to complete the 2019 budget process – Director Wick briefed the Board on the resolutions and commented these are needed to submit the 2019 budget.
Commissioner Rankin motioned for approval of Resolution #112018-009 through 112018-012. Commissioner Clancy seconded. All approved unanimously.
- Resolution NO. 112018-013 through 112018-014; Resolutions necessary to utilize the State's LOCAL Program financing for Station Alerting – Director Wick briefed the Board on the approval to move the funds from the reserve to fund Station Alerting. This funding is the same funding we used to purchase the two new fire engines. Great interest rate.

Commissioner Rankin motioned to approve Resolution No. 112018-013 through 112018-014.
Commissioner Durr seconded. All approved unanimously.

BOARD COMMENTS

- **Commissioner Rankin** – Thanked everyone for a wonderful year. Thanked Director Wick for keeping the budget in order. December 6, 2018 is the year end Chiefs/Commissioner banquet. Thanked all the commissioners for their hard work throughout the year.
 - **Commissioner Durr** – Nice to see the Captains get their certification. Thanked them for their hard work.
 - **Commissioner Clancy** - Echoed all the comments on the budget. Dittoed Commissioner Durr's comment on the Captains certification.
- Chair Dalton** – Thanked everyone for their hard work. Glad to see the budget is approved. Wished everyone a Happy Thanksgiving.

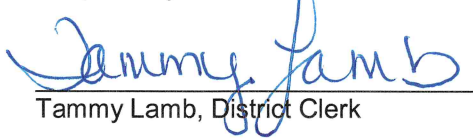
EXECUTIVE SESSION

- Policy 23030- Fire Chief Evaluation – Board members to review all data related to the Fire Chief's performance in drafting a final evaluation.
- Commissioner Dalton adjourned the meeting for a 20 minute Executive Session at 5:59.**
At 6:19 Commissioner Dalton adjourned the meeting from Executive Session.

There being nothing further to come before the Board, the meeting was adjourned at 6:19 PM.

Next meeting December 4, 2018, Station 21 @ 5:30 PM

Respectfully Submitted:



Tammy Lamb, District Clerk



Bart Dalton, Board Chair



Koree Wick, District Secretary